

Brunswick School Board
AGENDA
 Wednesday, October 10, 2012
 7:00 p.m.
 Maine Street Station
 16 Station Avenue
 Room 217

Call to Order

Pledge of Allegiance

Attendance/Roll Call

Adjustment to the Agenda

Consent Agenda Action

Items marked * will be voted as part of the Consent Agenda. Any Board member wishing to have an item removed from the Consent Agenda may do so.

- *113. Consideration of the Minutes:
 Approval of the Minutes of September 12, 2012
 Approval of the Special Meeting Minutes of September 26, 2012

- *114. Policy and Planning Committee 9/20/12 – Ms. Small

Consideration of First Read Policies

- a. Proposed Policy FILE: JJIF Management of Concussions and Other Head Injuries
- b. Proposed Policy FILE: JJIF-E Concussion Information Sheet

Consideration and Approval of Second Read Policies

- a. Revised Policy FILE: JKAA Use of Physical Restraint and Seclusion
- b. Revised Policy FILE: JKAA-R Procedures on Physical Restraint and Seclusion

- *115. Consideration of Appointment of Certification Support Team Members

Teachers new to teaching in Maine work with a mentor for two years as part of the process for professional certification. The staff mentors listed are recommended by the Professional Learning Communities Support System (Certification Committee). Please approve the Superintendent's nominations of the following Certification Support Team Members:

SCHOOL	STAFF MEMBER	MENTOR	YEAR
Stowe	Susan Blankenship	Charlotte Mastropasqua	FT
	Julie Shea	Vicki Farsaci	FT
Coffin	Meredith Sciacca	Cheryl Crockett	2 nd
	Ashley Martin	Shelby Kavanaugh	1 st
	Tracey Peck-Moad	Danielle Murphy	1 st
	Eric Funderburk	Joyce Foley/Sharon Harvie	2 nd
High School	Ashley Smith	Margaret Dalrymple	2 nd
	Luke Potter	Robert Van Milligan	1 st
	McKell Barnes	Deborah Bartley-Wing	2 nd
	Sol Kennally	Peg Nulle	2 nd

*116. Consideration of Annual Approval of the Emergency Management Plan (no changes)

Old Business

Communications/Correspondence

Public Participation

Superintendent's Report

- a. Student Government Report
- b. Building and Equipment Use for September 2012:
 - Mid Coast Youth Theater – use of Crooker Theater for rehearsals and performances
 - Bath Iron Works – use of high school cafeteria for team building activities
 - Riverview Foundation – use of Stowe cafeteria for Aspire After School Program
 - Big Brothers/Big Sisters – use of Stowe Admin. Conference Room for meetings
 - Community For Coffin – use of Coffin gym, cafeteria, library and lobby for Harvest Festival
 - Brunswick High School Band – use of Crooker Theater for a Sonny Googins Memorial Concert
 - Brunswick School Department – use of Stowe gym for a flu clinic
 - Maine Supreme Court – use of Crooker Theater for courtroom
 - Maine Senior Women's Basketball – use of high school gym for games
- c. Resignations:
 - Everett (Keith) Garwick, Bus Driver (at end of school year)
- d. Administrative Coverage at Brunswick High School
- e. Budget Update - Mr. Oikle
- f. Scholarship Programs
 - a. Elks Scholarship Program – Mr. Oikle
 - b. American Legion Scholarship Program – Joe Donohue, American Legion
- g. Surplus Property – Books at Coffin School
- h. Flu Shot Clinic Oct. 20
- i. Dental Program
- j. Update on Student Liaison
- k. Facilities Master Plan II Update – Lyndon Keck, PDT Architects

Board Chair's Report

- a. MSBA Fall Conference Oct. 26-27 - Deadline for Registration 10/10
- b. October 24 Workshop Topics, Location
 - Charter School Proposal from John Stadler
- c. MSBA School Board Service Certificate Nomination

Committee Reports

- a. Student Services Committee 10/2/12 – Ms. Joyce
- b. Curriculum & Program Development 9/18/12 – Ms. Joyce
- c. Budget & Finance Committee 9/17/12 – Mr. Ellis
- d. Maine Region 10 Cooperative Board 9/19/12 – Mrs. Connors
- e. Facilities & Maintenance Committee 10/3/12 – Mr. Ellis
- f. Personnel & Negotiations Committee 10/10/12 – Mrs. Perreault

New Business

117. Consideration of the Superintendent's Nomination of a Teacher for 2012-2013 School Year
Vote to elect the following teacher for the 2012-13 school year:

Peggy Packett, Physical Therapist, System Wide

118. Consideration of a Community Conversation Plan

Calendar/Announcements

Future Agenda Items

Adjournment

Brunswick School Board

MINUTES

Wednesday, September 12, 2012

7:00 p.m.

