

**Brunswick School Board**

**MINUTES**

Wednesday, November 14, 2012

7:00 p.m.

Brunswick Station

16 Station Avenue

Room 217

Board Members Present: James Grant, Chair; Corinne Perreault, Vice Chair; Brenda Clough; Janet Connors; James Matthew Corey; Richard Ellis; Michelle Small; William Thompson; Isabella Jorgensen, Student Liaison

Board Members Absent: Michele Joyce

Staff Members Present: Paul Perzanoski, Superintendent; Gregory Bartlett, Assistant Superintendent; James Oikle, Business Manager; Robert Goddard, Teacher, Brunswick High School; Eugene Keene, Athletic Director; Emily Moll, Teacher, Stowe School; Laura Waite, Teacher, Brunswick Junior High School; Christine Patton, Administrative Secretary

Guests: Joy Prescott, Frederico Senence, members of the press, Brunswick police officer, other

**Call to Order**

Mr. Grant called the meeting to order at 7:00 p.m., led the Pledge of Allegiance and asked the Superintendent for a roll call.

**Adjustments to the Agenda**

None

**Consent Agenda Action**

Items marked \* are on the Consent Agenda.

The following policy was removed from the Consent Agenda per request of Ms. Small:

120. f. Proposed Policy FILE: KDB Public's Right to Know/Freedom of Access

Without objection the remaining items on the Consent Agenda were passed unanimously by the Board members present.

**\*119. Consideration of the Minutes:**

Approved the Minutes of October 10, 2012

**\*120. Policy and Planning Committee 10/18/12 – Ms. Small**

Approved first read policies for a second read in December 2012:

- a. Revised Policy FILE: JK Student Discipline
- b. Proposed Policy FILE: JKD Suspension of Students
- c. Proposed Policy FILE: JKE Expulsion of Students
- d. Proposed Policy FILE: JKE-R Expulsion Guidelines

- e. Proposed Policy FILE: JLF Reporting Child Abuse and Neglect

Approved second read policies:

- a. Proposed Policy FILE: JJIF Management of Concussions and Other Head Injuries  
 b. Proposed Policy FILE: JJIF-E Concussion Information Sheet

### **Old Business**

None

### **Communications/Correspondence**

Mrs. Perreault thanked her constituents for re-electing her, and made an announcement about an upcoming high school stage production.

Mr. Thompson thanked members of the Board for the flower arrangement upon the birth of his daughter.

### **Public Participation**

None

### **Superintendent's Report**

- a. Introduction of Student Liaison (Isabella Jorgensen, grade 11)

Ms. Jorgensen was welcomed as student liaison to the School Board and Janet Connors was assigned as her mentor.

Ms. Clough entered the meeting.

- b. Proposed License Agreement with Pel Industries, Inc. – Gene Keene

Mr. Keene explained the proposal from Pel Industries for area retailers to sell merchandise bearing Brunswick High School logo in local stores. A portion of the royalties will be donated to the school.

Motion: Corey      Second: Thompson      Vote: Unanimous of the Board Members Present

Approved to authorize the Superintendent to further explore the proposal from Pel Industries to sell Brunswick school logo items in area stores.

- c. Building and Equipment Use for November 2012:

- Elks Lodge – use of high school gym for 2014 Elks Lodge Hoop Shoot
- Mid Coast Hunger Prevention Program – use of Crooker Theater for concert by Ron Carroll & Friends
- Town of Brunswick Ad Hoc Parking SWAT Team – use of Hawthorne conference room for a planning meeting
- Mid Coast Youth Theater – use of Crooker Theater for a performance
- Stowe Community Group – use of Stowe gym and cafeteria, discovery room for All Elementary School Craft Fair
- Bath Area Family YMCA – use of junior high cafeteria for YMCA Freedom Tour
- Brunswick High School Alumni – use of Crooker Theater for Alumni Night with Jim Tierney & Stump Merrill

- First Light Camera Club – use of high school multi-purpose room for meetings
  - Portland Symphony – use of Crooker Theater for performances
  - Brunswick Police Department – use of high school weight room for training
- d. Resignations:
- Mr. Perzanoski announced the retirement of Gloria Thiboutot, Food Service Manager, Coffin School, effective at the end of December.
- e. Recognition
- Emily Moll, Art Teacher, Stowe School  
 Congratulations were given to Ms. Moll on the publication of an article about local student art work in the November 2012 issue of School Arts.
  - Parent Note of Appreciation  
 Ms. Anna J. Boll recently sent a note of appreciation to Walter Wallace about her pleasure with the program at Brunswick Junior High.
- f. Donation – Stowe School
- The Superintendent announced there was an anonymous donation of \$200 to Stowe School.
- g. Budget Report – Jim Oikle
- Mr. Oikle reported that the School Department passed the annual audit and confirmed the carryover amount of \$2.4 million for the following year's budget. He explained the funding process for Phase 2 of the Facilities Study. He also said he had received an amended final payment of \$42,169 for Impact Aid from 2008.
- h. New Automated Substitute Teacher Placement Program (Sub Finder)
- Mr. Perzanoski announced that the School Department has hired the services of Sub Finder to replace Sub It, a substitute teacher calling system.
- i. Update: Public Hearing on Phase 2 of the Facilities Master Plan 11/5
- Mr. Perzanoski reported on the November 5 Town Council hearing on the Facilities Master Plan Phase 2 funding request. The Council plans to vote on appropriating the funds on Nov. 19.
- j. Update: Brunswick High School Principal
- The Superintendent was pleased to announce that Mr. Art Abelmann is back to work full-time at Brunswick High School.
- k. Update: Durham's Petition for Withdrawal from RSU 5
- It was reported that Durham residents voted to not withdraw from RSU 5.

