

# BRUNSWICK SCHOOL DEPARTMENT JOB POSITIONS

## ADMINISTRATION

superintendent of schools  
assistant superintendent of schools  
director of special services  
director of curriculum, assessment, instruction and professional development  
director of athletics  
principal/director THE REAL SCHOOL

## BUSINESS

business manager  
bookkeeper  
payroll coordinator  
human resources coordinator  
accounts clerk

## EDUCATIONAL TECHNICIANS/RESOURCE ASSISTANTS

ed.tech. I, II, III  
resource assistants: reading/math/e.s.l./a.s.l. interpreter  
restorative learning specialist (THE REAL SCHOOL)  
*note: the following indicates requirements*  
*ed. tech. I: requires a high school diploma*  
*ed. tech. II: requires 2 years post secondary education or  
60 hours of approved study*  
*ed. tech. III: requires 3 years post secondary education or  
the equivalent of 90 hours of approved study*

## FACILITIES, GROUNDS & FOOD SERVICE

director of facilities, grounds & food service  
bus driver/custodian  
head groundskeeper  
groundskeeper  
head custodian  
custodian  
food service manager  
food service specialist I  
food service specialist II  
food service worker II  
food service worker (substitute)

## GUIDANCE

guidance director (Brunswick High School)  
guidance counselor (Brunswick High School)  
guidance counselor (Brunswick Junior High School)  
guidance counselor (Harriet Beecher Stowe School)

## LIBRARY

library media specialist (Brunswick High School)  
ed.tech. II/library assistant (Brunswick High School)  
ed.tech. II/audiovisual assistant (Brunswick High School)  
ed.tech. II/library assistant (Brunswick Junior High School)  
ed.tech. II-III/library assistant (Harriet Beecher Stowe School)  
ed. tech. III/library assistant (Coffin School)

## PRINCIPALS

high school principal  
assistant high school principal  
junior high school principal  
assistant junior high school principal  
elementary principal (Harriet Beecher Stowe School)  
assistant elementary principal (Harriet Beecher Stowe School)  
elementary principal (Coffin School)

## SECRETARIES

administrative secretary II (one in each school)  
administrative secretary to the superintendent  
administrative secretary II for special services (2 in central office)  
administrative secretary II for central office  
administrative secretary II for central office (part-time)  
administrative secretary II:  
    half time for Facilities, Grounds, Food Service  
    half time for THE REAL SCHOOL  
secretary/ed.tech. I-general for Facilities, Grounds, Food Service & Transportation

## SPECIAL SERVICES

director of student services  
instructional strategist (4)  
special education teacher-all disabilities (also under TEACHERS)  
occupational therapist  
physical therapist  
speech pathologist  
social worker  
certified school psychological services provider/psychological examiner  
administrative secretary (2) (also under SECRETARIES)

## TEACHERS and ADDITIONAL RESPONSIBILITIES

teacher (Brunswick High School)  
teacher (Brunswick Junior High School)  
teacher (Harriet Beecher Stowe School)  
teacher (Coffin School)  
alternative education teacher  
English Language Learner teacher  
talent development teacher  
class advisor (4@Brunswick High School)  
department chair (grades 6-12)  
team leader (grades 6-8)  
team leader (grades k-5)  
RTI (response to intervention) teacher  
special education teacher-all disabilities (see SPECIAL SERVICES)  
Community Outreach & Extended Learning Opportunity Coordinator

## TECHNOLOGY

director of technology integration  
technology integrator  
technology network administrator  
technology systems administrator  
technology support specialist  
district data specialist

## TRANSPORTATION

director of transportation  
head mechanic  
bus driver/custodian  
mechanic/bus driver

## OTHER

school nurse  
substance abuse counselor  
school resource officer