

Brunswick School Board

MINUTES

Wednesday, August 10, 2011

7:00 p.m.

Maine Street Station

16 Station Avenue

Room 217

(Note: There was no July 2011 School Board Meeting.)

Board Members Present: Corinne Perreault, Chair; James Grant, Vice Chair; Brenda Clough;
Michele Joyce; John Jack Jones; Michelle Small; Julia Brown, Student Liaison

Board Members Absent: Janet Connors, James Matthew Corey, Richard Ellis

Staff Members Present: Paul Perzanoski, Superintendent; Gregory Bartlett, Assistant Superintendent;
James Oikle, Business Manager; Paul Austin, Director of Student Services;
Jean Skorapa, Principal, H.B. Stowe School; Paul Caron, Facilities Director;
Craig Worth, Director of Transportation; John Paige, Curriculum Coordinator;
Scott Smith, Food Service Director

Guests: Beth Brogan, The Times Record; Louise Ansari

Call to Order

Mrs. Perreault called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Adjustment to the Agenda

Move Items 85 and 86 to Executive Session
Addition of School Lunch Prices in the Superintendent's Report
Addition of Student Services Committee report to Committee Reports

Consent Agenda Action

Items marked * are part of the Consent Agenda.

Motion: Grant Second: Small Vote: Unanimous of the Board Members Present

To approve the following Consent Agenda items:

*79. Minutes of June 8, 2011

Minutes of June 22, 2011

*80. Policy and Planning Committee – Ms. Small

Rescind the following policies:

IHBA: Special Education/Programs for Handicapped-Disabled-Exceptional Students (4/9/91)
 IHBAA: Special Education Services to Private Placement Students (1991)
 IHBAA-E1: I.E.P. (yearly)
 IHBAA-E2: Title 34-Education (no date)
 IHBAA-E3: Special Education Services - I.E.P. (no date)
 IHBAB: Referral to the Pupil Evaluation Team (7/8/98)
 IHBAC-E1: Annual Notice of Child Find Responsibilities (no date)
 IHBAC-E2: Local Educational Agency Applications (no date)
 IHBAC-E3: Special Education Regulations - Screenings/Referrals (no date)
 IHBAD: Participation in Regular Education Programs (5/13/98)
 IHBAD-E1: Least Restrictive Environment (no date)
 IHBAD-E2: Special Education Services (no date)
 IHBAAE: Parent Involvement (5/13/98)
 IHBAAE-E1: Federal Law (no date)
 IHBAAE-E2: Special Education Services - PET Meetings/Scheduling/Parental Notice (no date)
 IHBAAI: Special Education - Independent Evaluations (7/8/98)

First reading of the following policies to a second read:

EFE: Competitive Food Sales
 IHBA: Individualized Education Programs (7/9/08)
 IHBAA: Referral/Pre-Referral of Students with Disabilities (7/9/08)
 IHBAA-R: Referral/Pre-Referral - Administrative Procedures (7/9/08)
 IHBAC: Child Find (7/9/08)
 IHBAL: Grievance Procedure for Persons with Disabilities (7/9/08)
 JFABA: Enrollment of Non-Resident Children of School Employees

- *81. K-12 Math Curriculum
- *82. K-12 Writing Curriculum
- *83. New K-2 Report Cards
- *84. New 3-5 Report Cards

Old Business

None

Communications/Correspondence

Mrs. Perreault commented favorably on the school department's new website.

Public Participation

None

Superintendent's Report

- a. Transition Plans – Paul Caron

Mr. Caron updated the Board on the status of the moves from Longfellow and Jordan Acres Schools to Coffin and Harriet Beecher Stowe Schools. He said efforts from staff, student and community volunteers along with Cumberland County work crews have contributed to a smooth transition.

b. Building and Equipment Use:

