

**Brunswick School Board
Policy Committee Meeting
Minutes – October 11, 2017 5:30 pm**

School Board Members in Attendance:

Joy Prescott, Jim Grant, William Thompson

Brunswick School Department Representatives:

Barbara Gunn, Director of Student Services, and Kelly Wentworth, Business Manager

1. The meeting was called to order at 5:37 pm by Joy Prescott.

2. Adjustments to the Agenda

There were no adjustments to the agenda.

3. Review/Discussion of all Facilities Use Policies

Kelly presented a draft policy (KF—Community Use of Schools) that consolidated all current facility use policies and an accompanying document with related rules and regulations. She also provided copies of the old policies with recommended revisions/omissions. She had reviewed policies from SAD 75, RSU 1, RSU 5, Yarmouth, and Falmouth for similarities and differences. Also provided was a spreadsheet that provided a review of fees from other districts. Kelly omitted request forms as these are now available online. Policy KFB-A, specific to Crooker Theater, was removed and Crooker Theater was added to the KF policy. Athletic fields were to this draft policy.

Kelly will:

- Re-insert report outs by superintendent
- Add “superintendent or designees” where applicable
- List gym and cafeteria costs as the same no matter the location
- Investigate Orion Theater fees
- Check with the town to see if the district still needs to have a separate Crooker Theater policy
- Check to see if the town insurance covers library rentals

4. The meeting was adjourned at 6:51 pm.

Respectfully submitted,
Barbara Gunn
Director of Student Services