

Brunswick School Board

MINUTES

Wednesday, October 10, 2012

7:00 p.m.

Brunswick Station

16 Station Avenue

Room 217

Board Members Present: James Grant, Chair; Corinne Perreault, Vice Chair; Brenda Clough; Janet Connors; James Matthew Corey; Richard Ellis; Michele Joyce; Michelle Small; William Thompson

Board Members Absent: None

Staff Members Present: Paul Perzanoski, Superintendent; Gregory Bartlett, Assistant Superintendent; James Oikle, Business Manager; Robert Goddard, Teacher, Brunswick High School; Jeff Hipsher, Teacher, Brunswick High School; Christine Patton, Administrative Secretary

Guests: Isabella Jorgensen, Satchel Toole, Brunswick High School students; Lyndon Keck, PDT Architects; Joe Donohue, American Legion Americanism Officer; Marty Diller, American Legion Post 20 First Vice Commander; Dana Bateman; Joy Prescott; Brunswick police officer; others

Call to Order

Mr. Grant called the meeting to order at 7:00 p.m., led the Pledge of Allegiance and asked the Superintendent for a roll call.

Adjustments to the Agenda

Mr. Perzanoski changed the order of items in the Superintendent's Report to make the Facilities Master Plan Update the second item.

Consent Agenda Action

Items marked * were voted as part of the Consent Agenda.

Motion: Connors Second: Thompson Vote: Unanimous of the Board

Approved the following consent agenda items:

*113. Minutes:

Minutes of September 12, 2012

Special Meeting Minutes of September 26, 2012

*114. Policy and Planning Committee 9/20/12 – Ms. Small

First Read Policies for a Second Read

a. Proposed Policy FILE: JJIF Management of Concussions and Other Head Injuries

b. Proposed Policy FILE: JJIF-E Concussion Information Sheet

Second Read Policies

a. Revised Policy FILE: JKAA Use of Physical Restraint and Seclusion

b. Revised Policy FILE: JKAA-R Procedures on Physical Restraint and Seclusion

*115. Appointment of Certification Support Team Members

<u>SCHOOL</u>	<u>STAFF MEMBER</u>	<u>MENTOR</u>	<u>YEAR</u>
Stowe	Susan Blankenship	Charlotte Mastropasqua	FT
	Julie Shea	Vicki Farsaci	FT
Coffin	Meredith Sciacca	Cheryl Crockett	2 nd
	Ashley Martin	Shelby Kavanaugh	1 st
	Tracey Peck-Moad	Danielle Murphy	1 st
	Eric Funderburk	Joyce Foley/Sharon Harvie	2 nd
High School	Ashley Smith	Margaret Dalrymple	2 nd
	Luke Potter	Robert Van Milligan	1 st
	McKell Barnes	Deborah Bartley-Wing	2 nd
	Sol Kennally	Peg Nulle	2 nd

*116. The Emergency Management Plan for 2012**Old Business**

None

Communications/Correspondence

Mr. Ellis said he received a positive e-mail about the Math in Focus parent meeting.

Public Participation

None

Superintendent's Report

a. Student Government Report

Isabella Jorgensen and Satchel Toole gave a report on activities at the high school. Among these activities were homecoming week, hallway decorating, a civil rights conference, a mock presidential election, and plans for community involvement.

b. Facilities Master Plan II Update – Lyndon Keck, PDT Architects

Mr. Keck gave an update and PowerPoint presentation on progress and work done concerning the campus plan for Coffin School and Brunswick Junior High School. An analysis was completed for both schools that compared existing space to state standards and began diagramming possible recommendations for expansions.

c. Building and Equipment Use for September 2012:

- a. Mid Coast Youth Theater – use of Crooker Theater for rehearsals and performances
- b. Bath Iron Works – use of high school cafeteria for team building activities
- c. Riverview Foundation – use of Stowe cafeteria for Aspire After School Program
- d. Big Brothers/Big Sisters – use of Stowe Conference Room for meetings
- e. Community For Coffin – use of Coffin gym, cafeteria, library and lobby for Harvest Festival
- f. Brunswick High School Band – use of Crooker Theater for a Sonny Googins Memorial Concert
- g. Brunswick School Department – use of Stowe gym for a flu clinic
- h. Maine Supreme Court – use of Crooker Theater for courtroom
- i. Maine Senior Women's Basketball – use of high school gym for games

d. Resignations:

Everett (Keith) Garwick, Bus Driver, is retiring at the end of the school year.

e. Administrative Coverage at Brunswick High School

Mr. Perzanoski reported that Donna Borowick has assumed the position of acting principal and Tim Gagnon has assumed the position of Assistant Principal until the return of Principal Arthur Abelmann.

f. Budget Update - Mr. Oikle

Mr. Oikle reported that there is a surplus of \$2.4 million from the last budget year. The current year's budget is working well and the first payroll was successful. An audit is being conducted on the H. B. Stowe School.

g. Scholarship Programs

1. Elks Scholarship Program – Mr. Oikle

Mr. Oikle announced details about a scholarship program sponsored by the Elks National Foundation for Brunswick high school students. He explained how local finalists can become eligible for large scholarships at the national level.

