

December 5, 2013

Dear Parents,

Beginning on Thursday, December 12 we will shift dismissal procedures. While most of the changes will be internal (dismissal of bus students from classrooms rather than multiple bus lines in the gym and cafeteria), there will be a **change in location for walker dismissal**.

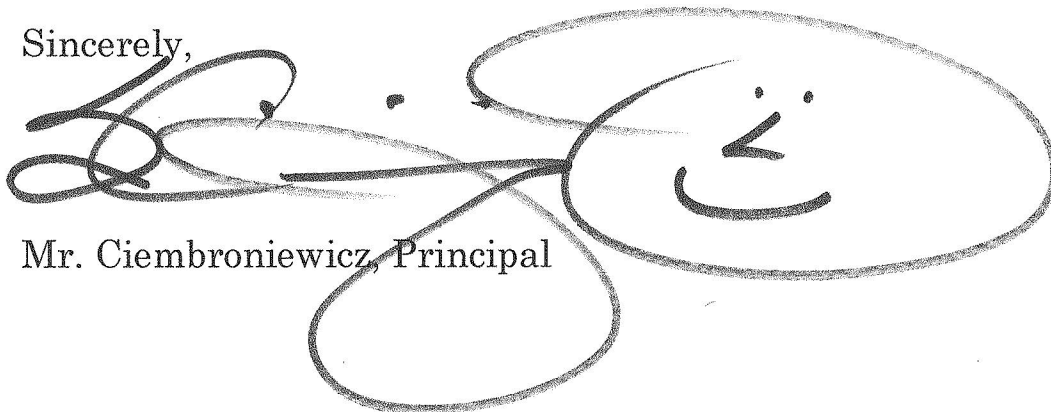
At the 3:30 PM bell, classroom teachers will bring their walker students to the exit outside of Room 10 for pick-up by parents and guardians.

This shift follows extensive analysis of our dismissal procedures by teachers, bus drivers and administrators. We expect that for bus students dismissal will be calmer, more orderly and eventually more efficient. The outcome for walker dismissal is a more personalized experience for parents and teachers. The shift in walker location will also free up the front of the building for bus students only as all buses will now be loading students at the main entrance.

We expect a few inevitable 'growing pains' (a.k.a. - minor delays/minor adjustments) in the first few days of implementation, but are confident that the shift will serve students well.

Thank you in advance for your help in making this a successful transition and please don't hesitate to contact me should you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mr. Ciembroniewicz', is written over a large, faint, circular watermark or stamp. The signature is fluid and cursive, with a large loop at the end.

Mr. Ciembroniewicz, Principal