

Brunswick School Board

MINUTES

Wednesday, October 12, 2011

7:00 p.m.

Maine Street Station

16 Station Avenue

Room 217

Board Members Present: Corinne Perreault, Chair; James Grant, Vice Chair; Brenda Clough; Janet Connors; James Matthew Corey; Richard Ellis; Michele Joyce; John Jack Jones; Michelle Small; Julia Brown, Student Liaison

Board Members Absent: None

Staff Members Present: Paul Perzanoski, Superintendent; Gregory Bartlett, Assistant Superintendent; James Oikle, Business Manager

Guests: Nick Toole, Student, Brunswick High School; Jeffrey Larimer, Harriman Inc.; William Thompson; Emily Guerin, The Forecaster; Darren Fishell, The Times Record

Call to Order

Mrs. Perreault called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Adjustment to the Agenda

Moved Item 102 Executive Session to the end of the agenda.

Removed Brunswick Rotary Plaque from Superintendent's Report and added Parent Feedback.

Consent Agenda Action

Items marked * were voted as part of the Consent Agenda.

Motion: Small Second: Connors Vote: 8 – 0 - 1 (Grant abstained)

Voted to approve the following items:

*97. Minutes of September 14, 2011

*98. The Appointment of Certification Support Team Members

Voted to approve the Superintendent's nominations of the following Certification Support Team Members:

SCHOOL	STAFF MEMBER	MENTOR	YEAR
Harriet Beecher Stowe Coffin Elementary	Gwendolyn Christman	Emily Moll	2 nd
	Meredith Sciacca	Cheryl Crockett	1 st
Brunswick High School	Ashley Smith	Margaret Dalrymple	1 st
	Samantha Francis	Robert Van Milligan	1 st
	McKell Barnes	Deborah Bartley-Wing	1 st

Old Business

None

Communications/Correspondence

Ms. Joyce reported that she had parent contact concerning the amount of flyers coming home from school.

Mr. Ellis reported on activities of elementary parent groups.

Mrs. Perreault said she heard from a Water Street resident asking about plans for the Times Record building.

Public Participation

None

Superintendent's Report

a. Student Government Report

Nick Toole reported on recent activities of the high school student government that included homecoming events and a bullying survey.

b. Building and Equipment Use:

- MCRA Rowing Crew – use of high school cafeteria for a meeting
- Mid Coast Hospital Parent Connect – use of high school cafeteria for a meeting
- Fox Run Homeowners Association – use of junior high room 301 for a meeting
- Town of Brunswick – use of junior high gym for the November election
- GEAR Parent Network – use of junior high cafeteria for a parent support meeting
- Mid Coast Youth Hockey – use of junior high room 301 for a meeting

c. Recognition

- Kathleen Dekker, Functional Life Skills Teacher, Brunswick Junior High School

The Superintendent announced that Kathleen Dekker was recently honored by the Autism Society of Maine.

- Karen Thames, Payroll and Benefits Clerk

Mr. Perzanoski said that a former staff person e-mailed him to say how pleased she was with the assistance given to her by Karen Thames in the payroll/benefits office.

- Student Recognition from National Merit Scholarship

Mr. Perzanoski read the names of Brunswick High School students recognized by the National Merit Scholarship program.

d. Budget Update - Mr. Oikle

Mr. Oikle reported that the 2010 budget is officially closed and auditors are due within the next two weeks. Current year and prior year reports have been submitted and accepted by the state. He explained his recommendation for structuring the 2012 budget by presenting Board members with a list of line items. He will forward his proposal to the Budget and Finance Committee.

e. Parent Feedback

Mr. Perzanoski said that he will be meeting with parent groups to get feedback about how the school year is progressing.

f. Flu Shot Clinic/Health & Attendance at Schools – Mr. Bartlett

Mr. Bartlett announced that the CHANS-sponsored flu shot clinic is on October 15 from 8 to 3. Student and staff absences have reduced significantly and are currently within normal limits.

Board Chair's Report

a. Report from the Student Liaison – Julia Brown

Julia Brown reported she has been meeting with Mr. Oikle about the budget. She continues to work on a student liaison handbook.

b. MSMA Fall Conference Reminder (October 27-28, 2011)

Mrs. Perreault reminded Board members about the upcoming MSMA Fall conference.

c. September 28 Workshop Report

Mrs. Perreault reported on discussions about the budget process, charter and magnet schools, and strategic planning.

d. October 26 Workshop Agenda Items

Mrs. Perreault announced that the teacher evaluation process will be discussed at the workshop.

