

Brunswick School Board
MINUTES
Wednesday, April 11, 2018
*** Executive Session at 6:15 p.m. ***

Regular Meeting 7:00 p.m.
Council Chambers
Town Hall
85 Union Street

School Board Members Present: Joy Prescott, Chair; James Grant, Vice Chair; Teresa Gillis; Mandy Merrill; Corinne Perreault; Sarah Singer; Elizabeth Sokoloff (arrived at 6:51pm); William Thompson; Benjamin Tucker; Elina Woolever, Student Liaison (arrived at 6:58pm); Maddie Wayne, Student Liaison (arrived at 6:53pm)

School Board Members Absent:

Staff Members Present: Paul Perzanoski, Superintendent; Pender Makin, Assistant Superintendent; Barbara Gunn, Student Services Director; Kelly Wentworth, Business Manager; Sue Woodhams, Technology Director; Scott Smith, Facilities and Food Service Director; Michelle Caron, Transportation Director; Martin Mackey, REAL School Principal; Shanna Crofton, BHS Principal; Tim Gagnon, BHS Assistant Principal; Walter Wallace, BJHS Principal; Lisa Cushman, BJHS Assistant Principal; Heather Blanchard, HBS Principal; Steve Ciembroniewicz, Coffin School Principal; Brian Pressley, BHS Teacher; Jim Flanagan, BHS Teacher; Pam Mutty, BHS Teacher; Sue Alexander, Administrative Assistant.

Guests: Steven Johnson, BCEF President; Brunswick Police officer; community members and members of the press.

Call to Order/Pledge of Allegiance/Roll Call

Ms. Prescott called the meeting to order at 6:15 p.m., led the Pledge of Allegiance and asked for a roll call.

Executive Session

29. Consideration of Executive Session with Possible Action

Vote to enter executive session pursuant to 1 MRSA 405(6) (A) for the purpose of personnel matters.

Motion to enter executive session.

Motion: Tucker Second: Gillis Vote: Unanimous by Board members present

Approved to enter executive session.

The Board entered executive session at 6:16p.m.

The Board reconvened in public session at 7:00p.m.

30. Motion to direct the superintendent to enter into contract negotiations with Mandy Lewis on a 2-year contract for the position of Brunswick Junior High School Assistant Principal.

Motion: Tucker Second: Gillis Vote: unanimous by Board members present
Motion approved.

- 31. Board approves the negotiated work agreement for the Technology Department for the school year 2018-2019 and the Educational Technicians contract from August 1, 2017 to July 31, 2020.

Motion: Grant Second: Thompson Vote: Unanimous by Board members present
 Motion approved.

Adjustment to the Agenda

None

Consent Agenda Action

Items on the Consent Agenda passed unanimously without objection.

- *32. Consideration of Approval of the Minutes of March 21, 2018

- *33. Consideration of Approval of the Minutes of March 28, 2018

Old Business

- 34. Consideration of the 2018-2019 School Calendar

On draft 3 of the proposed calendar there will be no school for students and a professional development day for staff on November 6, Election Day; and no school for students and staff on November 21. The last day of school for students will be an early release day which is currently scheduled for June 21 and teachers' last day will be a half day currently scheduled for June 24.

Motion: Tucker Second: Gillis Vote: Unanimous of the Board members present
 2018-2019 Calendar Approved.

- 35. Consideration of Revision to the 2019 Budget

The new summary impact sheet and the listing of administrative requests were given to the Board members. The administrative requests sheet has been reduced by 11% due to proposed increase in insurance premiums that we will not experience. This reduced the budget overall by \$517,698 so the year-over-year operating increase is 2.68% with a 3.7% impact on taxation.

Motion: Tucker Second: Grant Vote: Unanimous of the Board members present
 Voted to accept 2018-2019 operating budget as presented.

