

Brunswick School Board
MINUTES
Wednesday, April 10, 2019
Executive Session at 6:00 p.m.
with the
Regular Meeting
Immediately following
Council Chambers
Town Hall
85 Union Street

School Board Members Present: James Grant, Chair; Celina Harrison; Mandy Merrill; Sarah Singer; Elizabeth Sokoloff; Tyler Patterson, BHS Student Liaison

School Board Members Absent: Teresa Gillis; Joy Prescott; William Thompson; Benjamin Tucker, Vice Chair; Maddie Wayne, BHS Student Liaison

Staff Members Present: Paul Perzanoski, Superintendent; Greg Bartlett, Interim Assistant Superintendent; Kelly Wentworth, Business Manager; Brian Pressley, BHS Teacher

Guests: Shawn Lambert; community members; and members of the press.

Call to Order/Pledge of Allegiance/Roll Call

Mr. Grant called the meeting to order at 6:01 p.m., led the Pledge of Allegiance and asked for a roll call.

Executive Session

24. Consideration of Executive Session

Vote to enter executive session pursuant to 1 MRSA 405(6) (A) and 1 MRSA 405 (6) (F) for the purpose of personnel matters and personal records.

Motion to enter executive session.

Motion: Singer Second: Harrison Vote: Unanimous of the Board members present
Approved to enter executive session.

The Board entered executive session at 6:02 p.m.

The Board reconvened in public session at 6:37 p.m.

25. Motion that the School Board direct the Superintendent to enter into negotiations with Shawn Lambert for a two-year contract for the position of Assistant Superintendent.

Motion: Harrison Second: Merrill Vote: Unanimous of the Board members present

26. Motion that the School Board approve a three-year contract with the bus driver/custodian local 2101-Unit 1, Council 93 from July 1, 2019 through June 30, 2022.

Motion: Singer Second: Merrill Vote: Unanimous of the Board members present

Adjustment to the Agenda

None

Consent Agenda Action

Items on the Consent Agenda passed unanimously without objection.

*27. Consideration of Approval of the Minutes of March 13, 2019

*28. Consideration of Approval of the Special Meeting Minutes of March 27, 2019

*29. Consideration of Extension of Administrator Contracts

Vote to extend the contracts of the following administrators through June 30, 2021:

Heather Blanchard, Principal, Harriet Beecher Stowe School

Tim Gagnon, Assistant Principal, Brunswick High School

Barbara Gunn, Student Services Director

Jeff Ramich, Athletic Director, Brunswick High School

Old Business

30. Consideration of the 2019-2020 School Calendar

The only change that was made was from recommendations made from elementary teachers that we move the trimester dates, which was done.

By unanimous consent of the School Board members present, the 2019-2020 School Calendar was approved.

Communications/Correspondence

None

Public Participation

“Poem in Your Pocket” Program – Kathy Koerber

Students from Coffin School, Harriet Beecher Stowe School, and Brunswick Junior High School shared some of their favorite poems with the School Board. Thursday, April 25th is Poem in Your Pocket Day.

Superintendent’s Report

a. Building and Equipment Use:

- Brunswick Parks and Recreation – use of schools
- Merrymeeting Adult Education – use of BHS
- Girl Scouts of America – use of schools
- Aspire Program – use of HBS
- Bath Area Family YMCA - use of schools

- Brunswick Police Department – use of BJHS gym
- Seeds of Independence – use of BJHS cafeteria
- Brunswick Youth Lacrosse – use of Crimmins Field
- Arts Are Elementary – use of schools
- Portland Symphony Orchestra – use of Crooker Theater
- Midcoast Youth Theater – use of Crooker Theater/Cafeteria
- MAPT – use of BHS Cafeteria
- Brunswick Bay Mobile Home Co-op – use of BHS
- ALDS Team Boosters – use of BHS

c. New Staff

- Carrie Fulton, Food Service, Coffin School

d. Resignations:

- Jeffrey Darling, Custodian, HBS, 3 ½ years of service
- Maurice Beaudoin, Custodian, BJHS, 3 ½ years of service

