

Brunswick School Board  
**MINUTES**  
Wednesday, May 9, 2018  
**\* Executive Session at 6:30 p.m. \***

Regular Meeting 7:00 p.m.  
Council Chambers  
Town Hall  
85 Union Street

School Board Members Present: Joy Prescott, Chair; James Grant, Vice Chair; Teresa Gillis; Mandy Merrill; Corinne Perreault; Sarah Singer; Elizabeth Sokoloff; Benjamin Tucker; Elina Woolever, Student Liaison (arrived at 6:59pm); Maddie Wayne, Student Liaison (arrived at 6:59pm)

School Board Members Absent: William Thompson

Staff Members Present: Paul Perzanoski, Superintendent; Pender Makin, Assistant Superintendent; Barbara Gunn, Student Services Director; Kelly Wentworth, Business Manager; Sue Woodhams, Technology Director; Jeff Ramich, BHS Athletic Director; Walter Wallace, BJHS Principal; Lisa Cushman, BJHS Assistant Principal; Heather Blanchard, HBS Principal; Steve Ciembroniewicz, Coffin School Principal; Scott Smith, Facilities & Food Service Director; Brian Pressley, BHS Teacher; Mike Scarpone & Ashley Albert, BHS Music Teachers; Shari Tarleton & Heidi Anderson, BJHS Music Teachers; Cyndi Brown & Jill Hodgdon, HBS Music Teachers; Danielle Murphy, Coffin Music Teacher; Sue Alexander, Administrative Assistant.

Guests: Town Council members; Julia Henze, Town Finance Director; community members and members of the press.

**Call to Order/Pledge of Allegiance/Roll Call**

Ms. Prescott called the meeting to order at 6:31 p.m., led the Pledge of Allegiance and asked for a roll call.

**Executive Session**

38. Consideration of Executive Session with Possible Action

Vote to enter executive session pursuant to 1 MRSA 405(6) (A) for the purpose of personnel matters.

Motion to enter executive session.

Motion: Grant            Second: Merrill            Vote: Unanimous by Board members present  
Approved to enter executive session.

The Board entered executive session at 6:32 p.m.

The Board reconvened in public session at 7:00 p.m.

39. Motion to approve salary benefit final revisions for those members of the Resource Assistants Compensation Plan, Administrative Secretary Compensation Plan, Cafeteria Workers Compensation Plan, Central Office - Professional Positions Plan and the Unaffiliated Administrator Contracts.

Motion: Grant            Second: Tucker            Vote: Unanimous by Board members present

### **Adjustment to the Agenda**

Recommend removal of policy 41f. from consideration. (Recommendation to Rescind Policy FILE GBEBD: Purchasing and Contracting: Procurement Staff Codes of Conduct)

Recommend item “b” under Superintendent’s Report, (2018 Best Communities for Music Education Presentation) be placed before “Old Business”.

### **Consent Agenda Action**

Items on the Consent Agenda passed unanimously without objection.

\*40. Consideration of Approval of the Minutes of April 11, 2018

\*41. Approval of the Superintendent’s Nomination of Probationary and Continuing Contract Teachers for the 2018-2019 School Year

Elect the following probationary teachers for 2018-2019 (2<sup>nd</sup> year contract):

Roger Aschbrenner, Technology Education, BHS  
 Debbie Bartley-Wing, Business, BHS  
 Katherine Baughman, Physical Therapist, districtwide  
 Siobhan Bogle, Special Education, BJHS  
 Michael Davis, Special Education, REAL  
 Christine DeRan, Grade 7/8 Resource, BJHS  
 Patrick Hurley, Resource, BHS  
 Michele Joyce, Grade 4, HBS  
 Tracy Kinney, Talent Development, HBS  
 Marie Larson, Special Education, BHS  
 Erika Leighton, Grade 4, HBS  
 Kathryn Marro, Special Education, Coffin  
 Jacie Morrison, Social Worker, Coffin  
 Pamela Mutty, English, BHS  
 Sarah Nichols, Special Education, REAL  
 Jill O’Connor, Librarian, HBS  
 Kaitlyn Ostrov, Science, BHS  
 Darcee Pantaz, Speech Pathologist, BHS  
 Rachel Pelletier, Grade 3, HBS  
 Carol Reynolds, Grade 7 Math, BJHS  
 Aimee Sanfasin, Special Education, BJHS  
 Coley Stetler, Resource, Coffin  
 Bradley Williams, Visual Art, BHS  
 Annie Young, Reading, Coffin

