FILE: IHCDA

## POST-SECONDARY ENROLLMENT OPTIONS

The intent of this policy is to establish the requirements for student enrollment in post-secondary courses taken before graduation from Brunswick High School.

#### **Eligible Institutions**

Students may take courses at eligible post-secondary institutions within Maine, which include the University of Maine System, the Maine Community College System and Maine Maritime Academy.

Students may also take courses at private post-secondary institutions within Maine. However, students must bear their own costs for these courses.

### **Student Eligibility Requirements**

A student may take no more than one course per semester and two courses per academic year.

A student must meet the following criteria prior to enrolling in a post-secondary course:

- A. Have a minimum of a "B" average in his/her courses overall;
- B. Meet the course admission standards of the eligible institution;
- C. Provide evidence of parent/guardian approval for taking the course; and
- **D.** Obtain approval from the principal and guidance counselor.

#### **Exceptions to Eligibility Requirements**

A student enrolled in grade 11 or 12 who does not meet the "B" average in his/her courses overall is eligible to take a post-secondary course provided that he/she:

- A. Has been assessed and received a recommendation to take the course from the school administration; and
- B. Has been approved for participant in the course by the eligible institution.

### **Awarding of Credits**

The eligible institution shall grant full credit to any student who successfully completes a course.

The high school may grant credits toward graduation pursuant to a policy established by the principal and the administration.

#### **Financial Assistance**

A. The Maine Department of Education shall pay applicable tuition costs for any student enrolled in a course under this policy if the eligible institution requires tuition payment.

B. The student and his/her parent/guardian are responsible for paying the cost of all textbooks, course fees and transportation costs.

# **School Unit Reporting Requirements**

The Superintendent shall ensure that information concerning post-secondary enrollment options is made available to parents and students.

Legal Reference: 20-A MRSA § 4771 et seq.

*Adopted:* 9/10/08