

SECOND READ – MARCH 2018

CODE OF ETHICS and STUDENT CONDUCT

Expectations and Standards: The expectations of this code apply to every student and extend to all school activities including travel to and from school, school sanctioned activities, functions held on school property, and any other situations in which the student's conduct is likely to have an adverse effect on either school discipline or the safety and welfare of others. Behavior related to a child's disability will be managed consistent with applicable laws and regulations.

The Code of Ethics and expectations for Student Conduct will be shared and communicated annually with students and parents at each school at the beginning of the school year. Each school will develop a method of recognizing those individuals who exemplify responsible and ethical behavior.

Empowerment: Building principals and the Superintendent of Schools are empowered by the Board to take all necessary and appropriate actions to ensure a positive and safe school climate.

Code of Ethics

An ethical person is defined by the school department as:

Respectful of others and self. Our students are expected to recognize that the learning environment is mutually respectful among all adults and students. Individual behavior must respect the rights of others including the right to a positive school climate that is free from bullying, teasing, and harassment.

Honest in all academic endeavors and interpersonal relationships. Our students are expected to approach all academic endeavors and social interactions with integrity and authenticity.

Responsible for personal actions as an individual and as a member of the community. Our students are ambassadors for our schools and community and must behave in ways that maintain the physical and emotional safety of others.

Fair and equitable in the treatment of others. Our students are expected to treat others the way they would like to be treated.

Courageous in the face of ethical challenges. Our students should hold high aspirations for self and community, and should strive to do the right thing even if it is not popular.

Each school in the Brunswick School Department will develop behavior expectations that are age appropriate and that are based on the Code of Ethics as defined above. Instruction and practice in these behavioral expectations and a continuum of positive supports and restorative, educational consequences will support a positive, safe, and respectful learning climate in our schools.

Adopted: Prior to 1974

Revised: 6/7/77, 7/17/84, 1/20/87

Related Materials/Procedures:

Faculty Handbooks – various schools

Student Handbooks – various schools

JICK: Bullying and Cyberbullying Prevention in Schools

2017-2018 District Calendar

Brunswick School Department - Adopted 3/8/2017

| | S | M | T | W | T | F | S |
|------|----|----|----|----|----|------|----|
| Aug | 27 | 28 | 29 | 30 | 31 | 1 | 2 |
| | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| Sep | 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 2017 | 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| Oct | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 2017 | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| | 29 | 30 | 31 | 1 | 2 | 3* | 4 |
| | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| Nov | 12 | 13 | 14 | 15 | 16 | 17** | 18 |
| 2017 | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| | 26 | 27 | 28 | 29 | 30 | 1 | 2 |
| | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| Dec | 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 2017 | 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| | 31 | 1 | 2 | 3 | 4 | 5 | 9 |
| Jan | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 2018 | 14 | 15 | 16 | 17 | 18 | 19* | 20 |
| | 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| | 28 | 29 | 30 | 31 | 1 | 2 | 3 |
| | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| Feb | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 2018 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| | 25 | 26 | 27 | 28 | 1 | 2** | 3 |
| | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| Mar | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 2018 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| | 25 | 26 | 27 | 28 | 29 | 30* | 31 |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| Apr | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 2018 | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| | 29 | 30 | 1 | 2 | 3 | 4 | 5 |
| | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| May | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 2018 | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| | 27 | 28 | 29 | 30 | 31 | 1 | 2 |
| | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| Jun | 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 2018 | 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| | 24 | 25 | 26 | 27 | 28 | 29 | 30 |

District Information & Holidays Observed

| | |
|------------------|-------------------------------------|
| August 29 | New Teacher Orientation |
| August 30 & 31 | Professional Development |
| September 4 | Labor Day - no school |
| September 5 | First Pupil Day |
| October 6 | Prof Dev K-12 - no school |
| October 9 | Columbus Day - no school |
| November 3 | 1st Quarter ends* |
| November 10 | Veteran's Day - no school |
| November 17 | K-5 Trimester ends** |
| November 21 | Early Release - K-8 Parent Confere |
| November 22 | Parent Conf. K-8/Prof Dev 9-12-no |
| November 23 & 24 | Thanksgiving Break - no school |
| December 6 | Early Release Professional Dev K-1 |
| December 25-29 | Holiday Break - no school |
| January 1, 2018 | New Year's Day Observed - no sch |
| January 15 | Martin Luther King Day - no school |
| January 19 | 2nd Quarter ends* |
| February 19 | President's Day - no school |
| February 20-23 | Winter Break - no school |
| March 2 | K-5 Trimester ends** |
| March 16 | Parent Conf. K-5/Prof Dev 6-12-no |
| March 21 | Early Release Professional Dev K-1; |
| March 30 | 3rd Quarter ends* |
| April 12 | Early Release Prof Dev K-5/Parent t |
| April 13 | Prof Dev K-5 & 9-12/Parent Conf 6- |
| April 16 | Patriot's Day - no school |
| April 17-20 | Spring Break - no school |
| May 9 | Early Release Prof Dev K-12 |
| May 28 | Memorial Day - no school |
| June 8 | Graduation for BHS |
| June 14-20 | Storm Days - 1/2 day for Students c |
| June 21 | 1/2 day for Teachers on last day |