Elect the following probationary teachers for 2018-2019 (3<sup>rd</sup> year contract):

Sonya Armer, Resource, BHS  
 Pamela Brewer, Reading Interventionist, HBS  
 Susan Burns Chong, Social Worker, REAL  
 Kelsey Condon, Kindergarten, Coffin  
 Caitlin D’Amour, Social Worker, BJHS  
 Sarah DeLamarter, Grade 3, HBS  
 Rebecca DeMars, Resource, BJHS  
 Jeremy Floyd, Special Education, REAL  
 Ted Gill, Special Education, REAL  
 Jacob Goldstone, Math, BHS  
 Marcia Jones, Grade 1, Coffin  
 Mary Kunhardt, Social Worker, BHS  
 Michael Misner, Social Studies, BHS

Shelley Prophett, Social Foundations, BJHS  
 Christine Schmidt, Special Education Consultant  
 William (Bear) Shea, Social Worker, REAL  
 Jennifer Strout, Nurse, BHS  
 Elizabeth Wilson, Grade 4, HBS

Elect the following continuing contract teachers for 2018-2019 (4<sup>th</sup> year contract):

Tracy Carrier, Social Worker, HBS  
 Kate Cloutier, Resource, HBS  
 Alexandra Fish, Grade 1, Coffin  
 Joy Gray, School Psychologist, BJHS  
 Sarah Hillery, Instructional Strategist, HBS  
 Danielle LeBlanc, Grade 8 Language Arts, BJHS  
 Erin Lemont, Kindergarten, Coffin  
 Amelia Libby, Grade 3, HBS  
 Kari McCarthy, Art, BJHS  
 Thomas Stocker, Science, BHS  
 Elizabeth VanUden, Behavior Interventionist, HBS

**\*42. Policy and Planning Committee**

**Consideration of First Read Policies:**

- a. Revised Policy FILE ADC: Tobacco Use & Possession
- b. Revised Policy FILE ADC-R: Tobacco Use & Possession – Administrative Procedure
- c. Revised Policy FILE DJH: Purchasing and Contracting
- d. Revised Policy FILE JK: Student Discipline

**Consideration of Policies and Regulations to Rescind:**

- a. Recommendation to Rescind Policy FILE EBCB: Safety Drills
- b. Recommendation to Rescind Policy FILE EBCB-R: Fire Drills – Administrative Regulations
- c. Recommendation to Rescind Policy FILE EBCB-E: Fire Drills – Procedures
- d. Recommendation to Rescind Policy FILE GA: Professional Goals/Priority Objectives
- e. Recommendation to Rescind Policy FILE GB: General Personnel Policies
- f. (item removed from agenda)
- g. Recommendation to Rescind Policy FILE ICB: Extended School Year Services
- h. Recommendation to Rescind Policy FILE IE: Organization of Instruction
- i. Recommendation to Rescind Policy FILE III: Independent Study
- j. Recommendation to Rescind Policy FILE JB: Equal Educational Opportunity
- k. Recommendation to Rescind Policy FILE KC: Community Involvement
- l. Recommendation to Rescind Policy FILE KC-R: Brunswick Public School Community Involvement Policy

**2018 Best Communities for Music Education Presentation**

Brunswick School Department has been awarded the 2018 Best Communities for Music Education as selected by NAMM. A nation-wide award and Brunswick was one of only two districts in Maine to be selected for this award.

**Old Business**

**Consideration of Discussion and Possible Action on Any Revisions to the 2019 Operating Budget**

The current School Board budget proposal of \$38,895,275 represents a 3.74% increase in taxation. The Town Council requested a 3% net impact to taxation which would require the school department to cut an additional \$809,055, allowing for a 1.8% increase in taxation for the school department. As a result of

our recent participation in a Regional Service Center (RSC), we would receive an additional subsidy of \$37,288 which was not included originally in our budget. By adding this increase into our revenue, this would reduce the requested reduction from \$809,055 to \$771,767 for a net of 3%, or a reduction of \$646,368 for a 3.5% net. Reductions to get to a 3.5% net and a 3% net were discussed.

The Superintendent addressed the Board and the community.