- Ben Gould, Audiovisual/Library Ed Tech, BHS, 6 ½ mos. of service
- Stephanie Whittingham, Ed Tech III, HBS, 2 years of service
- Walter Wallace, Principal, BJHS, 15 ½ years of service

As of the end of the 2018-19 school year:

- Keira Ithomitis, Grade 1 Teacher, Coffin, 5 years of service

Resignations for the purpose of retirement at end of 2018-19 school year:

- Kathy Buttner, RTI Math/Reading Teacher, HBS, 21 years of service
- Jeanne Shields, English Teacher, 38 years of service

We thank all of them for their contributions and wish them well in their future endeavors.

e. Budget Report – Ms. Wentworth

The Business Manager reviewed the expenditures for March. They will continue to monitor the expenditures to make sure they stay in line with the budget. Because we are utilizing approximately \$2,000,000 to offset taxation we are mindful of spending in order to meet that target. The 2019-20 proposed budget book is available and can be viewed on our website. The budget will be presented to the Town Council tomorrow night.

Board Chair's Report

a. Regional School Board Meeting

Brunswick School Board members had a second meeting with board members from SAD 75, RSU 5, West Bath and Lisbon. It was productive and informative; they discussed ways to share costs and resources among the districts; and some newer board members found experienced mentors from other districts.

b. Board Representatives for the BJHS Principal Search Committee

The Chairman would like to appoint Joy Prescott and Sarah Singer to that committee.

c. Student Liaison Report –M. Wayne & T. Patterson

Tyler Patterson gave an overview of activities and events happening in our elementary schools.

Committee Reports

a. Policy & Planning Committee – E. Sokoloff

The committee met on March 27th and reviewed the policies regarding library materials and lost or damaged materials. The next meeting will be April 24th.

b. Curriculum & Program Development Committee – C. Harrison

The committee met on March 25th. They listened to the roles and responsibilities of librarian and tech integrator. They also reviewed the BHS new course requests for 2019-20. There are thirteen English and two Social Studies course which have been brought to the board for pilot approval. The next committee meeting is scheduled for May 13th.

New Business

31. Consideration of Approval of a Teacher Request for Leave of Absence

Motion to approve teacher's request for a one-year leave of absence.

Motion: Sokoloff Second: Singer Vote: Unanimous of Board members present

32. Consideration of Approval of the Following Pilot Courses:

English:	Introduction to College Writing	Writing Studio
	Creative Writing	Meaning of Life 2.0
	Readings in Fiction	Rhetoric and Public Speaking
	Page to Stage: Understanding Shakespeare	Native American Literature
	Fairy Tales	Modern Media
	Moral Philosophy & Literature	Mythology
	World War I Literature	
Social Studies:		
	American Political System	History Through Film

Motion to approve the above pilot course. Courses will be offered based on enrollment.

Motion: Singer Second: Sokoloff Vote: Unanimous of Board members present

Calendar/Announcements

Kindergarten Screening, May 20-23. Please call Coffin School at 319-1950 to register.

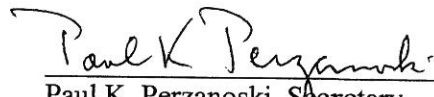
2019-20 school budget will be presented to the Town Council at their meeting tomorrow night at 6:30pm.

Future Agenda Items

None

Adjournment

By unanimous consent the meeting adjourned at 7:00 p.m.


