

# Brunswick School Department Student Transportation

Report # 94510

Statement Code: STUTRAN

Account Number / Description	15-16 Actual	16-17 Adopted	17-18 Requests
	7/1/2015 - 6/30/2016	7/1/2016 - 6/30/2017	7/1/2017 - 6/30/2018
1000-0000-2700-53300-902 Professional Employee Training and Devel	2,264.00	2,750.00	2,750.00
1000-0000-2700-53400-902 Other Professional Services	4,696.48	6,100.00	8,488.00
1000-0000-2700-54310-902 Non-Technology-Related Repairs and Maint	18,803.96	30,650.00	30,650.00
1000-0000-2700-54311-902 Photocopier Maintenance Services	0.00	600.00	600.00
1000-0000-2700-54450-902 Lease Land/Building	2,250.00	0.00	0.00
1000-0000-2700-55140-902 Student Transportation from Private Sour	0.00	3,100.00	3,100.00
1000-0000-2700-55200-902 Insurance	24,820.34	28,544.00	24,803.00
1000-0000-2700-55320-902 Telephone	1,797.46	2,000.00	1,021.69
1000-0000-2700-55800-902 Travel	4,293.98	5,000.00	5,000.00
1000-0000-2700-55840-902 Travel	0.00	0.00	1,500.00
1000-0000-2700-56260-902 Propulsion Fuel	93,726.74	166,646.18	157,245.49
1000-0000-2700-56700-902 Transportation Supplies	80,883.04	82,000.00	84,000.00
1000-0000-2700-56900-902 Other Supplies	396.06	1,600.00	1,000.00
1000-0000-2700-57301-902 Equipment, Non-Capitalized	3,797.00	15,236.00	12,848.00
1000-0000-2700-57350-902 Technology Software Capitalized	0.00	1,084.00	9,515.00
1000-0000-2700-57360-902 Bus Purchase	42,757.00	88,115.00	92,404.00
1000-0000-2700-58100-902 Dues & Fees for Professional Membership	20.00	540.00	540.00
1000-0000-2750-55140-900 Special Ed Trans Private	30,439.89	35,000.00	35,000.00
1000-0000-2770-55140-900 Homeless Transportation Private Source	13,926.80	0.00	0.00
<b>GRAND TOTAL</b>	<b>\$324,872.75</b>	<b>\$468,965.18</b>	<b>\$470,465.18</b>

### Transportation Budget Narrative 2017-2018

- 53300 same
- 53400 increase \$2,388.00 for radio tower lease
- 54310 same
- 54311 same
- 55140 same
- 55160 same
- 55200 decrease \$3,741.00 added to 57350
- 55320 decrease \$978.31 added to 57350
- 55800 same
- 56260 decrease \$9,400.69 - \$2,000.00 added to 56700 , \$3111.69 added to 57350 , \$4,289.00 added to 57360
- 56700 increase \$2,000.00 to cover increase of bus parts
- 56900 decrease \$600.00 added to 57350
- 57301 decrease \$2,388.00 added to 53400
- 57350 increase \$8,431.00 software updates for Trip Direct \$3,000.00, Traversa \$3,000.00, Mechanics Diagnostic Tool \$2,431.00
- 57360 increase \$4,289.00 to account for increase for new bus
- 58100 same

**MSAD No. 75 - FY 2018 Budget Process**  
**Budget Summary Page by Program**

**Program: Adult Education (Local Share)**

**Warrant: 18**

FY 2017 Budget	\$136,424
FY 2018 Proposed	\$139,152
\$ Increase	\$2,728
% Increase	2.0%

A 2% increase is being requested in the local share for Merrymeeting Adult Education.

