

Brunswick School Board  
**MINUTES**  
Wednesday, June 12, 2019  
**\* Executive Session at 6:30 p.m. \***  
**with the**  
**Regular Meeting**  
**Immediately following**  
Council Chambers  
Town Hall  
85 Union Street

School Board Members Present: James Grant, Chair; Teresa Gillis; Celina Harrison; Mandy Merrill (7:15 p.m); Joy Prescott (6:35 p.m); Sarah Singer (6:50 p.m); Elizabeth Sokoloff; Benjamin Tucker, Vice Chair; and Tyler Patterson, BHS Student Liaison

School Board Members Absent: William Thompson; Maddie Wayne, Student Liaison

Staff Members Present: Paul Perzanoski, Superintendent; Greg Bartlett, Interim Assistant Superintendent; Kelly Wentworth, Business Manager; Sue Woodhams, Technology Director; Barbara Gunn, Director of Student Services; Shanna Crofton, Director of Curriculum, Assessment, Instruction, and Professional Development; Steve Ciembroniewicz, Coffin School Principal; Jeff Ramich, BHS Athletic Director; Brian Pressley, BHS Teacher; Sue Alexander, Administrative Secretary

Guests: community members; and members of the press.

**Call to Order/ Roll Call**

Mr. Grant called the meeting to order at 6:32 p.m., led the Pledge of Allegiance and asked for a roll call.

**Executive Session**

41. Consideration of Executive Session with Possible Action

Vote to enter executive session pursuant to 1 MRSA 405(6) (A) for the purpose of personnel matters.

Motion to enter executive session.

Motion: Harrison      Second: Tucker      Vote: Unanimous of the Board members present  
Approved to enter executive session.

The Board entered executive session at 6:33 p.m.

The Board reconvened in public session at 6:44 p.m.

**Pledge of Allegiance**

42. Consideration of any Appropriate Action as a Result of Item 41.

Motion to approve a 3-year contract with the Brunswick Education Association from September 1, 2019 to August 31, 2022

Motion: Tucker      Second: Harrison      Vote: Unanimous of the Board members present

### **Adjustment to the Agenda**

- Remove item 44 from consent agenda
- Add Brandon Dudley, English Teacher at BHS, and Eric Bosarge, English Teacher at BHS to the teachers to be nominated
- Remove Budget Committee Report

### **Consent Agenda Action**

Items on the Consent Agenda passed unanimously without objection.

**\*43. Consideration of Approval of the Minutes of May 8, 2019**

Consideration of Approval of the Special Meeting Minutes of June 3, 2019

**\*45. Approve a Commitment Statement to Promote Staff Health and Safety**

**\*46. Consideration of Applications for State and Federal Funds**

- a. Authorize the Superintendent of Schools to apply for federal funds, including ESEA which includes Title I, II and any other federal, and state funds that may be available for the 2019-20 school year.
- b. Authorize the Superintendent of Schools to file applications and reports to make such representation and commitments on behalf of the Board as are required to obtain financial assistance under the U.S. Department of Education Impact Aid program and/or the U.S. Department of Defense Impact Aid program.

**\*47. Consideration of Authorization for the Superintendent to Sign Teacher Contracts**

Authorize the Superintendent to sign teacher contracts before official Board action of said teachers from June 15, 2019, through October 31, 2019.

**\*48. Consideration of action pursuant to section 1485(4) of Title 20-A, the School Board authorizes the Superintendent, or his designee, to transfer not more than 5% of the total appropriation for any cost center in the FY 19 operating budget to another cost center or among cost centers, provided that the total FY 19 operating budget shall not be increased by such transfers; such authority is retroactive to July 1, 2018.**

**\*49. Consideration of action pursuant to section 1485(4) of Title 20-A, the School Board authorizes the Superintendent, or his designee, to transfer not more than 5% of the total appropriation for any cost center in the FY 20 operating budget to another cost center or among cost centers, provided that the total FY 20 operating budget shall not be increased by such transfers.**

**\*50. Consideration of Authorization for Contracts**

- a. Authorize the Superintendent of Schools to enter into such contracts for special education and other services as may be necessary for the 2019-20 school year.
- b. Authorize the Superintendent of Schools to enter into a contract with Maine Region 10 Technical High School for transportation services for the 2019-20 school year.
- c. Authorize the Superintendent to execute purchase orders and to negotiate and execute contracts and other necessary documents, commitments and representations on behalf of the Board within budget constraints as may be necessary to conduct the mission of the school department. The Superintendent may delegate this authority as necessary.
- d. Authorize the Superintendent to enter into a contract with Bath Area Family YMCA and Family Focus to provide before and after school child care for the 2019-20 school year.