Brunswick Station

16 Station Avenue

Room 217

Board Members Present: James Grant, Chair; Corinne Perreault, Vice Chair; Brenda Clough; Janet Connors; Richard Ellis; Michele Joyce; Michelle Small; William Thompson

Board Members Absent: James Matthew Corey

Staff Members Present: Paul Perzanoski, Superintendent; Gregory Bartlett, Assistant Superintendent; Christine Patton, Administrative Secretary

Guests: Members of the press; Sarah Singer, others

Call to Order

Mr. Grant called the meeting to order at 7:00 p.m., led the Pledge of Allegiance and asked the Superintendent for a roll call.

Adjustments to the Agenda

None

Consent Agenda Action

Items marked * will be voted as part of the Consent Agenda. Any Board member wishing to have an item removed from the Consent Agenda may do so.

Mr. Ellis asked that the Minutes of August 8 be removed from the Consent Agenda.

The following items were approved by unanimous consent of members of the Board present:

***105. Second Read Policies**

- a. Revised Policy FILE: BBBAB Student Liaison to the School Board
- b. Revised Policy FILE: BEDD Rules of Procedure
- c. Proposed Policy FILE: IMG A Service Animals in Schools
- d. Proposed Policy FILE: JJIAA Private School Students – Access to Public School Co-Curricular, Interscholastic and Extracurricular Activities
- e. Proposed Policy FILE: JJIAA–E1 Private School Student Application for Participation in Brunswick School Department Co-Curricular Activities
- f. Proposed Policy FILE: JJIAA–E2 Private School Student Application for Participation in Brunswick School Department Extracurricular Activities

*104. Consideration of Approval of the Minutes

The Minutes of August 8, 2012 were approved by unanimous consent of the Board members present.

Old Business

None

Communications/Correspondence

Mr. Thompson said alumni members are interested in organizing school volunteers.

Public Participation

Sarah Singer said she appreciated the Superintendent's support of the schools.

Superintendent's Report

a. Opening of Schools

Mr. Perzanoski and Mr. Bartlett reported that with the exception of a couple of bus issues, the opening of schools went smoothly.

b. Enrollment Report – Mr. Bartlett

Mr. Bartlett reported that enrollment figures on the first day of school on Sept. 4 totaled 2,373 in K-12. Enrollment numbers on Sept. 10 totaled 2,367.

c. Building and Equipment Use for September 2012:

- Merrymeeting Adult Education – use of BHS classrooms during the year for adult classes
- Girl Scouts USA – use of schools for weekly meetings
- Residents of Brunswick Bay – use of BHS multi-purpose room for meetings
- Brunswick Parks and Recreation – use of schools for recreation programs and hunter safety
- Arts and Science Festival – use of Junior High gym for festival
- GEAR Parent Network – use of Junior High cafeteria for meetings
- Bill's Bunch Square Dance – use of Coffin cafeteria for dancing and instruction
- Moving Brunswick Forward Public Forum – use of Junior High gym for Brunswick Planning & Development forum
- Maine Romance Writers of America – use of Stowe cafeteria for presentation
- Town of Brunswick RTOS – use of Stowe gym for on-going meetings
- Legislative Candidates Forum – use of Junior High gym for forum
- Brunswick Parks and Recreation – use of Stowe conference room for Mad Science activity

d. Resignations:

- Pamela Bessey, Educational Technician III, Alternative Education Program, Brunswick Junior High School

- Jona Chase, Math Reading Support Teacher, HB Stowe School

e. Recognition

- a. Paul Caron – Building Operator Certification Newsletter

Mr. Perzanoski announced that the Building Operator Certification Newsletter recently published an article about Paul Caron.

f. Durham Education Exploration Committee

Mr. Perzanoski explained that there is an exploration committee from Durham looking into sending high school students to Brunswick.

Motion: Connors Second: Joyce Vote: Unanimous of the Board Members Present

Approved to have the Superintendent continue discussions with the Durham Education Exploration Committee about the prospect of having Durham students attend Brunswick High School.

g. Budget Update - Mr. Oikle

No report.

h. Administrators' Goals

Mr. Perzanoski presented the administrators' goals for 2012-2013. Items included complying with new state education laws for restraining students, reading a selected book for study and discussion, expanding community involvement in planning activities, and completing the facilities master plan.