**Expense History:**

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Budget	\$107,000	\$128,592	\$132,450	\$136,424	\$139,152
Budget Change		\$21,592	\$3,858	\$3,974	\$2,728

**Maintenance of Effort Budget - Revenues:**

Revenue Sources	FY 2017 Budget	FY 2018 Proposed	\$ Change	% Change	Comment
Grants	\$94,598	\$94,598	\$0	0.0%	
Self-Supporting	\$243,129	\$249,338	\$6,209	2.5%	
State Subsidy	\$116,653	\$116,653	\$0	0.0%	
<b>MSAD No. 75 (local)</b>	<b>\$136,424</b>	<b>\$139,152</b>	<b>\$2,728</b>	<b>2.0%</b>	
Brunswick (local)	\$111,555	\$113,786	\$2,231	2.0%	
From Fund Balance	\$24,485	\$50,900	\$26,415	51.9%	Incl. contingency
<b>Total - MOE</b>	<b>\$726,844</b>	<b>\$764,427</b>	<b>\$37,583</b>	<b>4.9%</b>	

**Maintenance of Effort Budget - Expenditures:**

Expenditures	FY 2017 Budget	FY 2018 Proposed	\$ Change	% Change	Comment
HS Diploma, Literacy	\$46,656	\$49,752	\$3,096	6.2%	Includes HiSet
Utilities	\$9,823	\$7,150	(\$2,673)	-37.4%	
Enrichment	\$236,716	\$264,341	\$27,625	10.5%	
Adult Basic Ed/ELL	\$94,598	\$94,598	\$0	0.0%	Funded from grants
Admin/Student Svcs.	\$227,227	\$234,044	\$6,817	2.9%	
Operational	\$36,094	\$36,094	\$0	0.0%	
Fringe & Benefits	\$60,730	\$63,448	\$2,718	4.3%	
Contingency	\$15,000	\$15,000	\$0	0.0%	Incl. contingency
<b>Total - MOE</b>	<b>\$726,844</b>	<b>\$764,427</b>	<b>\$37,583</b>	<b>4.9%</b>	

**MERRYMEETING ADULT EDUCATION**

**FY18 Budget**

1/23/2017

The FY18 balanced budget reflects a \$37,583 increase. A decrease in utilities saved \$2,673. (In detail: Maintenance of Effort costs are \$9,535 salary, fringe, health, dental, and one time expenses for building repairs & driver education car \$27,625, and classroom furniture \$596. New line "Accommodations for Special Needs" \$2,500.)

To help cover the MOE expenses the budget reflects an increase in local share of 2% (\$4,960) and the remaining MOE \$4,575 & remaining costs of \$32,623 will be funded by self-supporting revenue fund balance.

The budget continues to support - at no cost to the student- educational and advising services and classes in adult literacy, high school diploma, HiSET testing, College Transitions, Digital Literacy and English Language skills.

Expenditures

	FY18	FY17
\$ 3,096	\$ 49,752	\$ 46,656
\$ (2,673)	\$ 7,150	\$ 9,823
\$ 27,625	\$ 264,341	\$ 236,716
\$ 0	\$ 94,598	\$ 94,598
\$ 6,817	\$ 234,044	\$ 227,227
\$ -	\$ 36,094	\$ 36,094
\$ 2,718	\$ 63,448	\$ 60,730
\$ -	\$ 15,000	\$ 15,000
<b>\$ 37,583</b>	<b>\$ 764,427</b>	<b>\$ 726,844</b>

Revenue

	FY18	FY17
0%	\$ 94,598	\$ 94,598
16%	\$ 249,338	\$ 243,130
	\$ 35,900	\$ 9,485
<b>2%</b>	<b>\$ 139,152</b>	<b>\$ 136,423</b>
<b>2%</b>	<b>\$ 113,786</b>	<b>\$ 111,555</b>
0%	\$ 116,653	\$ 116,653
0%	\$ 15,000	\$ 15,000
	<b>\$ 764,427</b>	<b>\$ 726,844</b>
		\$ (0)