43. Motion to revise current budget proposal to include the anticipated additional subsidy of \$37,288 and also, should the approved budget by the Town Council be different, authorize the Superintendent to recommend cost center amounts to them.

Motion: Tucker                      Second: Grant                      Vote: Unanimous of the Board members present

Each member of the Board discussed their thoughts on the budget and the recommended cuts.

44. Motion to revise current budget proposal to also include the anticipated additional Title I revenue.

Motion: Tucker                      Second: Grant                      Vote: Unanimous of the Board members present

45. Motion to include the district wide miscellaneous reductions (\$85,760), facilities/grounds repairs/replacements reduction (\$52,090), and technology equipment replacement/purchase reduction (\$61,000), to the current proposed budget.

Motion: Prescott                      Second: None  
Motion failed.

The current proposed school budget is \$38,652,210, which is a 3.07% impact to taxation for the school portion.

46. Motion to accept budget proposal of \$38,652,210 with 3.07% impact to taxation by the addition of \$37,288 in additional subsidy, removal of non-violent crisis intervention training, removal of 2 Coffin Teachers, removal of 1 Coffin Resource Assistant, removal of Coffin Cub Camp, removal of funding for the BJHS after school activity bus, and removal of half of the part time food service administrative secretary.

Motion: Tucker                      Second: Grant                      Vote: Unanimous of the Board members present

Regarding additional subsidy recommendations, one of the options is to do nothing which means it would default into our fund balance, which is the recommendation.

### **Communications/Correspondence**

None

### **Public Participation**

Jean Powers addressed the Board regarding tax relief for retirees.

Richard Fusco praised the Board for their action and also discussed cost of living increases with lower wages.

### **Superintendent's Report**

- a. Building and Equipment:
  - Aspire Program - use of HBS
  - Brunswick Parks and Recreation – use of schools

Merrymeeting Adult Education - use of BHS  
 Girl Scouts of America – use of schools  
 Town of Brunswick – use of schools  
 Midcoast Youth Theater – use of Crooker Theater  
 Miss Annabelle’s Dance – use of Crooker Theater  
 Sage Square and Round Dance Club – use of BJHS  
 Crooker Construction – use of Crooker Theater

- b. (presentation moved)
- c. Resignation for the Purpose of Retirement at end of 2017-18 school year:
- Heather Audette, Special Education, HBS, 42 years of service
  - Joyce Foley, Instructional Strategist, Coffin, 38 years of service
  - Carl Hardy, Language Arts, BJHS, 22 years of service
  - Christie Murphy, Secretary, 19 years of service
  - Jean Hunt, Food Service, 19 years of service
  - Helen Jochem, bus driver, 15 years of service
  - Selene Marett, Psychological Examiner, 6 years of service
  - Doriane Asquith, Resource Assistant, Coffin School, 19 years of service

Thank them for their services and wish them well in the future.

- d. Resignations:
- Hanne Gramins, Math Interventionist, HBS, 4 years of service
  - Evan Kumagae, Ed Tech, REAL, 2 years of service

We appreciate their contributions and wish them well in the future.

- e. Budget Report – K. Wentworth

The Business Manager reviewed the expenditures for April. We remain under a soft freeze, and are starting to track proposed undesignated fund balance.

Ms. Makin reported the district is planning a summer program for 7<sup>th</sup> graders from Shanghai for a STEAM summer camp program, July 28 through August 8. This should provide revenue for our international program.

- f. ESEA Title I, Title II, and Title IV Planning Updates – P. Makin

The planning team for the Title federal grant money has met five times. We are inviting our local private schools, which would be the Pathways Program and St. John’s, and St. John’s has been attending. We have conducted a district wide needs assessment and have been hosting community conversations. Currently our Title I grant programming is targeted needs assistance provided to students in kindergarten and first grade who need assistance with their math and literacy skills. Our Title II funds are used for professional development. Our Title IV funding has been used for safe and healthy schools activities including bullying prevention, school climate improvement, and social and emotional learning.

### **Board Chair’s Report**

- a. Student Liaisons Report – E. Woolever & M. Wayne

The student liaisons gave a summary of each school’s current activities.

- b. 2018 Board Goals

Went over goal regarding information provided by administration. Will work toward scheduling future workshops based on the REAL School presence, talent development and differentiation

within the classroom, recommendation from the Superintendent's Advisory Committee on Innovative Programming, and an understanding on professional development needs.