### **Board Chair's Report**

- a. Election Results

Mr. Grant congratulated Joy Prescott and Christopher McCarthy upon election to the School Board, and congratulated Mrs. Perreault upon her re-election.

b. MSBA School Board Service Certificate Award

Mr. Grant presented Janet Connors with a MSBA School Board Service Certificate for her 16 years of service on the Brunswick School Board.

c. November 28 Workshop Agenda

Mr. Grant announced that the November 28 workshop will be located at the Hawthorne School Conference Room starting at 6:00 p.m. Items on the agenda are:

- Charter School Proposal: Brunswick Landing International School
- Intercultural Consulting Services

Mr. Ellis urged that with the busy budget season coming up, not to overlook public meetings on the Phase 2 Facilities' study.

d. Remembrance of Doris Parsons

Mr. Grant acknowledged the death of Doris Parsons who taught in Brunswick Schools and was principal of Longfellow and Hawthorne Schools.

e. Materials and Correspondence from the MSMA Conference

Mr. Grant reminded Board members that there are notebooks located at the central office with materials for their perusal.

f. Tour of Schools

Mr. Grant said he is planning a tour of the schools and asked interested Board members to let him know of a mutual time to go together.

### Committee Reports

a. Curriculum & Program Development 10/29/12 – Mrs. Perreault

Mrs. Perreault said the committee reviewed the curriculum cycle, and discussed Math In Focus and its progression to the junior high level. Ms. Small asked the committee to check on Brunswick High School compliance with the new Civics law requirement.

b. Facilities & Maintenance Committee 11/6/12 – Mr. Ellis

Mr. Ellis reported that the committee heard a request from Learning Land for use of the Hawthorne cafeteria for its emergency plan. The committee also planned for Facilities Master Plan presentations. Newly elected Board members were urged to keep current on this topic.

c. MSMA Fall Conference and Delegate Assembly Report – Brenda Clough, William Thompson

Ms. Clough and Mr. Grant gave an overview of the workshops they attended and topics included RSU withdrawal process, the teacher evaluation process, financing and budget, school expulsion hearings and withdrawals. Mr. Grant said it was also a good experience to communicate with other school board chairs.

**New Business**120. f. Proposed Policy FILE: KDB Public's Right to Know/Freedom of Access

Ms. Small expressed her concerns with the fee structure outlined in the policy.

Motion: Connors

Second: Corey

Vote: 6-2 (Small, Thompson opposed)

Approved proposed Policy FILE: KDB Public's Right to Know/Freedom of Access, as presented, for a second read at the December 12, 2012 School Board meeting.

121. Consideration of Executive Session Per 1 MRSA 405(6)(A) to Discuss a Personnel Matter

Motion: Small Second: Corey Vote: Unanimous of the Board Members Present

Approved to enter executive session per 1 MRSA 405(6) (A) to discuss a teacher's request for a leave of absence and a sabbatical.

The Board entered executive session at 7:56 p.m.

The Board reconvened in public session at 8:08 p.m.

122. Consideration of Any Action as a Result of Item 121.

Motion: Perreault

Second: Corey

Vote: 6-2 (Connors, Small opposed)

Approved a request from Laura Waite for a 1-year unpaid leave of absence from the position of Grade 6 Math Teacher at Brunswick Junior High School, followed by a 1-year sabbatical without pay in order to teach abroad in an American International School for the 2013-2014 and 2014-2015 school years. This action was taken in accordance with Article 17 (I) and Article 18, with the exception of section E, of the current agreement with the Brunswick Education Association.

**Calendar/Announcements**

None

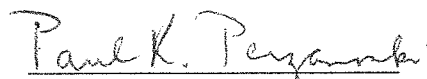
**Future Agenda Items**

Ms. Clough requested a review the Technology Plan.

Mr. Ellis asked about having a report on student progress.

**Adjournment**

Without objection Mr. Grant declared the meeting adjourned at 8:12 p.m.

  
 Paul K. Perzanoski, Secretary  
 Brunswick School Board