

**Brunswick School Board**

**MINUTES**

Wednesday, August 8, 2012  
6:30 p.m. for Executive Session  
Regular Meeting 7:00 p.m.  
Brunswick Station  
16 Station Avenue  
Room 217

Board Members Present: James Grant, Chair; Corinne Perreault, Vice Chair; Brenda Clough;  
James Matthew Corey; Michele Joyce; Michelle Small; William Thompson

Board Members Absent: Janet Connors, Richard Ellis

Staff Members Present: Paul Perzanoski, Superintendent; Gregory Bartlett, Assistant Superintendent;  
Paul Austin, Director of Student Services; James Oikle, Business Manager;  
Lisa Cushman, Assistant Principal, Brunswick Junior High School;  
Christine Patton, Administrative Secretary

Guests: Lyndon Keck, PDT Architects; Marty Jacobs, Systems In Sync

**Call to Order**

Mr. Grant called the meeting to order at 6:30 p.m., led the Pledge of Allegiance and asked the Superintendent for a roll call.

**Adjustments to the Agenda**

None

**Executive Session**

95. Consideration of Executive Session Per to 1 MRSA 405(6)(A) to Discuss Administrators Work Agreements

Motion: Perreault                      Second: Small                      Vote: Unanimous of the Board Members

Approved to enter executive session per 1 MRSA 405(6) (A) to discuss administrators' working agreements.

The Board entered executive session at 6:33 p.m.

The Board reconvened in public session at 6:45 p.m. and remained in recess until 7:00 p.m.

96. Consideration of Any Appropriate Action as a Result of Item 95.

Motion: Thompson                      Second: Corey                      Vote: Unanimous of the Board

Voted to adopt the Compensation Plans for Building Administrators and Central Office Professional Positions as presented, effective 2012-2013 if funds can be found; otherwise effective for 2013. This correction is for elementary principals, the junior high Assistant Principal, and the Director of Student Services. All other administrators are current.

Item 99 was removed from the Consent Agenda and taken under consideration at this time on the agenda.

99. Consideration of a Change to a Teacher's Request for a Leave of Absence

Susie Knowles, Class Size Reduction Teacher, Stowe School, requested a change in date to her previously approved leave of absence.

Ms. Small made a motion, seconded by Mr. Thompson, to deny the request. The vote was unanimous of the Board Members present.

The request to approve the change in the date of the leave from November 1 to October 15, 2012, was denied. The date of the leave of absence remains November 1.

**Consent Agenda Action**

Ms. Joyce asked to discuss Item 98 C.

Motion: Perreault      Second: Corey      Vote: Unanimous of the Board Members Present

Approved the following consent agenda items:

\*97. Minutes:

- Approval of the Minutes of June 13, 2012
- Approval of the Minutes of June 27, 2012 Special Meeting
- Approval of the Minutes of July 11, 2012 Special Meeting

\*98. Policy and Planning Committee – Ms. Small

**First Read Policies**

- a. Revised Policy FILE: BBBAB Student Liaison to the School Board
- b. Revised Policy FILE: BEDD Rules of Procedure
- c. Proposed Policy FILE: IMGA Service Animals in Schools (as amended after discussion)
- d. Proposed Policy FILE: JJIAA Private School Students – Access to Public School Co-Curricular, Interscholastic and Extracurricular Activities
- e. Proposed Policy FILE: JJIAA–E1 Private School Student Application for Participation in Brunswick School Department Co-Curricular Activities
- f. Proposed Policy FILE: JJIAA–E2 Private School Student Application for Participation in Brunswick School Department Extracurricular Activities

**Second Read and Approval**

- a. Proposed Policy FILE: IJNDB Student Computer & Internet Use and On-Line Safety

**Rescinded**

- a. Policy FILE: CGC Adult Education/Lifelong Learning Programs Administration
- b. Policy FILE: CHCA Regulations Communication-Handbooks and Directive

**Old Business**101. Consideration of Approval of an Architect/Engineering Firm for Phase II of the Master Plan Facilities Study

Motion: Perreault            Second: Joyce            Vote: Unanimous of the Board Members Present

Voted to approve PDT Architects to complete Phase 2 of the Master Plan Facilities Study as recommended by the Facilities and Maintenance Committee.