\$ 37,583 total increase

\$ 4,960 Local share MSAD75 & Brunswick

\$ 32,623 self-supporting revenue fund balance

	Notes	FY18	FY17	Local	State	Grants	self-support/fund balance	contingency
<b>DEPARTMENT 6000 - ADMINISTRATION &amp; STUDENT SERVICES</b>								
1500-6000-: 0000-0000-40: Administrator Salaries	contracted	\$	\$ 81,154	\$ 78,790	\$ 81,154	\$ 94,598	\$ 285,238	\$ 15,000
1500-6000-: 0000-0000-40: Project Admin Salaries	contracted	\$	\$ 48,925	\$ 47,500	\$ 48,925			
1500-6000-: 0000-0000-40: Clerical Office Staff	contracted	\$	\$ 70,087	\$ 68,046	\$ 70,087			
1500-6000-: 0000-0000-40: Academic Counselors salaries	contracted	\$	\$ 30,480	\$ 29,592	\$ 30,480			
			\$53,139,76 (paid with grant & local funding)					
<b>TOTAL</b>		\$	\$ 230,646	\$ 223,928	\$ 230,646	\$	\$	\$

	Notes	FY18	FY17	Local	State	Grants	self- support/fund balance	contingency
1500-6000-; 0000-0000-40; Health Admin AE	\$ 8,048	8%	\$ 8,048	\$ 7,452	\$ 4,471	\$ 3,577		
1500-6000-; 0000-0000-40; Project Admin & Counselor .56	\$ 9,573	8%	\$ 17,621	\$ 16,857	\$ 17,621			
Elisha								
Wheeler	\$ 8,048	8%						
Howell	\$ 3,340	8%						
1500-6000-; 0000-0000-40; Health DO Staff Carolee	\$ 8,048	8%	\$ 11,388	\$ 10,658		11388		
	\$ 37,057	<u>TOTAL</u>	\$ 37,057	\$ 34,967	\$ 22,092	\$ 14,965		
1500-6000-; 0000-0000-40; Dental Admin.	\$ 474		\$ 474	\$ 452	\$ 474			
1500-6000-; 0000-0000-40; Project Admin & Counselor	\$ 416		\$ 416	\$ 427	\$ 416			
1500-6000-; 0000-0000-40; Dental DO Staff Howell	\$ 416		\$ 833	\$ 854	\$ 833			
2% Tupper	\$ 416							
	\$ 1,723	<u>TOTAL</u>	\$ 1,723	\$ 1,733	\$ 1,723			
1500-6000-; 0000-0000-40; FICA Project Ad	6.2% Wheeler		\$ 3,033.4	\$ 2,945	\$ 3,033			
1500-6000-; 0000-0000-40; FICA Staff Admin	Counselor & DO Staff		\$ 6,235	\$ 6,054	\$ 6,235			
		<u>TOTAL</u>	\$ 9,269	\$ 8,999	\$ 9,269			
1500-6000-; 0000-0000-40; Medicare	1.45%		\$ 1,177	\$ 1,142	\$ 1,177			
1500-6000-; 0000-0000-40; Medicare Project Admin			\$ 709	\$ 689	\$ 709			
1500-6000-; 0000-0000-40; Medicare Staff Admin			\$ 1,458	\$ 1,416	\$ 1,458			
1500-6000-; 0000-0000-40; Maine PERS	3.36%		\$ 2,727	\$ 2,647	\$ 2,727			
		<u>TOTAL</u>	\$ 6,071	\$ 5,894	\$ 6,071			
1500-6000-; 0000-0000-40; Unemployment compensation	3%		\$ 515	\$ 500	\$ 515			
		<u>TOTAL</u>	\$ 515	\$ 500	\$ 515			
1500-6000-; 0000-0000-40; Contracted Staff Development Admin			\$ 5,850	\$ 5,850	\$ 5,850			
1500-6000-; 0000-0000-40; Staff Training			\$ 250	\$ 250	\$ 250			