\*51. Consideration of Approval of the Following Courses:

BJHS Request for Pilot:

- 6th grade - 6 units
- 7th grade - 6 units
- 8th grade - 5 units

BHS Request for Full Approval:

- Jazz Band Honors
- Academic Jazz Band
- Chamber Choir Honors
- Treble Choir Honors
- AP Seminar

BHS Request for Pilot:

- Nature of Belief
- Women in American History

BHS

- Request for Fiber Arts to receive credit if taken more than once - please see proposal for more information.

**Old Business**

52. Consideration of 2019-2020 Salaries for Contracted Cafeteria Workers, Resource Assistants, ESL Resource Assistants, ASL Interpreters, Migrant Service Providers, and Homebound Service Providers, and Administrative Secretarial Personnel

These are all work agreements and we need to add the Non-Affiliated Administrators to the list. There will be increases in salary and some changes in benefits to two of the work agreements.

Motion to approve.

Motion: Tucker      Second: Sokoloff      Vote: Unanimous of the Board members present

**Communications/Correspondence**

None

**Public Participation**

Elks Grant Presentation – Jim Oikle

The Elks gave a \$2,000 book grant for the Harriet Beecher Stowe School library, targeted at 3<sup>rd</sup> grade. There were 138 books purchased and book plates were placed inside the front cover.

We thank the Elks and appreciate their generosity.

BCEF Presentation – Steve Johnson and Cheryl Crockett

Becky Wilkoff will be taking over as president in July. Brunswick Community Education Foundation has been active for approximately 4.5 years and during that time has provided over 120 grants. They raise money from community members and businesses, then teachers and staff members can apply for grants to be used in the school. A video showing some of the grants was shown.

**Superintendent's Report**

a. Building and Equipment:

- The Dance Center – use of Crooker Theater
- Arts Are Elementary – use of schools
- Aspire Program - use of HBS
- Bath Area Family YMCA – use of BHS cafeteria
- Alma-Lea's Dance Studio – use of BHS
- Brunswick Soccer Club – use of BJHS field
- Brunswick Parks and Recreation – use of schools
- Brunswick Youth Lacrosse – use of field

Camire School of Dance – use of BHS  
 Dorena's Dance Studio – use of Crooker Theater  
 Girls on the Run – use of HBS  
 Girl Scouts of America – use of schools  
 Seacoast United Maine – use of fields  
 Merrymeeting Adult Education - use of BHS  
 University of Maine – use of Crooker Theater  
 Miss Maine Scholarship Program – use of BHS  
 Miss Annabelle's Dance – use of Crooker Theater  
 Town of Brunswick – use of schools  
 Bowdoin International Music Festival – use of BHS

b. Resignation for the Purpose of Retirement:

- Craig Beaulieu, 0.5 Social Studies Teacher, BHS, 38 years of service (retired 9 years ago as full-time teacher)
- Deborah Bartley-Wing, 0.5 Business Teacher, BHS, 15 years of service (retired 2 years ago as full-time teacher)
- Joan Iuzzolino, PE Teacher, BJHS, 17 years of service
- Susan Lamdin, Science Teacher, BJHS, 18 years of service
- Nancy Burnette, Special Education Teacher, 21 years of service

Thank them all for their contributions.

c. Resignations:

- Mike Scarpone, Instrumental Music Director, BHS, 9 years of service
- Jayme Seheult, Language Arts Teacher, BJHS, 1 year of service
- Amy Hogan, Ed Tech III, HBS, 3 years of service
- Jason Paquin, Head Night Custodian, BJHS
- James St.Pierre, Athletic Director, BJHS
- Page Nichols, Restorative Learning Specialist, REAL School
- Clare Volk, Ed Tech II, REAL School

d. Transfer:

- Michelle Russo, from 7<sup>th</sup> grade math teacher to 8<sup>th</sup> grade math teacher, BJHS
- Kathleen Dekker, from Special Education Teacher to Instructional Strategist, Coffin

e. New Staff:

- Geoffrey Taylor, bus driver
  - Andy Demmons, bus driver
  - Janice Sargent, bus driver
- We welcome them.

f. Budget Report – Kelly Wentworth

No real changes. Purchasing is wrapping up for the year. Things are on track.

g. July Board Meeting

The Board wishes to hold the date, July 10, in case we need it.

h. Track Project Update

The project went out to bid in March/April. Ray Labbe and Son was the selected bidder. The cost is \$887,689. Construction will start at end of this week. Completion of the project was originally scheduled for September 7, however, this date may have to be extended. If that is the case, there will have to be some changes concerning where we can hold sporting events.

i. Sports Schedule Update – Jeff Ramich

If completion of the track project extends into October we will need to find a field where we can host our football games. He has contacted other school in the area as well as Bowdoin College and the Brunswick Rec Department to see how schedules align in order to use their fields. There is still a lot of work to do to finalize this.

