

**Brunswick School Board
Student Services Committee Meeting
Minutes – September 18, 2017 9:30 a.m.
Office of Student Services Director**

School Board Members in Attendance:

Sarah Singer, Elizabeth Sokoloff, Mandy Merrill

Brunswick School Department Representatives:

Barbara Gunn, Director of Student Services

- The meeting was called to order by Mandy Merrill at 9:36 am.
- Facilities at Coffin and BJHS
 - The moves at Coffin have been made as anticipated. This has allowed more adequate space for the behavior program, resource programs, and OT/PT services.
 - The move of the behavior room at BJHS has provided the program with a facility that is better able to meet student needs.
- Special Education Update
 - Special Education Review

Copies of the Corrective Action Plan were provided. It must be completed by May 15, 2017. Training and submission of evidence of corrective action is required. Training with special education staff has been completed. There will be training for general education staff and administrators regarding their roles and responsibilities for special education students in October. The first submission of evidence of correction will be sent to the DOE in December.
 - Brunswick REAL School---Martin Mackey
 - The summer was eventful with some hurdles. The certificate of occupancy was issued on August 30.
 - BRS (Brunswick REAL School) is seeking a grant to have funds to host parent training nights.
 - There is an Open House on September 20 from 4:00-6:00.
 - Current Staff of 24, Student Population of 33 (& are Brunswick students)
 - Exploring expanding to include grades K-2.
 - The school day is 9:30-2:30.
 - Martin is focusing on outreach to districts.
 - Three additional Ed Techs were hired to assist with driving.
 - Martin expressed appreciation to board members in their recognition and support of the programs uniqueness.
 - Other

- Barbara discussed the current budget and Local Entitlement funds. They will be stretched with the number of out-of-district and current staffing needs in the district.
- Future Agenda Items—
 - The next meeting will be December 6, 2017 at 9:45.
 - Special Education Update
 - REAL School Update

The meeting was adjourned at 11:18 a.m.

Respectfully submitted,
Barbara Gunn
Director of Student Services