Notes	FY18	FY17	Local	State	Grants	self- support/fund balance	contingency
	<u>TOTAL</u>	6,100	6,100	\$	6,100		
1500-6000-; 0000-0000-401 IT Yearly Contract Technology	\$	2,822	2,822	\$	2,822		
1500-6000-; 0000-0000-401 TELEPHONE	\$	<b>2,625</b>	<b>2,625</b>	\$	2,625		
1500-6000-; 0000-0000-401 ADVERTISING	\$	927	927	\$	927		
1500-6000-; 0000-0000-401 PRINTING/Binding	\$	15,500	15,500	\$	15,500		
1500-6000-; 0000-0000-401 Staff Travel, Admin & Student Services	\$	802	802	\$	802		
1500-6000-; 0000-0000-401 STATE MEETINGS-TRAVEL	\$	75	75	\$	75		
1500-6000-; 0000-0000-401 ADVISORY COMMITTEE	\$	430	430	\$	430.00		
	\$	23,181	23,181	\$	23,181		
<u>TOTAL</u>							
1500-6000-; 0000-0000-401 POSTAGE	\$	6,388	6,388	\$	6,388		
1500-6000-; 0000-0000-401 Supplies General Admin & Student Services	\$	1,739	1,739	\$	1,739		
	\$	8,127	8,127	\$	8,127		
<u>TOTAL</u>							
1500-6000-; 0000-0000-401 ELECTRICITY	\$	2,600	3,000	\$	527	\$	2,073
1500-6000-; 0000-0000-401 Bank Fees/Dues Admin & Student Services	\$	4,786	4,786	\$	200	\$	4,586
1500-6000-; 0000-0000-401 Contingency	\$	15,000	15,000				\$ 15,000
	\$	22,386	22,786	\$	200	\$	6,659
	\$	345,075	336,215	\$	252,938	\$	70,478
<u>6000 SUB TOTAL</u>							
DEPARTMEI Utilities & Custodian							
1500-6090-; 0000-0000-401 Custodian	3%	3,398	3299			\$	3,398
1500-6090-; 0000-0000-401 Health Custodian 10%	8%	2,267	2099			\$	2,267
<b>1500-6090-; 0000-0000-401 Dental Custodian</b>	<b>2%</b>	<b>54</b>	<b>53</b>			\$	<b>54</b>
1500-6090-; 0000-0000-401 FICA Custodian	6.20%	211	205			\$	211
1500-6090-; 0000-0000-401 Medicare Custo	1.45%	49	48			\$	49
Workman's Comp		132	132			\$	132
1500-6090-; 0000-0000-401 WATER/SEWER		150	315			\$	150
1500-6090-; 0000-0000-401 Natural Gas		4,400	6508			\$	4,400
	\$	10,661	12,659	\$		\$	10,661
<u>6090 SUB TOTAL</u>							

