

Policy and Planning Committee
Hawthorne Conference Room
5:00 PM Dec 5th
MINUTES

- 1) Roll Call: Board Members in attendance: Maddie Wayne, Joy Prescott, Elizabeth Sokoloff; Staff Members in attendance: Pender Makin, Walter Wallace, Jeff Ramich
- 2) Adjustments - none (other than to note that new concussion protocols are under examination by school nurses and consultants, based on updated guidance released last week).
- 3) Review/Report-out of recent Policy actions / recently discussed initiatives:

Recent Policy Actions:

November, 2018:

- ✓ BHS administrators and staff are reviewing discrepancies between graduation policy and graduation requirements as written in handbooks. (Update so far is that certain wording in handbooks describes "recommendations" for a minimum of 6 courses to be eligible for honor roll and for co-curricular/athletic involvement. Handbooks and policy are still under review.
- ✓ SRO memorandum is under continued review and revision process, have conferred with JJAG and BPD (again) and will continue to revise and discuss.
- ✓ JL Student Wellness received board approval/adoption in a 1st and 2nd read of the changes brought forward by Food Services Director. Changes have been posted online.
- ✓ FERPA-related policies updated review dates online.

October, 2018

- ✓ Admin team discussed Brunswick Believes additional language and will draft an action step within at least one of the overarching goals to address this.

- 4) Update on recent community conversations around athletics: Athletic directors and administrators are examining equity of access to competition facilities and fundraising, and are planning to take proactive measures to improve access.
- 5) Review of Policies impacting Athletic/Co-Curricular Activities /
 - a. <http://www.brunswick.k12.me.us/school-board/files/2013/02/AD-philosophy-vision-9.2016.pdf> Our athletic program mirrors the vision/mission in Brunswick Believes framework.
 - b. <http://www.brunswick.k12.me.us/school-board/files/2013/02/ACAA-R-student-discrimination-and-harrassment-complaint-procedure.5.14.08.pdf>
 - c. <http://www.brunswick.k12.me.us/school-board/files/2013/02/JJIF-management-of-concussions-11.2012.pdf> Discussed existing protocols and trends and
 - d. <http://www.brunswick.k12.me.us/wp-content/uploads/2011/06/KDDB-sports-special-events-media-coverage.8.9.77.pdf>
 - e. <http://www.brunswick.k12.me.us/school-board/files/2018/08/ADC-R-tobacco-use-and-possession-admin-6.13.18-1.pdf> Admin Team will examine the good-better-best rubric for substance policies in January.

- f. <http://www.brunswick.k12.me.us/school-board/files/2018/08/JICH-substance-use-by-students.5.9.07.pdf> Admin Team will examine the good-better-best rubric for substance policies in January.

Committee recommends that Admin Team consider Contracts for all extra- and co-curricular activities (similar to contract used for athletes).

Administrative Procedures for substance use and Tobacco ... Admin Team will meet and discuss good-better-best guidelines and consider embedding recommendations into substance policies.

- 6) [Policy BBAB \(Student Liaison\)](#) (recommended changes) ... After the next student liaison is selected, we will bring Maddie's recommendations to the board for first read.
- 7) Items for future agenda / Next Meeting Date: January 3rd at 5:30 Hawthorne Conference Room
BBAB
SUBSTANCE POLICIES (including Tobacco) more aligned language - and with good-better-best rated updates