 Paul K. Perzanoski, Secretary
 Brunswick School Board

BRUNSWICK SCHOOL DEPARTMENT
REVENUE AND EXPENSE REPORT FOR APRIL 30, 2019

School Year 2018-19

Revenues	Approved 06/12/18	Adjustments	Revised Budget	Revenues through 04/30/19	Encumbrances	Remaining Bal.	% Collected
Unapprop. Fund Bal.	\$ 2,611,364.00		\$ 2,611,364.00	\$ 2,611,364.00	\$ -	\$ -	100.00%
State Subsidy	\$ 9,858,866.00		\$ 9,858,866.00	\$ 7,641,481.98	\$ 2,279,482.67	\$ 62,098.65	77.51%
Local Share	\$ 25,354,211.00		\$ 25,354,211.00	\$ 25,354,211.00	\$ -	\$ -	100.00%
Tuition	\$ 98,349.00		\$ 98,349.00	\$ 92,911.48	\$ 47,124.79	\$ 41,687.27	94.47%
Misc.	\$ 83,000.00		\$ 83,000.00	\$ 57,429.50	\$ 25,570.50	\$ -	69.19%
Other (Local Nutrition)	\$ 126,420.00		\$ 126,420.00	\$ 126,420.00	\$ -	\$ -	0.00%
Total Revenue	\$ 38,132,210.00	\$ -	\$ 38,132,210.00	\$ 35,883,817.96	\$ 2,352,177.96	\$ 103,785.92	94.10%
Expenses By Warrant							
Number	Approved 06/12/18	Adjustments	Revised Budget	Expended Through 04/30/19	Encumbrances	Remaining Bal.	% Expended & Encumbered
Regular Instruction	\$ 16,709,914.00	\$ 1,800.40	\$ 16,711,714.40	\$ 10,649,643.50	\$ 5,208,578.03	\$ 853,492.87	5.11%
Spec. Ed. Instruction	\$ 5,689,093.00		\$ 5,689,093.00	\$ 3,961,118.89	\$ 1,374,658.69	\$ 353,315.42	6.21%
CTE	\$ 114,412.00		\$ 114,412.00	\$ 95,343.60	\$ 19,068.40	\$ -	0.00%
Other Instruction	\$ 792,109.00	\$ 199.60	\$ 792,308.60	\$ 548,675.44	\$ 29,824.96	\$ 213,808.20	26.99%
Student & Staff Support	\$ 3,554,535.00	\$ (137.50)	\$ 3,554,397.50	\$ 2,498,041.95	\$ 742,969.18	\$ 313,386.37	8.82%
System Administration	\$ 1,011,688.00	\$ (2,218.50)	\$ 1,009,469.50	\$ 768,581.89	\$ 237,134.96	\$ 3,752.65	0.37%
School Administration	\$ 1,702,486.00	\$ 356.00	\$ 1,702,842.00	\$ 1,290,317.18	\$ 353,512.46	\$ 59,012.36	3.47%
Transportation	\$ 2,038,951.00		\$ 2,038,951.00	\$ 2,011,094.92	\$ 327,523.98	\$ (299,667.90)	-14.70%
Operation & Maintenance	\$ 4,800,012.00		\$ 4,800,012.00	\$ 3,021,569.66	\$ 655,936.43	\$ 1,122,505.91	23.39%
Debt Service	\$ 1,476,528.00		\$ 1,476,528.00	\$ -	\$ 1,476,528.00	\$ -	0.00%
All Other	\$ 126,420.00		\$ 126,420.00	\$ 126,420.00	\$ -	\$ -	0.00%
Adult Education	\$ 116,062.00		\$ 116,062.00	\$ -	\$ 116,062.00	\$ -	0.00%
Total Budget	\$ 38,132,210.00	\$ -	\$ 38,132,210.00	\$ 24,970,807.03	\$ 10,541,797.09	\$ 2,619,605.88	6.87%
							93.13%

School Board Input on Brunswick Tobacco-Free Ordinance

The Brunswick Town Council recently established a working group to consider an ordinance that would decrease the exposure of individuals, and children in particular, to secondhand smoke in their outdoor environment. The ordinance is under development and includes potential restrictions on smoking, vaping, and the use of all tobacco and electronic smoking devices.

The ordinance covers various public property and places, which would include recreational facilities on public school grounds. The language for recreational facilities is consistent with terminology in our policy ADC Tobacco Use and Possession, which the School Board recently adopted in March.

In some other towns in Maine, similar ordinances also cover school bus stops. While this would be a town ordinance, the Town Council has requested School Board input. Elizabeth Sokoloff and Joy Prescott have attended meetings of the working group and provided informal feedback as individuals.

The relevant language currently under consideration includes the following regulations relevant to school bus stops:

“Smoking, vaping, and the use of all tobacco and electronic smoking devices is prohibited at or within 20 feet of all designated school bus stops within the town limits. The designated school bus stops are posted annually on the Town of Brunswick School Department website.”

“Nothing in this ordinance shall prohibit smoking on privately owned residential property.”