**Communications/Correspondence**

None

**Public Participation**

None

**Superintendent's Report**

## a. Strategic Plan Update – Ms. Jacobs

Ms. Jacobs gave a lengthy overview of the phases for completing strategic planning for the district. After discussion and questions of concern were expressed by the Board, the following action was taken.

Motion: Corey            Second: Clough            Vote: 6-1 (Small opposed)

Voted to form a strategic planning steering committee composed of: two administrators, four teachers (one from each school), two School Board representatives, two students and three community members.

## b. Building and Equipment Use for July/August 2012:

- Merrymeeting Adult Education – use of BHS classrooms during the year for adult classes
- Bowdoin College – use of tennis courts for a tennis clinic
- New England VMUG/VM Users Group – use of BHS gym for an event
- Town of Brunswick Staff Review – use of Hawthorne Conference Room for weekly meetings
- BHS Alumni Group – use of Hawthorne Conference Room for monthly meetings
- Town of Brunswick Planning & Development – use of Hawthorne Conference Room for MPIC Public Forum
- Arts Are Elementary – use of Crooker Theater for a theater program
- Girl Scout Troops – use of various schools for weekly meetings
- Brunswick Police Department – use of BHS Fitness Room for training

- c. Resignations:
- Suzanne Hamilton, Secretary, Coffin School
  - Kathleen Krea, Part-Time (.5) Reading Teacher, Stowe School
  - Janice Sypniewski, Grade 1 Teacher
  - Ruthanne Thibodeau, Educational Technician III, Brunswick Junior High School
  - James Irish, Educational Technician III, Stowe School
  - Patricia McCabe, Part-Time (.6) Physical Education Teacher, Coffin School
  - Bridget Cohen, School Psychologist, Brunswick Junior High School
  - Jennifer Boudreau, Social Foundations Teacher, Stowe School

d. Recognition

- Maine Arts Assessment Initiative Teacher Leader

Mr. Perzanoski announced that Jennie Driscoll has been selected as a Teacher Leader for Phase 2 of the Maine Arts Assessment Initiative.

e. Budget Update - Mr. Oikle

Mr. Oikle reported that year 2012 closed out in the black and the local budget will have a surplus. He announced that \$34,000 in Impact Aid was received as post final payment, and the new school construction project continues to closeout.

f. Update on Restraint and Seclusion Law – Mr. Austin

Mr. Austin reported on substantial changes in restraint and seclusion laws that affect all students. It will require revisions to school board policies and require extensive training for all teaching staff in the use and documentation of physical restraint.

### **Board Chair's Report**

a. Student Liaison to the School Board

Mr. Grant said upon approval of the second read of Policy File: BBBAB, there should be a student liaison on the Board by October.

### **Committee Reports**

a. Facilities and Maintenance Committee – Mrs. Perreault

Mrs. Perreault said that the committee interviewed PDT Architects and made a recommendation to the Board.

b. Teacher Evaluation Committee – Mr. Bartlett

Mr. Bartlett and Ms. Cushman gave an update on the ongoing process of updating the teacher evaluation handbook. They explained the changes, standards, pilot process and plans for continued efforts during the coming school year.

Mrs. Perreault left the meeting at 9:15 p.m.

**New Business**100. Consideration of the Superintendent's Nomination of Teachers for 2012-2013 School Year

Motion: Joyce                      Second: Thompson                      Vote: 5 – 1 (Small opposed)

Voted to elect the following teachers for the 2012-13 school year:

Sol Kennally, Foreign Language Teacher (1-year), Brunswick High School (return from reduction in force)

Carrie Sullivan, Grade 6 Language Arts Teacher (1-year)

Eric Funderburk, Grade 1

Ashley Martin, Grade 1

102. Consideration of Changes in Psychology Staffing – Mr. Austin

Mr. Austin outlined his proposal to provide psychological services in each school without added expense to the school department.

Motion: Joyce                      Second: Clough                      Vote: 4 – 2 (Small, Thompson opposed)

Approved the proposal to transfer Selene Marrett from Part-Time (.6) Psychologist at Brunswick High School to full-time Psychologist at Brunswick Junior High School; approved a contract with Hilda Wiley to provide services at Brunswick High School.

**Calendar/Announcements**

Mr. Corey noted the passing of Capt. David Haas.

**Future Agenda Items**

None

**Adjournment**

By unanimous consent the meeting adjourned at 9:35 p.m.



Paul K. Perzanoski, Secretary  
Brunswick School Board