	Notes	FY18	FY17	Local	State	Grants	self- support/fund balance	contingency
<b>DEPARTMENT I AE-HIGH SCHOOL COMPLETION -SUBSIDIZED</b>								
1500-6500-: 0000-0000-40: SALARIES		\$ 29,000	\$ 29,000		\$ 29,000			
1500-6500-: 0000-0000-40: FICA Ben	6.20%	\$ 1,798	\$ 1,798		\$ 1,798			
1500-6500-: 0000-0000-40: Medicare	1.45%	\$ 421	\$ 421		\$ 421			
1500-6000-: 0000-0000-40: Maine PERS	3.36%	\$ 974	\$ 974		\$ 974			
1500-6500-: 0000-0000-40: GENERAL SUPPLIES		\$ 595	\$ 595		\$ 595			
1500-6500-: 0000-0000-40: Graduation Costs		\$ 1,100	\$ 1,100		\$ 1,100			
1500-6500-: 0000-0000-40: BOOKS, PERIODICALS/STUDENT		\$ 1,485	\$ 1,485		\$ 1,485			
1500-6500-: 0000-0000-40: Accommodation equipment/materials for Disabilities		\$ 2,500	\$ 2,500		\$ 2,500			
1500-6500-: 0000-0000-40: Software E-CASAS \$1750, Math Foundation Lab \$280, POP online \$3		\$ 3,696	\$ 3,100		\$ 119		\$ 3,577	
	Task lab Chairs 7x \$138 = \$966							
	<b>6500 SUB TOTAL</b>	\$ 41,569	\$ 38,473		\$ 37,992		\$ 3,577	
<b>DEPARTMENT I AE-LITERACY/ESOL-SUBSIDIZED</b>								
1500-6600-: 0000-0000-40: SALARIES		\$ 5,390	\$ 5,390		\$ 5,390			
1500-6600-: 0000-0000-40: FICA 6.2%	6.20%	\$ 334	\$ 334		\$ 334			
1500-6600-: 0000-0000-40: MEDICARE 1.45	1.45%	\$ 78	\$ 78		\$ 78			
1500-6600-: 0000-0000-40: MEPers	3.36%	\$ 138	\$ 181		\$ 138			
1500-6600-: 0000-0000-40: Contracted Services Edu		\$ 1,500	\$ 1,500		\$ 1,500			
1500-6600-: 0000-0000-40: GENERAL SUPPLIES		\$ 350	\$ 350		\$ 350			
1500-6600-: 0000-0000-40: BOOKS, PERIODICALS/STUDENT		\$ 393	\$ 350		\$ 393			
	<b>6600 SUB TOTAL</b>	\$ 8,183	\$ 8,183		\$ 8,183			
<b>DEPARTMENT I Vocational Career Pathways</b>								
1500-6300-: 0000-0000-40: SALARIES		\$ 40,000	\$ 40,000		\$ 40,000		\$ 40,000	
1500-6300-: 0000-0000-40: Social Security	6.20%	\$ 2,480	\$ 2,480		\$ 2,480		\$ 2,480	
1500-6300-: 0000-0000-40: Medicare 1.45	1.45%	\$ 580	\$ 580		\$ 580		\$ 580	
1500-6300-: 0000-0000-40: Maine PERS	3.36%	\$ 448	\$ 448		\$ 448		\$ 448	
1500-6300-: 0000-0000-40: Supplies		\$ 3,955	\$ 3,955		\$ 3,955		\$ 3,955	
1500-6300-: 0000-0000-40: Books		\$ 4,891	\$ 4,891		\$ 4,891		\$ 4,891	