Communications/Correspondence

None

Public Participation

“Poem in Your Pocket” Program – Kathy Koerber

Students recited some of their favorite poems for the Board. April is National Poetry Month and Poem in Your Pocket Day will be held on April 26th, when they will have Open-Mic Night at the Morrell Room from 6:30-8:00 p.m. to read your poems.

Jean Powers had comments for the Board regarding the school budget.

Superintendent’s Report

- a. Building and Equipment:
 - Aspire Program - use of HBS
 - Brunswick Parks and Recreation – use of schools
 - YMCA YCare – use of Coffin School Cafeteria
 - Merrymeeting Adult Education - use of BHS

Girl Scouts of America – use of schools
 Town of Brunswick – use of schools
 Midcoast Youth Theater – use of Crooker Theater
 Brunswick Rotary – use of Crooker Theater
 Maine International Pageants – use of Crooker Theater
 ALDS Team Boosters – use of BHS

- b. Resignation for the Purpose of Retirement at end of 2017-18 school year:
- Kathy Rickards, Kindergarten Teacher, 32 years of service
 - Geri Herbster, School Bus Driver, 7 years of service

We appreciate their contributions and wish them well in the future.

- c. Donations:
- \$5000 to the REAL School from H. Gilman Nichols
 - \$50.00 to the BJHS Music Boosters from Mr. & Mrs. Jeff Austin

We thank them profusely for their generosity.

- d. Reminder: First, Second, & Third Year Teacher Evaluations for Consideration of Contracts.
 The evaluations will be available for review by Board members the first week of May in the central office.

- e. Congratulations to Some of our High School Music Students
 They took part on March 28 in the Maine Band Directors Association and scored a gold rating. The music program has come a long way over the last 5 years. Congratulations and thank you to Mr. Scarpone and Ashley Albert for all their work.

- f. BCEF Grant Summaries – S. Johnson
 BCEF has been “in business” for the past 4 years raising money for awards to faculty and staff in all the Brunswick schools. They have given awards in excess of \$170,000 over 99 projects. Mr. Johnson gave an update of this year’s grants, and showed a video highlighting the grants that have been given.

- g. Budget Report – K. Wentworth
 The Business Manager reviewed the expenditures for March. We remain under a soft freeze, and are on target for this year.

- h. Regional Service Center Application – P. Makin
 Brunswick is on part two of an application to the DOE for a Regional Service Center with the Greater Sebago Alliance Regional Service Center where Brunswick is now one of the eleven districts throughout Cumberland County who is interested in potentially partnering together in this regional service center. This would give us the opportunity to bulk purchase things like food, services, professional development, and also allow us to be part of a substitute teacher recruitment, and a diversity teacher recruitment. This would give us a little increase in our ED279 subsidy of approximately \$38,000 and would also potentially allow us some savings. If this is approved, the Board would vote on an interlocal agreement. If the Board approves it, then this also would go to referendum in the fall for full voter approval.

- i. Consolidated Needs Assessment/Community Conversations about Equity – P. Makin
 We have hosted three informal, 90 minute discussions around the community and over 100 people from Brunswick have attended. Topics have been race, racism, class, classism, diversity, privilege and equity. Our purpose is to facilitate and gather concerns, wisdom, hopes, and ideas of our community as part of a comprehensive needs assessment that we are doing and to improve

educational experiences for all our students. A summary will be compiled and discussed with the administrative team.

36. Consideration of High School Trip – J. Flanagan

BHS history teacher gave a presentation for a unique opportunity for a student trip for the 75th anniversary of the Battle of D-Day and the Normandy landings. A detailed description of the trip was given to each Board member. The proposed trip will take place in June 2019. They will be fundraising.

Motion: Thompson Second: Singer Vote: Unanimous of the Board members present
Voted to approve the request of a school sponsored educational Battle of D-Day trip.