- Mid Coast Hunger Prevention Program – use of Hawthorne cafeteria and Jordan Acres kitchen for summer feeding program
- Conservation Commission and Recreation Commission – use of Hawthorne conference room for a joint workshop
- Mid-Coast Middle School Football League – use of junior high classroom and cafeteria to organize and schedule games
- Mid Coast Chapter American Red Cross – use of junior high classrooms to train volunteers
- First Parish Church – use of H. B. Stowe School cafeteria for strategic planning workshop
- Merrymeeting Adult Education – use of high school classrooms for adult education
- SAGE Round and Square Dance Club – use of Coffin School gym for instruction and practice
- Friends of Curtis Memorial Library – use of junior high gym and tables for annual book sale in June
- Riverview Foundation/Brunswick 21st CCLC – use of Hawthorne Conference Room for a meeting
- Maine Educators Consortium – use of high school classroom for teacher re-certification class
- Maine Chapter American Physical Therapy Association – use of high school cafeteria and restrooms for 22nd annual physical therapy 8k road race

c. Resignations:

- Diane Bowen – Grade 8 Science Teacher, BJHS (for the purpose of retire/rehire)
- Eric Funderburk – Educational Technician III, Special Education at H. B. Stowe School
- Peter Gardner – Assistant Principal, Brunswick High School (for the purpose of retire/rehire)
- Karen Knowles, Grade 1 Teacher, Jordan Acres School
- Richard Scala – Grade 6 Mathematics Teacher, BJHS (for the purpose of retire/rehire)
- Joan Smith - Grade 1 Teacher, Jordan Acres School
- Michael Tatro - Mathematics Teacher, BJHS
- Daniel Weeks – Mathematics Teacher, BJHS

d. Recognition - Brunswick High School Band

Mr. Perzanoski said that the Brunswick High School Band received a letter of appreciation from the commanding officer of NAS Brunswick for its performance at the closing ceremonies.

e. Budget Update - Mr. Oikle

Mr. Oikle announced that student accident insurance forms will be available on-line. He reported that last year's budget finished in the black but that revenue was less than other years due to reductions in state subsidies and impact aid.

f. Salaries for Non-Union Administrators and Technology Staff

Mr. Perzanoski explained that during the 2011-2012 school budget process, salaries for non-contracted administrators and technology staff were established.

2011-2012

Salary (1.5%)

Business Manager	\$83,984
Director of Facilities	\$74,603
Director of Transportation and Grounds	\$56,840
District Tech Support Specialist	\$49,782
Tech Support Specialist II	\$49,782
Tech Support Specialist I	\$41,818

g. Request from Maine DEP Green Schools/Energy Efficient Schools Project

Mr. Perzanoski informed the Board that the school district's energy data will be posted on the MDEP website as a model for other Maine schools.

h. Town Council Capital Improvement Plan Action to Fund Facilities Master Plan

The Superintendent announced that the Town of Brunswick approved \$200,000 for the school department to develop a master plan for school renovations.

i. Letter from Commissioner Regarding Closure of Jordan Acres School

Mr. Perzanoski said that compliance was met to close Jordan Acres School.

j. Jamie Vollmer Presentation – Mr. Bartlett

Mr. Bartlett announced that on Sept. 13, 2011, author Jamie Vollmer will speak to the community. On Sept. 14, he will speak to the entire staff.

k. Increase in School Lunch Prices

Mr. Smith explained that the state has mandated that school departments meet state costs of school lunches. He asked the Board's approval to raise elementary school lunch prices from \$2.25 to \$2.30.

Motion: Grant

Second: Small

Vote: Unanimous of the Board Members Present

Approved raising elementary school lunch prices from \$2.25 to \$2.30, effective with the 2011-2012 school year.

Board Chair's Report

a. Report from the Student Liaison

Julia Brown reported that she is working on a student liaison handbook for future student liaisons. She also worked on Brunswick High School's community service Facebook page.

b. Superintendent's Evaluation

Mrs. Perreault reported that the Board evaluated the Superintendent on June 22, 2011, and voted to extend his contract to June 30, 2012, at the salary of \$122,400 for 2011-12; continue his contract to 2016; add \$1,000 to the mileage allowance and maintain all other benefits as in the 2010-2011 contract.

c. MSBA Report

Mr. Grant attended a recent meeting of the Maine School Board's Board of Directors. He said that student liaisons would be one topic of the fall conference and suggested that Julia Brown consider representing Brunswick.

