Brunswick School Board Policy and Planning Committee Summer Retreat 2018
Minutes
August 8th, 2018, 8:30-12:00

Office of the Assistant Superintendent

Board Members Present: Joy Prescott, Billy Thompson, Elizabeth Sokoloff
Staff Members Present: Pender Makin

Called to order 8:40 AM

Adjustment to agenda – discussion about RSC/ GSEA public hearing
  - Will develop a clear, simple presentation for the hearing

1) Review Policy Audit / Prioritize and Schedule Policy work for the upcoming year
  - Committee prioritized the following policies for discussion during the upcoming year:
    o ADC (Tobacco Use/Possession) and JICH (Substance Use by Students) in terms of more restorative and educational consequences.
    o FERPA-related policies, including: EEAEC (Video Cameras on Vehicles); IJND (Electronic Presence); JRA (Student Education Records); KLG (a policy we don’t yet have in place, but that would guide interactions with Law Enforcement)
    o CBI/CBI-R (Evaluation of Superintendent)
    o DFD (Gate Receipts) plus policies concerning Athletics in general
    o EBAA, E BAB, E BABA, EBABA-E1, EBABA-E2 – Chemical Hygiene (collapse all into one policy)
    o EE BB (Employee use of vehicles to transport students)
    o GCFA (Hiring Instructional Staff)
    o IIB (Class Sizes)
    o IJNDBA (Laptop Use) and JFCE (Student personal use of cell phone and electronic devices); and technology plan, in general
    o IJOA (Field Trips) / IJOAA (Field Trips requiring extended travel)
    o IJOC (Volunteers) / KA (Classroom Observation Policy) /
    o JEAA (Attendance Policy) / JHB (Truancy) / JEA (Compulsory Attendance) / JH (Student Absences) / IKE (Promotion)
    o JF (student Admissions/Withdrawals) / JFAA (Admission of Resident Students) / JFABA (Admission of Non-resident students of employees) / JFABD (Admission of homeless students)
    o JICE (Student publications)
    o ICA – (School Calendar) review

2) JFCE – Student personal use of cell phone and other electronic devices
   Placed this on the list for future discussion later in the year in conjunction with Technology, in general
3) **JICA** – Student Dress (compare with examples from other districts) / **JICA-R**
   Committee will recommend rescinding JICA.

4) **DBJ** - Procurement (consider adding new requirements / consider adding DBJ-R)
   The committee recommends adding the new federal requirements language and keeping DBJ-R (Federal Procurement Guidance) as an administrative procedure.

5) **DJH** – Purchasing and Contracting Code of Conduct – consider draft including new federal requirements.
   The committee recommends adding the new federal requirements language.

6) **BCB** – Board member conflict of interest – Consider including new requirements.
   The committee recommends adding the new federal requirements language.

7) **JICH** – “chemical abuse” (rename Substance Use by Students)
   The committee recommends reviewing this along with Tobacco policy later this year to include more restorative and educational consequences.

8) **III** - Independent Study
   The committee will recommend rescinding, as it’s covered in “Multiple Pathways” and “ELOs” in BHS course book.

9) Discuss rescinding several outdated/not recommended policies:
   - JKG – Physical Restraint (outdated / topic covered in JKAA)
   - JF – Student Admissions/Withdrawals from School (updated versions covered elsewhere)
   - JBAA – Nondiscrimination of students (we have ACA and other nondiscrimination policies that are more updated)
   - IE – Organization of Instruction (not recommended, outdated, could inhibit individualized programs)
   - ID – Early Release (not recommended procedure / better fit for BHS handbook)
   - ICB – Extended School Year Services (not recommended, outdated)
   - GBGA – Staff Health (not recommended, outdated)
   - GBBA – Harassment (Not recommended/topic covered elsewhere)
   - GB – General Personnel Policies
   - BDG – Legal Services
   - EGAB – Internet Usage Safety
   - EEG – Student Transportation in private vehicles

10) Discuss rescinding some Regulations, Procedures, Exhibits that do not require adoption and that would benefit from ongoing administrative updating:
    - EBCB-R and EBCB-E (outdated procedures and form)
    - IJNDB-R (better as internal document)
    - EEAEE – Drug testing for drivers (all forms should be internal)
    - IKE-R – Promotion (administrative procedure)
    - GCOA-R – Supervision/Evaluation of Staff (administrative procedure)