	Notes	FY18	FY17	Local	State	Grants	self- support/fund balance	contingency
1500-6300-: 0000-0000-40( Computer replacements		\$ 3,525	\$ 3,525	3,525			\$ 3,525	
<b>6300 SUB TOTAL</b>		<b>\$ 55,879</b>	<b>\$ 55,879</b>	<b>55,879</b>			<b>\$ 55,879</b>	
<b>DEPARTMENT 6200 - ADULT ENRICHMENT- SELF SUPPORTING</b>								
6150-6200-: 0000-0000-40( SALARIES non-certified	6.20%	\$ 58,600	\$ 58,600	58,600			\$ 58,600	
6150-6200-: 0000-0000-40( FICA		\$ 3,633	\$ 3,633	3,633			\$ 3,633	
6150-6200-: 0000-0000-40( MEDICARE	1.5%	\$ 850	\$ 850	850			\$ 850	
6150-6200-: 0000-0000-40( RETIREMENT		\$ 150	\$ 150	150			\$ 150	
6150-6200-: 0000-0000-40( CONTRACTED SERVICES		\$ 34,912	\$ 34,912	34,912			\$ 34,912	
6150-6200-: 0000-0000-40( GENERAL SUPPLIES		\$ 2,515	\$ 2,515	2,515			\$ 2,515	
6150-6200-: 0000-0000-40( BOOKS, PERIODICALS		\$ 4,771	\$ 4,771	4,771			\$ 4,771	
<b>6200 SUB TOTAL</b>		<b>\$ 105,431</b>	<b>\$ 105,431</b>	<b>105,431</b>			<b>\$ 105,431</b>	
<b>DEPARTMENT 6210 - Professional Development/Supplemental SELF SUPPORTING</b>								
6150-6210-: 0000-0000-40( Contract EdZGO online/Enrich		\$ 11,500	\$ 11,500	11,500			\$ 11,500	
6150-6210-: 0000-0000-40( Contract Repair & Maintenance		\$ 2,300	\$ 2,300	2,300			\$ 2,300	
6150-6210-: 0000-0000-40( Supplies General		\$ 120	\$ 120	120			\$ 120	
6150-6210-: 0000-0000-40( Carpet replacement \$18,600, replacement bathrm stall \$2400, AC units \$500 per unit x 3 units \$1500, Pho		\$ 22,620	\$ 8,905	8,905			\$ 22,620	
<b>6210 SUB TOTAL</b>		<b>\$ 36,540</b>	<b>\$ 22,826</b>	<b>22,826</b>			<b>\$ 36,540</b>	
<b>DEPARTMENT 6225- Driver Education SELF-SUPPORTING</b>								
6150-6225-: 0000-0000-40( SALARIES	6.20%	\$ 32,500	\$ 32,500	32,500			\$ 32,500	
6150-6225-: 0000-0000-40( FICA		\$ 2,015	\$ 2,015	2,015			\$ 2,015	
6150-6225-: 0000-0000-40( Medicare	1.45%	\$ 471	\$ 471	471			\$ 471	
6150-6225-: 0000-0000-40( Maine PERS	3.36%	\$ 1,092	\$ 1,092	1,092			\$ 1,092	
6150-6225-: 0000-0000-40( Unemployment compensation	3%	\$ 26	\$ 26	26			\$ 26	
6150-6225-: 0000-0000-40( Contracted Services Drivers Ed AE		\$ -	\$ -	-			\$ -	
6150-6225-: 0000-0000-40( Staff Travel		\$ 75	\$ 75	75			\$ 75	
6150-6225-: 0000-0000-40( Supplies		\$ 2,617	\$ 1,600	1,600			\$ 2,617	
6150-6225-: 0000-0000-40( Motor Fuels/Maint.		\$ 5,100	\$ 5,100	5,100			\$ 5,100	



Notes	FY18	FY17	Local	State	Grants	self- support/fund balance	contingency
6150-6225-: 0000-0000-40( Equipment	\$	\$	-	-	-	\$	-
6150-6225-: 0000-0000-40( Driver's Ed Car Lease AE	\$	\$	8,784	-	-	\$	22,694
2009 for 2017 Toyota Corolla : Lease 2015 Toyota Corolla \$4345							
6150-6225-: 0000-0000-40( Dues & Fees	\$	\$	993	993	-	\$	-
<b>6225 SUB TOTAL</b>	<b>\$</b>	<b>\$</b>	<b>9,777</b>	<b>1,986</b>	<b>52,580</b>	<b>\$</b>	<b>22,694</b>

**DEPARTMEI ADULT & FAMILY LITERACY EDUCATION GRANT**

2950-6100-: 0000-0000-40( SALARIES teachers	\$	\$	31,627		\$	\$	31,627
2950-6100-: 0000-0000-40( salaries counselor	\$	\$	7,000		\$	\$	7,000
2950-6100-: 0000-0000-40( Health Benefits	\$	\$	2,351		\$	\$	2,352
2950-6100-: 0000-0000-40( Dental Benefits	\$	\$	60		\$	\$	60
2950-6100-: 0000-0000-40( FICA	\$	\$	1,961		\$	\$	1,961
2950-6100-: 0000-0000-40( Medicare	\$	\$	459		\$	\$	459
2950-6100-: 0000-0000-40( MSRS	\$	\$	354		\$	\$	354
2950-6100-: 0000-0000-40( Staff Training & Travel	\$	\$	350		\$	\$	350
2950-6100-: 0000-0000-40( Transportation	\$	\$	350		\$	\$	350
2950-6100-: 0000-0000-40( Supplies general	\$	\$	500		\$	\$	500
2950-6100-: 0000-0000-40( Books Periodicals	\$	\$	3,475		\$	\$	3,475
2950-6100-: 0000-0000-40( Technology	\$	\$	1,111		\$	\$	1,111
<b>2950 SUB TOTAL</b>	<b>\$</b>	<b>\$</b>	<b>49,598</b>		<b>\$</b>	<b>\$</b>	<b>49,598</b>