The athletic fields at the high school will be closed over the summer. They are not in great shape right now due to the crab grass issue that they had, the winter ice, and all the rain that we have had this spring. We also don't want anyone on the fields for safety reasons as there will be large machinery and trucks there working on the track. The fields should be ready for fall sports to begin on August 19th. Because of this closure we need places where summer programs can be held. We are working on that now but details have not been ironed out. Once this has been solidified we will get word out to community as soon as possible.

j. Title Grants Presentation – Shanna Crofton

Presented an overview of Title I, Title II, and Title IV grant allocations. This information will be on our website tomorrow.

Title I: Improving the Academic Achievement of the Disadvantaged, which is allocated for Coffin, geared toward K-1 grades. The preliminary allocation is \$369,619. Project plans for this coming year is to use the funds to support salaries and benefits for Title I teachers.

Title IIA: Preparing, Training and Recruiting High Quality Teachers and Principals, is primarily used for professional development. The preliminary allocation is \$90,287. Project plans will be to use this for professional development and materials for teachers to be used for professional development, and mentoring new teachers in our district.

Title IV: Student Support and Academic Enrichment Program, targeted toward well-rounded programming. The preliminary allocation is \$35,991.69. Project plans to support well-rounded programming, such as in the areas of the arts, STEM, etc., and used also to support safe and healthy programming.

A certain portion of these funds is also allocated for St John's School.

k. Google Conversion – Sue Woodhams & Shanna Crofton

We will be transitioning this summer to Gmail. This decision was made after consideration of cost of servers, cost of software, size of mailbox storage, and maintenance. Gmail is a web-based platform so can access it on any computer, and Google Docs or Google Classroom work with Gmail. They have created a plan for implementation which will take place in stages over the summer. The domain name will change to a shorter name.

### **Board Chair's Report**

a. Student Liaisons Report – Tyler Patterson

An overview of activities and events happening in our schools was given.

b. Graduation Update – Ben Tucker

Really well run graduation. Congratulations to those graduates and wish them well.

c. Summer Board Workgroups

Would like to have some summer Board workshops in the areas of technology and facilities plan; to review and analyze the results of the survey from families not attending public school in Brunswick; and to look at athletic and co-curricular procedures, rules, and regulations.

### **Committee Reports**

a. Elementary School Building Committee – Sarah Singer

Have a meeting tomorrow. Walking tour tomorrow for some coffin faculty. We had our first Public Art Committee meeting. We have not planned for any specific pieces of art yet.

Interior Design Sub-Committee – have not met since April 29<sup>th</sup>

b. Budget & Finance Committee – Ben Tucker

Budget passed yesterday and can now start implementing 2020 budget. Thank you to everyone for their support.

c. Curriculum & Program Development Committee – Celina Harrison

The committee met on June 3<sup>rd</sup>. They heard great presentations from teachers on courses, full-time courses and pilot courses, which were brought forward to the Board tonight and were approved. The next meeting will be held in September.

d. Personnel & Negotiations Committee – Mr. Perzanoski

They discussed the teachers' contract and work agreements that were approved this evening.

e. Wellness Committee

Will have report at next meeting.

### **New Business**

Disposal of Books at BJHS

They would like to dispose of some books due to age and condition.

No objections from the Board members present.

### **53. Consideration of the Superintendent's Nomination of Teachers for 2019-2020 School Year**

Vote to elect the following teachers for the 2019-20 school year:

Gabriella Latini, Grade One Teacher, Coffin  
Amanda McInnis, Grade One Teacher, Coffin  
Katherine Kovach, Grade Five Teacher, HBS  
Sarah Norton, Math Interventionist, HBS  
Erin Kenyon, Grade Four Teacher, HBS  
Brandon Dudley, English Teacher, BHS  
Eric Bosarge, English Teacher, BHS

With no objections from the Board, these teachers are approved by unanimous consent of the Board members present

### **Calendar/Announcements**


None

### **Future Agenda Items**

None

### **Adjournment**

By unanimous consent the meeting adjourned at 7:37 p.m.

  
Paul K. Perzanoski, Secretary  
Brunswick School Board