

**Brunswick School Board  
Student Services Committee Meeting  
Minutes – April 24, 2019, 9:30 a.m.  
Office of Student Services Director**

**School Board Members in Attendance:**

Elizabeth Sokoloff, Mandy Merrill, Sarah Singer

**Brunswick School Department Representatives:**

Barbara Gunn-Director of Student Services

Steve Ciembroniewicz-Principal at Coffin

Shanna Crofton-Curriculum Coordinator

- The meeting was called to order by Mandy Merrill at 9:38 p.m.
- Pre-K Advisory Committee Update
  - Steve provided clarification regarding the Advisory Committee and the Pilot for next year as this has been confusing to some.
  - The full committee has met twice and will meet again in June.
  - Subcommittees have been meeting.
  - There is a Google Drive with information from subcommittees and other relevant documents.
  - A mission statement is being drafted.
  - Sarah reported she has been informed by Pender Makin that there may be a change in subsidy for only full-day programs.
  - Barbara shared the document: "PreK Special Education Inclusion Practices in Maine: An Exploratory Study of Three Districts" from March 2019 by the Maine Education Policy Research Institute.
- RTI-A and RTI-B Update
  - Shanna shared and reviewed a document "Overview of RTI A & RTI B Updates". She discussed RTI services in each school building as well as Professional Development activities.
  - Barbara shared a document: "Implementation of Response to Intervention Programs in Maine" from March 2019 by the Maine Education Policy Research Institute.
  - There is a need for additional staff to implement these general education interventions, including social workers.
- Special Education Update
  - The special education subcommittee from the Regional Collaborative Discussion group (SAD 75, RSU 1, RSU 5, Brunswick, Lisbon, Brunswick school departments) has met three times. Transportation, programming, professional development, and CDS continue to be agenda topics.

- The districts that are part of the Greater Sebago Alliance continue to have their special education sub-committee look at the transition of students served by CDS to districts. The allocated \$11,000 for this activity is being used to contract with Jan Breton, former State Director for Special Services at the MDoE.
  - Eric Herlan from the Drummond and Woodsum Law Firm will be providing a Professional Development workshop on Non-attending Students on April 30.
- Brunswick REAL School
  - Chris McCarthy was not able to attend today's meeting.
- Future Agenda Items:
  - REAL School Update
  - Pre-K Update
  - Special Education Update
- The meeting was adjourned at 11:20 a.m. by Mandy Merrill. The next meeting will be September 25 at 9:30.

Respectfully submitted,  
Barbara Gunn  
Director of Student Services