**DEPARTMEI MAINE COLLEGE TRANSITION GRANT**

2215-6060-: 0000-0000-40( SALARIES (Counselor \$15000)	\$	\$	23,537		\$	\$	23,537
2215-6060-: 0000-0000-40( Health	\$	\$	5,039		\$	\$	5,039
2215-6060-: 0000-0000-40( Dental	\$	\$	128		\$	\$	128
2215-6060-: 0000-0000-40( Teacher SS	\$	\$	1,459		\$	\$	1,459
2215-6060-: 0000-0000-40( Teacher Medica	\$	\$	341		\$	\$	341
2215-6060-: 0000-0000-40( Contracted Services	\$	\$	1,500		\$	\$	1,500
2215-6060-: 0000-0000-40( Bath	\$	\$	5,000		\$	\$	5,000
2215-6060-: 0000-0000-40( Freeport	\$	\$	5,000		\$	\$	5,000
2290-6000-: 0000-0000-40( PD Funds Carry over	\$	\$	783		\$	\$	783
2215-6060-: 0000-0000-40( Advertising	\$	\$	100		\$	\$	100

2215-6060-0000-0000-400 Staff Training & Travel  
 2215-6060-0000-0000-400 Supplies  
 2215-6060-0000-0000-400 Books

Notes	FY18	FY17	Local	State	Grants	self- support/fund balance	contingency
	\$ 200	\$ 200	200		\$ 200	200	
	\$ 300	\$ 300	300		\$ 300	300	
	\$ 1,613	\$ 1,613	1,613		\$ 1,613	1,613	
<b>2290 SUB TOTAL</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>	<b>45,000</b>		<b>\$ 45,000</b>	<b>45,000</b>	
<b>TOTAL EXPENDITURES</b>	<b>\$ 764,427</b>	<b>\$ 726,844</b>	<b>\$ 252,938</b>	<b>\$ 116,653</b>	<b>\$ 94,598</b>	<b>\$ 285,238</b>	<b>\$ 15,000</b>
<b>INCREASE</b>	<b>\$ 37,583</b>						

## Brunswick Schools Food Service Budget Narrative FY 2017 – 2018

The food service program is an enterprise fund, supported by receipts generated and an appropriation from the Town of Brunswick. Our goal is to provide nutritious, appetizing meals and snacks to the students and staff of the Brunswick School District in a clean and safe environment complying with all State and Federal Mandates

The Food Service Department is requesting to increase the current level of local funding from the Town of Brunswick to \$110,000. The department is also requesting a \$.15 increase in lunch prices at the elementary level from \$2.60 to \$2.75 and a \$.05 increase at the secondary level from \$2.85 to \$2.90. Increase in the price of the breakfast at the secondary level by \$.25 from \$1.50 to \$1.75. The price of breakfast has not increased in at least the past 6 years. These increases will help maintain revenues to keep pace with expense increases.

### Projected Student Enrollment:

	<u>Current</u> FY 16 - 17	<u>Projected</u> FY 17 - 18	<u>Variance</u>
Coffin	379	416	37
HBS	679	642	(37)
Jr. H.S.	532	560	28
H.S.	746	712	(34)
Totals	2351	2333	(6)

Federal and State subsidies are estimated at \$395,000 and student, a la carte and other sales are estimated at \$455,000 for a total of \$850,000.

The total revenue is based on Federal and State subsidy received on grades K-12 meals (see rates below), and cash sales K-5 at \$2.75 (\$.15 increase), grades 6-12 meals at \$2.90 (\$.05 increase), reduced meals \$.40, the sales of adult meals at \$4.75, and a la carte sales at the High and Junior High School. Breakfast at the elementary at \$1.50 (no change) and \$1.75 at the secondary level (\$.25 increase). Milk will be sold at \$.50 each for grades 1 – 12.