Committee Reports

a. Elementary School Building Committee – Mr. Perzanoski

Mr. Perzanoski announced that the last committee meeting was held August 4, 2011. A certificate of occupancy was accepted on July 31. The school is 90% complete with a final finish set for November or December. An opening celebration is planned for August 25.

b. Maine Region 10 Technical High School Cooperative Board – Mr. Perzanoski

The Superintendent reported that the Board discussed negotiations, the mission statement and approved an operating budget.

c. Budget and Finance Committee – Mr. Perzanoski

Mr. Perzanoski said the committee had a budget update and reviewed employment agreements.

d. Facilities and Maintenance Committee – Mr. Perzanoski

Mr. Perzanoski said the committee heard about the status of the closures of schools and portables. Requests for qualification for the Master Plan were discussed.

e. Student Services Committee – Ms. Joyce

Ms. Joyce reported the committee discussed dental services for elementary grades, Jobs for Maine Graduates, and yearly goals.

New Business

87. Consideration of Superintendent's Nomination of Teachers for 2011-2012 School Year

Motion: Grant Second: Jones Vote: Unanimous of the Board Members Present

Voted to elect the following teachers for the 2011-12 school year:

Ashley Smith, Choral Music Teacher, Brunswick High School

Diane Bowen, Grade 8 Science Teacher, Brunswick Junior High School, under the rehire of retired personnel sidebar of the current Agreement between the Brunswick School Board and the Brunswick Education Association

Richard Scala, Grade 6 Math Teacher, Brunswick Junior High School, under the rehire of retired personnel sidebar of the current Agreement between the Brunswick School Board and the Brunswick Education Association

88. Consideration of Discussion About Developing a Long-Range Strategic Plan

The Superintendent suggested that the Board put this item on the agenda for the Sept. 22 workshop.

Calendar/Announcements

None

Future Agenda Items

Mrs. Perreault and Mr. Jones suggested adding the budget process and charter schools to the September workshop agenda.

89. Consideration of Executive Session to Discuss Items 85, 86 and Other Personnel Matters

Motion: Small Second: Jones Vote: Unanimous of the Board Members Present

Voted to enter executive session in order to discuss personnel matters in accordance to MRSA405(6)(A).

The Board entered executive session at 7:48 p.m.

The Board entered public session at 8:11 p.m.

90. Consideration of Any Appropriate Action as a Result of Items 85, 86, and 89:

Item 85. The Superintendent's Nomination of a Continuing Contract Teacher for the 2011-2012 School Year

Motion: Jones Second: Joyce Vote: Unanimous of the Board Members Present

Elected Janice Sypniewski, Grade 1, Coffin School, as a continuing contract teacher for the 2011-2012 school year (3rd year contract).

Item 86. Consideration of a Teacher Request for Leave of Absence

Motion: Joyce Second: Jones Vote: 5-1 (Small opposed)

Approved a request from Janice Sypniewski, Grade 1 Teacher at Coffin School, for a one-year leave of absence effective September 1, 2011, until August 31, 2012, in accordance with Article 17 (I) of the current agreement with the Brunswick Education Association.

89. (a) Motion: Grant Second: Small Vote: Unanimous of the Board members present

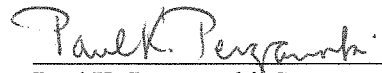
Accepted the resignation of Gregory Scott, Principal of Coffin School, effective January 2012.

89. (b) Motion: Grant Second: Jones Vote: Unanimous of the Board Members Present

- Approved the appointment of John Paige as Principal of Coffin School.
- Approved the appointment of Timothy Gagnon as Interim Assistant Principal of Brunswick High School for 2011-2012.
- Approved the appointment of Cheryl White as Administrative Consultant for 2011-2012.

Adjournment

Mrs. Perreault adjourned the meeting at 8:15 p.m.



Paul K. Perzanoski, Secretary
Brunswick School Board