

## **HIRING OF INSTRUCTIONAL STAFF**

The Superintendent shall gather all application materials for each applicant who is to be considered by the Board. Materials shall include a letter of application, an application form, a record of experience and a transcript of training including academic grades and references. Each nomination shall be presented to the Board for election or rejection. In unusual circumstances, the Superintendent may be authorized to secure such teachers as may be required to fill vacancies which occur between regular meetings. Such teachers shall be elected at the next meeting of the School Board. The Superintendent shall prepare a list of all probationary teachers to be elected for the succeeding year in time for School Board approval at the School Board's regular meeting in April.

*Adopted:*                      *Prior to 1974*  
*Revised:*                     *7/17/84*  
*Related Materials:*      *Brunswick School Department Recruitment Procedures*  
*Statutory Reference:*    *20-A:13201*