Board Chair's Report

a. Delegate and Alternate to MSBA Annual Delegate Assembly

Mr. Grant appointed Ms. Clough as the delegate and Mr. Thompson as the alternate to the MSBA fall assembly.

b. September 26 Workshop Topics – Review of Goals

Mr. Grant announced that there will be a Board workshop on September 26 at 6:00 p.m. in the Hawthorne conference room. Agenda topics include:

- Review of goals
- Community conversation related to strategic planning

Mr. Grant reported that he attended a recent Maine School Boards Association meeting about legislative activity on several topics including teacher evaluations, charter and virtual schools.

Mr. Grant noted the passing of Nancy Hawkes, former school board member.

He also announced that there has been a request under the Maine Freedom of Access Act and gave directions about gathering the information requested.

Committee Reports

a. Student Services Committee 9/5/12 – Ms. Clough

Mrs. Clough reported that the committee heard an update on newly hired staff, remaining openings, special services goals for the year, and staff development.

b. Budget & Finance Committee 8/15/12 – Mr. Perzanoski

Mr. Perzanoski reported that the committee discussed the closeout of budget 2012 which has a carryover of \$2.28 million, the closeout of the construction budget from the Stowe School, and the status of grants.

c. Maine Region 10 Cooperative Board 8/23/12 – Mrs. Connors

Mrs. Connors reported that new board members were welcomed and that Mr. Perzanoski was selected as the designated superintendent for school year 2012-2013.

New Business

106. Consideration of the Superintendent's Nomination of Teachers for 2012-2013 School Year

Motion: Connors Second: Clough Vote: 7-1 (Small opposed)

Voted to elect the following teachers for the 2012-13 school year:

Susan Blankenship, Special Education Teacher (Autism), HB Stowe School
 Brooke Cox, Part-Time (.5) Math Teacher, Brunswick High School
 Jane McKinney, Part-Time (.5) Reading Teacher, HB Stowe School
 Tracey Peck-Moad, Part-Time (.6) Physical Education Teacher, Coffin School
 Luke Potter, Social Studies Teacher/Grade 9-10 Academy, Brunswick High School
 Julie Shea, Math Reading Support Teacher, HB Stowe School

107. Consideration of a Revision to the Strategic Planning Project

Mr. Perzanoski reported that Systems In Sync has withdrawn from the project.

Executive Session

108. Consideration of Executive Session Per 1 MRSA 405(6)(A) to Discuss a Personnel Matter

Motion: Perreault Second: Ellis Vote: Unanimous of the Board Members Present

Approved to enter executive session per 1 MRSA 405(6) (A) to discuss a personnel matter.

The Board entered executive session at 7:25 p.m.

The Board reconvened in public session at 7:48 p.m.

109. Consideration of Any Action as a Result of Item 108.

There was no action on Item 108.

Calendar/Announcements

Not discussed

Future Agenda Items

Not discussed

Adjournment

By unanimous consent the meeting adjourned at 7:48 p.m.



Paul K. Perzanoski, Secretary
Brunswick School Board

Brunswick School Board

MINUTES

Special Meeting

September 26, 2012

Hawthorne School Conference Room
46 Federal Street

School Board Members Present: James Grant, Chair; Corinne Perreault, Vice Chair; Janet Connors; Richard Ellis; Michele Joyce; Michelle Small; William Thompson

School Board Members Absent: Brenda Clough; James Matthew Corey

Staff Members Present: Paul Perzanoski, Superintendent; Gregory Bartlett, Assistant Superintendent

Call to Order and Pledge of Allegiance

Mr. Grant called the meeting to order at 6:03 p.m., led the Pledge of Allegiance and asked the Superintendent for a roll call.

110. Consideration of First Read Policy File: JKAA Use of Physical Restraint and Seclusion and Policy File: JKAA-R Procedures on Physical Restraint and Seclusion

Motion: Connors Second: Thompson Vote: Unanimous of the Board Members Present

Approved the first reading of proposed Policy File: JKAA Use of Physical Restraint and Seclusion and proposed policy File: JKAA-R Procedures on Physical Restraint and Seclusion as amended.

Mrs. Perreault left the meeting at 6:20 p.m.

111. Review of Goals


Board members reviewed the four goals and discussion centered on achievements and under achievements. The Superintendent and the Political Action and Media Committee will address issues brought up during the discussion.

112. Community Conversation Process/Strategic Planning

The Superintendent reviewed a proposal called the Great Conversation based on Jaime Vollmer's work. Included was a timeline of events. He answered questions that the School Board had on the document. It was agreed to have this as an action item on the October 10 regular meeting agenda.

Adjournment

Without objection, the meeting adjourned at 7:20 p.m.



Paul K. Perzanoski, Secretary
Brunswick School Board