



PAUL K. PERZANOSKI
Superintendent of Schools

SHAWN L. LAMBERT
Assistant Superintendent

BARBARA J. GUNN
Director of Student Services

BRUNSWICK SCHOOL DEPARTMENT

Office of the Superintendent
46 Federal Street
Brunswick, Maine 04011
Telephone (207) 319-1900
FAX (207) 725-1700

KELLY WENTWORTH
Business Manager

SHANNA CROFTON
*Director of Curriculum, Assessment,
Instruction, & Professional Development*

SUE WOODHAMS
Director of Technology Integration

March 15, 2020

Dear Students, Parents/Guardians, Staff, and Community Members:

Based on our meetings with area Superintendents and discussion with other professionals this weekend concerning the coronavirus we have decided that cancelling school through March 27, 2020 will be best for the community. We will reevaluate our situation as we move through the next two weeks and communicate any updates on our websites and Facebook page.

During the time period that we are closed there will be no activities at the schools including rentals. There will be no district meetings or public Board committee meetings. There will be no sports, extra-curricular activities, adult education, or recreation activities. Before and after care at the elementary schools and Hawthorne will be closed starting Tuesday, March 17.

After Monday, March 16, the only staff that will be working in the buildings are administrators, administrative secretaries, custodians, bus drivers, business office, food service workers, and technology staff. Educational technician secretaries, educational technicians, nurses, teachers, and resource assistants are not required to be present and only should be at work with permission from their principal. All hourly personnel will maintain their hourly wages and benefits.

We have been working and will have our plan for parents and students soon concerning continuing the students' education at all levels. We have been developing a plan to provide breakfast and lunch for our qualifying students and while school is not in session we will be cleaning and disinfecting busses and buildings.

Please be patient with us as we work on projects while carrying them out at the same time. We will attempt to be courteous to your inquiries but we must be vigilant to carrying out our work as quickly and professionally as possible. Last, if you feel ill please stay home.

Our success in combating this illness depends upon our collective civility, cooperation, and kindness. It also depends on our ability not to congregate in large groups away from the schools. We hope to return to the educational community on March 30 with more knowledge of the course of the disease and ourselves.

Sincerely,

Paul K. Perzanoski
Superintendent of Schools