### Current 2016 – 2017 Federal Subsidies are:

	Breakfast	Lunch
Free	\$1.71	\$3.16
Reduced	\$1.41	\$2.76
Paid	\$.29	\$0.30

State subsidies are \$0.04 for free, reduced and paid lunches.

### Staffing Levels:

.3 Director of School Nutrition  
4 Food Service Managers  
2 Food Service Specialists II  
1 Food Specialists I  
13 Food Service Workers II

The following local appropriation is requested to support the program \$110,000

Respectfully Submitted

Scott Smith,  
Director of Facilities, Grounds and Food Service

3100 FOOD SERVICE

	2015 - 2016 <u>Actual</u>	FY 16 - 17 <u>Budget</u>	FY 17 - 18 <u>Proposed</u>	<u>% of Sales</u>
<u>PERSONNEL SALARIES:</u>				
Food Services Director	\$71,302.00	\$72,728.00	\$28,458.00	
Food Service Staff	\$331,525.85	\$329,122.00	\$351,311.00	
Substitutes Cost	\$0.00			
Utility Person	\$300.00			
Fringe Benefits	<u>\$133,474.11</u>	<u>\$135,000.00</u>	<u>\$155,556.00</u>	
Total Personnel Salaries	\$536,601.96	\$536,850.00	\$535,325.00	55.76%
<u>PURCHASED PROPERTY SERVICES:</u>				
Repairs and Maintenance	<u>\$11,120.73</u>	<u>\$14,000.00</u>	<u>\$14,000.00</u>	
Total Purchased Property Services	\$11,120.73	\$14,000.00	\$14,000.00	1.46%
<u>PURCHASED OTHER SERVICES:</u>				
Staff Travel	<u>\$583.51</u>	<u>\$400.00</u>	<u>\$200.00</u>	
Total Purchased Other Services	\$583.51	\$400.00	\$200.00	0.02%
<u>SUPPLIES AND MATERIALS:</u>				
Supplies	\$23,495.24	\$26,000.00	\$24,500.00	
Food	\$363,750.37	\$358,500.00	\$364,000.00	
Computer Programming ( POS SYSTEM)	<u>\$6,311.00</u>	<u>\$6,000.00</u>	<u>\$6,225.00</u>	
Total Supplies and Materials	\$393,556.61	\$390,500.00	\$394,725.00	41.12%
<u>PROPERTY:</u>				
Equipment	<u>\$0.00</u>	<u>\$1,500.00</u>	<u>\$15,000.00</u>	
Total Property	\$0.00	\$1,500.00	\$15,000.00	1.56%
<u>OTHER COSTS OF EDUCATION:</u>				
Food License	\$100.00	\$400.00	\$400.00	
Misc. Exp	<u>\$82.27</u>	<u>\$700.00</u>	<u>\$350.00</u>	
Total Other Costs of Education	\$182.27	\$1,100.00	\$750.00	0.08%
<u>TOTAL FOOD SERVICE EXPENSES</u>	<u>\$942,045.08</u>	<u>\$944,350.00</u>	<u>\$960,000.00</u>	<u>100.00%</u>
<u>ESTIMATED REVENUE:</u>				
Federal/State Subsidy	\$389,910.25	\$380,000.00	\$395,000.00	
Student/Adult Sales	\$446,171.59	\$440,000.00	\$455,000.00	
Reserve Fund Balance (Estimated from 16-17)	\$0.00	\$34,350.00	\$0.00	
Town Appropriation	<u>\$61,000.00</u>	<u>\$90,000.00</u>	<u>\$110,000.00</u>	
TOTAL REVENUES	\$897,081.84	\$944,350.00	\$960,000.00	
<u>NET FOOD SERVICE FUNCTION</u>	<u>-\$44,963.24</u>	<u>\$0.00</u>	<u>\$0.00</u>	