



Brunswick Junior High School

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Walter Wallace
Principal

Catherine Nein Alanna Roy
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Assistant Principal

October 3, 2014

Dear Parents and Caregivers

As many of you know, Grade 5 will be joining Brunswick Junior High School next September. We are excited about this development and are hard at work to make the transition as smooth as possible.

To guide this effort, we have created a Grade 5 Transition Committee. A Steering Committee is being finalized to oversee the project, and there are multiple Subgroups that will make the work meaningful and manageable.

We are reaching out to all Brunswick parents and caregivers to ensure you have input. I invite you to become involved by joining a subgroup in an area that may interest you. The following is a list of subgroups and the chair(s) of each group:

Staffing/Class Configurations	Maria Palopoli	mpalopoli@brunswick.k12.me.us
Scheduling	Cindy Brown	cbrown@brunswick.k12.me.us
Student Progress Reporting	Lisa Cushman	lcushman@brunswick.k12.me.us
Staff Transition	Walter Wallace	wwallace@brunswick.k12.me.us
Parent and Student Transition	Carrie Sullivan	csullivan@brunswick.k12.me.us
Extra-Curricular Activities	Carla Shaw	cshaw@brunswick.k12.me.us
Facilities/Technology/Equipment	Betsy Mitchell Suzi Ring	bmitchell@brunswick.k12.me.us sring@brunswick.k12.me.us
Transportation	Michelle Caron	mcaron@brunswick.k12.me.us
Communications and Calendar	Heidi Anderson Suzi Ring	handerson@brunswick.k12.me.us sring@brunswick.k12.me.us

You can contact any of them and they will be able to provide details regarding meeting times and the specific tasks of each group. Additionally, we are looking for 2 parents to join the Steering Committee. If interested, please contact me directly at wwallace@brunswick.k12.me.us

One of our first jobs will be to put up a webpage with dates, information, and meeting minutes. There will also be a place on the site where you can ask questions. We want to keep you as informed as possible, so do not hesitate to contact me with questions.

Sincerely,

Walter Wallace
Principal