- c. Strategic Framework  
Postponed to next month's meeting.
- d. BHS Student Liaison Recognition  
Elina Woolever will be graduating and we appreciate her efforts and participation and wish her well.

### **Committee Reports**

- a. Policy & Planning Committee – J. Prescott  
The committee met on April 26 and discussed and reviewed policies that were voted on tonight, and reviewed the status of recent and pending actions. Pender will coordinate a time with the high school and junior high athletic directors to meet to look at the policies and practices to make sure they are consistent among the schools and they are reflective of best practices and recommendations.
- b. Budget & Finance Committee – B. Tucker  
Next meeting is scheduled for June 13
- c. Curriculum & Program Development Committee – E. Sokoloff  
The committee met on April 27. Pam Wagner, BHS history department head, explained a new world history class, World Studies, which will be offered at the high school for sophomores. Pam also talked about an economic skills elective, usually taken in junior or senior year where students are put into real life situations. The high school is also adding a goals transition course for special ed students to inform them of support that is available to them as they move forward into adult life. There will also be a zoology course offered at the high school for the first time. Shanna Crofton gave an update on the high school jazz ensemble and next year students will get course credit. Rick Wilson is the chair of a new committee, PLG (Professional Learning Group), an independent studies elective for service learning, job shadowing, and extended learning opportunities.
- d. Student Services Committee – M. Merrill  
The committee met on May 4 and received a special education update and REAL school update. Barbara Gunn went to Region 10 to share ideas for their students that are on an IEP. Next meeting is scheduled for June 4<sup>th</sup> at 9:45am.
- e. Elementary School Building Committee – S. Singer  
They will be meeting tomorrow night at 6pm at Hawthorne.

While working at Jordan Acres they found a more complex PCB removal than was anticipated. Since all hazardous materials have to be removed from the building before demolition, demo will probably now be at the end of the summer. The Jordan Acres party will probably be around that time but will likely have no tours and no one back into the building due to exposed hazardous materials.

- 1. Art Sub-Committee  
The committee has not met since the last Board meeting.

2. Interior Design Sub-Committee  
The committee met on April 30<sup>th</sup> and continued to work on corridor designs for the new school and also started to discuss the cafeteria design. The next meeting is scheduled for May 21<sup>st</sup>.
3. Naming the New School Sub-Committee  
The committee met on April 30.

### **New Business**

#### 47. Discussion and Possible Action on Name of New School

The Committee, which is a diverse group of people, went through all the names that were submitted. Three names that are supported by the committee are Androscoggin Elementary School, Kate Furbish Elementary School, and Margaret Chase Smith Elementary School. There were also two popular names submitted but are not supported by the committee and they are Jordan Acres Elementary School and Joshua Chamberlain Elementary School.

Motion by Ms. Gillis to name the school Kate Furbish Elementary School

Motion: Gillis                      Second: Tucker                      Vote: Unanimous of the Board members present

#### 48. Consideration of Regional Service Center Application and Interlocal Agreement

Interlocal Agreement which is an understanding among eleven school districts in Cumberland County. The idea is that we and the other districts would all partner in a Regional Service Center that can offer certain services such as bulk purchasing of professional development, or the ability to recruit more diverse educators and staff members for the schools. If we agree on the Interlocal Agreement we would receive an additional \$37,288 from the DOE for next year and possibly double the amount the following year. Each year we pay \$1,000 to participate and are required to use at least two offered services per year. Should you approve it tonight, then we will request for it to be on the Town Council agenda in August for their vote, then a public hearing, and then on the November referendum.

Motion: Grant                      Second: Tucker                      Vote: Unanimous of the Board members present

### **Calendar/Announcements**

Referendum on the budget is on June 12

Last day of school is June 22<sup>nd</sup> and is a half day for students. The last day for teachers, ed techs, and resource assistants is a half day on Monday, June 25<sup>th</sup>

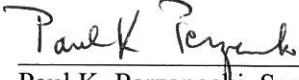
Pam Mutty, the BHS Players director for 23 years, retired last year. There will be a fundraiser at Crooker Theater on June 30 to establish a performing arts scholarship in her honor.

### **Future Agenda Items**

More information on the Kate Furbish Elementary School at the June meeting

### **Adjournment**

By unanimous consent the meeting adjourned at 9:04p.m.

  
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 Paul K. Perzanoski, Secretary  
 Brunswick School Board