Committee Reports

a. Curriculum and Program Committee – Mr. Corey

Mr. Corey reported that the committee discussed curriculum topics to be considered for the year, and discussed having professional development included in the strategic plan. Mr. Paige explained the math curriculum.

b. Budget and Finance Committee – Mr. Perzanoski

Mr. Perzanoski reported that the committee heard a report on the closeout of the 2010 budget, and discussed changing the budget process format. They are studying current employee contracts.

c. Personnel and Negotiations Committee – Mrs. Perreault

Mrs. Perreault reported that the committee received a “letter of intent” to negotiate from the teachers. They are reviewing the current teachers’ contract.

d. Maine Region 10 Technical Cooperative Board – Mrs. Connors

Mrs. Connors said the Board passed a health and safety policy, welcomed new members and announced that the RSU 5 Superintendent is the overseeing superintendent. Enrollment is up by 13 students for a total of 286. Election of officers was held and Mrs. Connors was elected Chair.

e. Facilities and Maintenance Committee – Mr. Ellis

Mr. Ellis reported that the committee met and interviewed firms that had applied to develop a Master Plan. Harriman Inc. was the recommendation to be brought for board approval.

99. Consideration of Approval of the Facilities and Maintenance Committee’s Recommendation of Harriman Inc. to Implement the Master Plan Facilities Study

Motion: Corey Second: Ellis Vote: 8 – 1 (Connors opposed)

Approved having the superintendent negotiate a contract with Harriman Inc. to develop a Master Plan Facilities Study for the Brunswick School Department.

New Business

100. Consideration of Requesting Proposals to Develop a Long Range Strategic Plan

Motion: Ellis Second: Clough Vote: 7 – 1 – 1 (Small opposed; Jones abstained)

Approved of having the administration put forth a request for proposals to develop a long-range strategic plan for the school department.

101. Consideration of a Retirement Plan

Motion: Connors Second: Joyce Vote: Unanimous

Approved to authorize the superintendent to take such action and to execute such documents as may be necessary to establish a 457 deferred compensation plan with ICMA (International City Management Association) on the same terms and conditions as the plan now in effect for the Town

of Brunswick Municipal Government. The Brunswick School Department shall not defray the administrative costs of this plan. Administrative costs shall be borne entirely by plan participants.

Calendar/Announcements

None

Future Agenda Items

Ms. Small suggested learning about the school department's behavior program and grouping in math.
Ms. Clough suggested adding the superintendent's evaluation process to the October workshop agenda.
Mr. Grant asked to review the student liaison policy.

102. Consideration of Executive Session to Discuss Personnel Issues as Per 1 MRSA 405 (6) (D)

Motion: Connors

Second: Corey

Vote: Unanimous

Voted to enter executive session in order to discuss personnel issues pursuant to 1 MRSA 405 (6) (D).

The Board entered executive session at 8:23 p.m.

The Board reconvened in public session at 9:04 p.m.

There was no action as a result of Item 102.

Adjournment

Mrs. Perreault adjourned the meeting at 9:05 p.m.



Paul K. Perzanoski, Secretary
Brunswick School Board

Brunswick School Board

Minutes

Special Meeting

October 27, 2011

6:00 p.m.

Hawthorne Conference Room

School Board Members Present: Corinne Perreault, Chair; James Grant, Vice Chair; Brenda Clough; Janet Connors; James Matthew Corey; Richard Ellis; John Jack Jones; Michele Joyce; Michelle Small

School Board Members Absent: None

Staff Members Present: Paul Perzanoski, Superintendent; Gregory Bartlett, Assistant Superintendent; Walter Wallace, Principal, Brunswick Junior High School; Jeffrey Hipsher, BEA Representative; Robert Goddard, BEA Representative; Peter Stevens, Talent Development Teacher; Andrew Kosak, Talent Development Teacher

Guests: Bruce Smith, Attorney, Drummond Woodsum; Sue Rowe, MEA; Ruth Kirkwood, former teacher

Call to Order

Mrs. Perreault called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Adjustment to the Agenda

None

103. Consideration of Executive Session to Discuss a Personnel Employment Matter

MOTION: Joyce

SECOND: Connors

VOTE: 9-0

The Board voted to enter executive session to discuss a personnel employment matter pursuant to 1 MRSA 405(6)(A).

The Board entered executive session at 6:02 p.m.

The Board reconvened in public session at 7:32 p.m.

104. Consideration of Any Appropriate Action as a Result of Item 103

MOTION: Grant

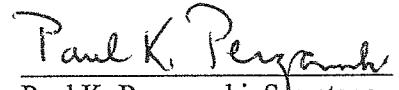
SECOND: Connors

VOTE: 8-1 (Small opposed)

The Board voted to reject the grievance.

Adjournment

Mrs. Perreault adjourned the meeting at 7:33 p.m.


Paul K. Perzanoski, Secretary
Brunswick School Board