Major Religious & Cultural Holidays Noted:

| | |
|------------------------------------|------------------------------------|
| Rosh Hashanah +...Sept 21 & 22 | Ash Wednesday...Feb 14 |
| Yom Kippur +...Sept 30 | Good Friday...Mar 30 |
| Diwali begins...Oct 19 | Easter...April 1 |
| Eid al-Adha +...Sept 1st | Easter Orthodox Easter/Pascha...Ap |
| Thanksgiving...Nov 23 | Passover +...Mar 30 to April 7 |
| Hanukkah +...Dec 13-20 | Buddha Day...April 8 |
| Christmas Eve & Day...Dec 24 & 25 | Ramadan +...May 15 |
| Kwanzaa...Dec 26 to Jan 1st | Eid al-Fitr +...June 14-17 |
| New Years Day...Jan 1st | |
| Eastern Orthodox Christmas...Jan 7 | +Observance of Jewish and Islami |
| Chinese New Year...Feb 16 | begin at sundown of the preced |

2018-2019 District Calendar

Brunswick School Department Draft 2

| | S | M | T | W | T | F | S |
|-------------|----|----|----|----|----|----|----|
| Aug | 26 | 27 | 28 | 29 | 30 | 31 | 1 |
| Sep 2018 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| Oct 2018 | 30 | 1 | 2 | 3 | 4 | 5 | 6 |
| | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| | 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| | 28 | 29 | 30 | 31 | 1 | 2 | 3 |
| Nov 2018 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| | 25 | 26 | 27 | 28 | 29 | 30 | 1 |
| Dec 2018 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| Jan 2019 | 30 | 31 | 1 | 2 | 3 | 4 | 5 |
| | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| | 27 | 28 | 29 | 30 | 31 | 1 | 2 |
| Feb 2019 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| | 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| | 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| | 24 | 25 | 26 | 27 | 28 | 1 | 2 |
| Mar 2019 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| | 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| | 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| Apr 2019 | 31 | 1 | 2 | 3 | 4 | 5 | 6 |
| | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| | 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| | 28 | 29 | 30 | 1 | 2 | 3 | 4 |
| May 2019 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| | 26 | 27 | 28 | 29 | 30 | 31 | 1 |
| Jun 2019 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| | 30 | | | | | | |

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| November 20 | Early Release - K-8 Parent Conferences |
| November 21 | Parent Conf. K-8/Prof Dev 9-12-no school |
| November 22 & 23 | Thanksgiving Break - no school |
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| December 24 - 31 | Holiday Break - no school |
| January 1, 2019 | New Year's Day Observed - no school |
| January 21 | Martin Luther King Day - no school |
| January 25 | 2nd Quarter ends* |
| February 18 | President's Day - no school |
| February 19-22 | Winter Break - no school |
| March 1 | K-5 Trimester ends** |
| March 8 | Parent Conf. K-5/Prof Dev 6-12-no school |
| March 20 | Early Release Professional Dev K-12 |
| April 5 | 3rd Quarter ends* |
| April 11 | Early Release Prof Dev K-5/Parent Conf 6-8 |
| April 12 | Prof Dev K-5 & 9-12/Parent Conf 6-8-no school |
| April 15 | Patriot's Day - no school |
| April 16-19 | Spring Break - no school |
| May 8 | Early Release Prof Dev K-12 |
| May 27 | Memorial Day - no school |
| June 7 | Graduation for BHS |
| June 17 - 21 | Projected Storm Days |
| June 24 | 1/2 day for Teachers on last day |

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| Thanksgiving....Nov 22 | Passover +...April 19-27 |
| Hanukkah +....Dec 2-10 | Buddha Day....April 8 |
| Christmas Eve & Day...Dec 24 & 25 | Ramadan +....May 5 |
| Kwanzaa....Dec 26 to Jan 1st | Eid al-Fitr +....June 3-4 |
| New Years Day...Jan 1st | |
| Eastern Orthodox Christmas...Jan 7 | +Observance of Jewish and Islamic holidays |
| Chinese New Year...Feb 5 | begin at sundown of the preceding day. |