2. American Legion Scholarship Program –Mr. Donohue, Mr. Diller

Joe Donohue and Marty Diller from the American Legion made a presentation about a high school oratorical speech contest on the topic of the US constitution.

Motion: Thompson

Second: Connors

Vote: 8-1 (Small opposed)

Voted to approve having the American Legion work with high school staff to get out information about the oratorical contest to interested Brunswick High School students.

h. Surplus Property – Books at Coffin School

Mr. Perzanoski said that the Coffin library has surplus books that they would like to sell at the school's Harvest Festival in October. Without objection the Board approved the request from Coffin School to sell surplus library books.

i. Flu Shot Clinic Oct. 20

It was announced that there is a community flu vaccination clinic on October 20 from 9 a.m. to 2 p.m. at the Stowe School gym.

j. Dental Program

Without objection the Board approved an expansion plan from Wiscasset Dental, now called "Dental Explorers", to serve grades K-12. They served over 50 clients last year in grades K-5.

k. Update on Student Liaison

Mr. Perzanoski reported that the student liaison committee is ready to interview interested candidates. The goal is to have a student selected by the November School Board meeting. James Matthew Corey is the Board member assigned to the committee.

Board Chair's Report

a. MSBA Fall Conference Oct. 26-27

Mr. Grant reminded Board members about the upcoming MSBA Fall Conference.

b. October 24 Workshop

Mr. Grant said the workshop will take place at 6:00 p.m. at the Hawthorne School Conference Room. The agenda will include a charter school proposal.

c. MSBA School Board Service Certificate Nomination

Without objection the Board approved Mr. Grant's nomination of Janet Connors for the MSBA School Board Service Certificate to recognize her 16 years of service.

Committee Reports

a. Student Services Committee 10/2/12 – Ms. Joyce

Ms. Joyce reported that the committee had an update on Maine Care, day treatment services and enrollment. They had a review of NECAP data and plans to train general education teachers in restraint and seclusion mandates.

b. Curriculum & Program Development 9/18/12 – Ms. Joyce

Ms. Joyce reported that the committee discussed the K-5 report card, a draft trimester calendar, writing rubrics, and Math in Focus, with plans to extend the program to the junior high level.

c. Budget & Finance Committee 9/17/12 – Mr. Ellis

The committee discussed 2014 budget planning, the Stowe school audit, ed tech and custodian/bus driver contracts, and donations to the school department. They had updates on facilities' studies for both Brunswick and Region 10.

d. Facilities & Maintenance Committee 10/3/12 – Mr. Ellis

Mr. Ellis reported that the committee had an update on the Facilities Master Plan Phase 2, Jordan Acres School expenses and timeline, and discussed a request from the alumni association.

e. Maine Region 10 Cooperative Board 9/19/12 – Mrs. Connors

Mrs. Connors reported that the Board elected officers and changed the monthly meeting date to the third Monday at 7:00 p.m. Committee appointments and the budget were discussed as well as a renovation update. William Thompson was selected as the MSBA fall conference delegate.

f. Personnel & Negotiations Committee 10/10/12 – Mrs. Perreault

Mrs. Perreault said the committee discussed upcoming negotiations for ed techs and custodians/bus drivers.

New Business

117. Consideration of the Superintendent's Nomination of a Teacher for 2012-2013 School Year

Motion: Joyce

Second: Connors

Vote: 6-2 (Small, Thompson opposed)

Voted to approve Peggy Packett as a Physical Therapist for the district for the 2012-13 school year.

118. Consideration of a Community Conversation Plan

Based on public school advocate Jamie Vollmer's ideas, Mr. Perzanoski presented a plan for communicating with the community about Brunswick schools using clear, open exchanges of ideas.

The timeline from this fall to February 2014 was given to accomplish this. He recommended utilizing leftover funds from the strategic planning budget to cover the costs of this project. He also recommended that a portion of the same funds be used to cover expenses associated with staff training to comply with the restraint and seclusion mandates.

Motion: Joyce

Second: Thompson

Vote: Unanimous of the Board

Voted to:

- approve the Community Conversation Plan as presented using funds set aside from the Strategic Planning budget to cover costs
- approve using funds from the Strategic Planning budget to pay for staff training to comply with the restraint and seclusion mandates

Calendar/Announcements

Mrs. Perreault announced that the junior high is putting on a production of "Aladdin".

Ms. Clough asked for Board opinions on the items up for a vote at the MSBA fall conference.

Future Agenda Items

None

Adjournment

By unanimous consent the meeting adjourned at 8:09 p.m.



Paul K. Perzanoski, Secretary
Brunswick School Board