37. Consideration of High School Theater Students Trip – P. Mutty

BHS English and theater teacher gave a presentation for an opportunity for approximately 10-12 students to attend the American High School Theater Festival in Edinburgh, Scotland for 12 days, which is part of the Edinburgh Fringe Festival, the world's largest arts festival. After a complex application process, they were selected to attend in August 2019. They will bring a full length theatrical production, which they perform, and also will spend 3 days in London touring the Globe Theater and attending workshops. The cost per student is \$5,600 for 12 days. They would have to give a \$3,000 deposit this month to hold their spot. They will be fundraising, applying for grants, sponsorships, and donations. The Board would like an itinerary and more detailed information in writing regarding the trip.

Motion to approve this as a school sponsored trip, allowing them to move forward in the process while adhering to all the requirements of the School Board policy.

Motion: Thompson Second: Singer Vote: Unanimous of the Board members present
Voted to approve the request of a school sponsored trip to Edinburgh, Scotland.

Board Chair's Report

a. Student Liaisons Report – E. Woolever & M. Wayne

The student liaisons gave a summary of each school's current activities. Coffin School's annual Choral Concert will take place May 10 at 9:30am and 1pm. Kindergarten screening will take place in May. The annual Spring Fling for eighth graders is being held at the high school tonight.

b. 2018 Board Goals

Reminder for committees to review goals.

Committee Reports

a. Policy & Planning Committee – J. Prescott

The committee met on March 29 and discussed several items that will be recommended to be rescinded at the May meeting. They will also be bringing forward revisions to other policies at the May meeting.

b. Curriculum & Program Development Committee – C. Perreault

The committee met on March 30th and discussed a district wide update and the readers' workshop that is happening this week for K-5 teachers. Also discussed transportation for students for after school programs, talent development update, committee goals, health curriculum, K-12 music curriculum, a calendar of curriculum review, and K-12 alignment. Shanna Crofton will be the new Curriculum Coordinator beginning September 1. Cherie White has returned as a consultant in the interim. The next meeting is scheduled for April 30 at noon.

c. Personnel & Negotiations Committee – J. Grant

Contract and work agreements voted on tonight have been negotiated for two years and thanked Superintendent for his work on that. The committee continued their process of tightening up employment policies. Their next meeting is April 21st at 5:15pm.

d. Elementary School Building Committee – S. Singer

The committee met at Hawthorne on April 6 at 6pm. They received an update on hazmat removal. They received plan updates which included bathrooms, the art room, the music room, the cafeteria, and interior design development. The next meeting is scheduled for May 10th at 6pm at Hawthorne.

1. Art Sub-Committee – B. Thompson

The committee evaluated the art that was taken out of Longfellow School, which is currently at Hawthorne. They also discussed concepts. The next meeting is scheduled for April 23rd at 5:15pm at Coffin when they will review items at Coffin School and items taken out of Hawthorne School and Jordan Acres School.

2. Interior Design Sub-Committee – E. Sokoloff

The general design concept is the growing Maine forest so they discussed more specific designs within that overall idea. The two houses are now the coniferous forest which will be called the Pine and Spruce House and the deciduous forest which will be the Maple and Oak House. They started looking at color schemes, design ideas, locker colors, and types of wood for doors. Their next meeting will be April 30th at 5pm.

3. Playground Sub-Committee – P. Perzanoski

There are two books that were ordered for committee members to review. The Superintendent and PDT will be working together to develop an RFP for the design of the playgrounds. The next meeting has not been scheduled yet.

4. Naming of the New School Sub-Committee – S. Singer

The name surveys are available online and also by paper at Curtis Memorial Library, Hawthorne, and the Town Hall. Surveys will close on April 27th. Names will be discussed at the next School Board meeting.

New Business

None

Calendar/Announcements

Reminder that School Board is presenting its budget to the Town Council tomorrow at 6:30pm at the Town Hall.

Future Agenda Items

None

Adjournment

By unanimous consent the meeting adjourned at 8:24 p.m.


 Paul K. Perzanoski, Secretary
 Brunswick School Board