BRUNSWICK SCHOOL DEPARTMENT
REVENUE AND EXPENSE REPORT FOR FEBRUARY 28, 2018
 School Year 2017-18

| Revenues | Approved 06/13/17 | Adjustments | Revised Budget | Revenues through 02/28/18 | Remaining Bal. | % Collected |
|-------------------------|-------------------|----------------------|----------------|---------------------------|----------------|---------------|
| Unappropri. Fund Bal. | \$ | 2,611,364.00 | \$ | 2,611,364.00 | \$ | 100.00% |
| State Subsidy | \$ | 9,914,775.00 | \$ | 10,514,775.00 | \$ | 69.24% |
| Local Share | \$ | 24,707,992.00 | \$ | 24,507,992.00 | \$ | 100.00% |
| Tuition | \$ | 71,338.00 | \$ | 71,338.00 | \$ | 65.48% |
| Misc. | \$ | 63,000.00 | \$ | 63,000.00 | \$ | 88.11% |
| Other (Local Nutrition) | \$ | 110,000.00 | \$ | 110,000.00 | \$ | 0.00% |
| Total Revenue | \$ | 37,478,469.00 | \$ | 37,878,469.00 | \$ | 91.38% |

| Expenses By Warrant Number | Approved 06/13/17 | Adjustments | Revised Budget | 02/28/18 | | Remaining Bal. | % Remaining | % Expended & Encumbered |
|----------------------------|-------------------------|----------------------|-------------------------|-------------------------|-------------------------|------------------------|--------------|-------------------------|
| | | | | Expended Through | Encumbrances | | | |
| 1 Regular Instruction | \$ 16,114,873.12 | \$ 183,999.00 | \$ 16,298,872.12 | \$ 7,995,058.58 | \$ 7,480,134.27 | \$ 823,679.27 | 5.05% | 94.95% |
| 2 Spec. Ed. Instruction | \$ 5,462,310.22 | \$ | \$ 5,462,310.22 | \$ 2,756,769.84 | \$ 2,207,846.56 | \$ 497,693.82 | 9.11% | 90.89% |
| 3 CTE | \$ 881,756.00 | \$ | \$ 881,756.00 | \$ 661,317.21 | \$ 220,438.79 | \$ | 0.00% | 100.00% |
| 4 Other Instruction | \$ 750,171.29 | \$ 28,000.00 | \$ 778,171.29 | \$ 441,460.77 | \$ 55,506.57 | \$ 281,203.95 | 36.14% | 63.86% |
| 5 Student & Staff Support | \$ 3,332,439.05 | \$ | \$ 3,520,440.05 | \$ 1,894,332.44 | \$ 1,250,572.64 | \$ 375,534.97 | 10.67% | 89.33% |
| 6 System Administration | \$ 1,007,763.00 | \$ 188,001.00 | \$ 1,007,763.00 | \$ 659,827.39 | \$ 317,877.61 | \$ 30,058.00 | 2.98% | 97.02% |
| 7 School Administration | \$ 1,593,750.00 | \$ | \$ 1,593,750.00 | \$ 972,303.28 | \$ 545,161.43 | \$ 76,285.29 | 4.79% | 95.21% |
| 8 Transportation | \$ 1,822,046.60 | \$ | \$ 1,822,046.60 | \$ 1,137,980.53 | \$ 587,546.38 | \$ 96,519.69 | 5.30% | 94.70% |
| 9 Operation & Maintenance | \$ 4,522,678.86 | \$ | \$ 4,522,678.86 | \$ 2,403,184.80 | \$ 848,449.83 | \$ 1,271,044.23 | 28.10% | 71.90% |
| 10 Debt Service | \$ 1,766,894.86 | \$ | \$ 1,766,894.86 | \$ 94,693.82 | \$ 1,672,201.04 | \$ | 0.00% | 100.00% |
| 11 All Other | \$ 110,000.00 | \$ | \$ 110,000.00 | \$ 110,000.00 | \$ | \$ | 0.00% | 100.00% |
| 12 Adult Education | \$ 113,786.00 | \$ | \$ 113,786.00 | \$ 113,786.00 | \$ | \$ | 0.00% | 100.00% |
| Total Budget | \$ 37,478,469.00 | \$ 400,000.00 | \$ 37,878,469.00 | \$ 19,240,714.66 | \$ 15,185,735.12 | \$ 3,452,019.22 | 9.11% | 90.89% |