

Brunswick School Department – Statement of Commitment to employee health and well-being.

The Brunswick School Department is committed to the well-being of all employees. It is recognized that healthy life styles and safety in the workplace are significant factors in employee well-being. The school department shall demonstrate its commitment by encouraging employees to adopt healthy living styles by making available voluntary programs offered by the health insurance provider and others. The school department will also actively partner with the workers' compensation insurance carrier and incorporate the loss control program recommendations into the school department facilities maintenance plan and the employee training plans. While it is recognized that time and monetary resources are limited, employee safety will receive consideration in the school department budget and employee training opportunity.

Adopted by the Board in August 2013.

BRUNSWICK SCHOOL DEPARTMENT
REVENUE AND EXPENSE REPORT FOR NOVEMBER, 2016

School Year 2016-17

Revenues	Annual Budget	Revenues through 6/30/2017	Remaining Bal.	% Collected
Unapprop. Fund Bal.				
U.S Bonds	2,599,363.00	0.00	2,599,363.00	0.00%
State Subsidy	0.00	0.00	0.00	0.00%
Federal Subsidy	10,976,063.00	4,017,011.93	6,959,051.07	36.60%
Local Share	0.00	0.00	0.00	0.00%
Tuition	23,883,771.00	0.00	23,883,771.00	0.00%
Misc.	83,339.00	3,066.19	80,272.81	3.68%
Other	63,000.00	5,881.31	57,118.69	9.34%
Total Revenue	<u>37,695,536.00</u>	<u>4,025,959.43</u>	<u>33,669,576.57</u>	<u>49.61%</u>

Expenses By Warrant Number	Approved 6/8/16	Adjustments	Revised Budget	Expended Through 11/31/2016	Remaining Bal.	% Expended
1 Regular Instruction	16,235,965.41		16,314,991.41	3,829,428.69	12,485,562.72	23.47%
2 Spec. Ed. Instruction	5,079,301.22	79,026.00	5,079,301.22	1,318,887.99	3,760,413.23	25.97%
3 CTE	832,627.15		832,627.15	346,927.95	485,699.20	41.67%
4 Other Instruction	777,449.27	-3,310.00	774,139.27	211,200.38	562,938.89	27.28%
5 Student & Staff Support	3,546,704.94	-82,216.00	3,464,488.94	1,214,318.02	2,250,170.92	35.05%
6 System Administration	945,296.80		945,296.80	413,328.81	531,967.99	43.72%
7 School Administration	1,564,840.00		1,564,840.00	554,188.30	1,010,651.70	35.42%
8 Transportation	1,898,703.18		1,905,203.18	812,106.41	1,093,096.77	42.63%
9 Operation & Maintenance	4,925,581.00	6,500.00	4,925,581.00	1,925,542.85	3,000,038.15	39.09%
10 Debt Service	1,687,512.03		1,687,512.03	0.00	1,687,512.03	0.00%
11 All Other	90,000.00		90,000.00	90,000.00	0.00	100.00%
12 Adult Educations	111,555.00		111,555.00	0.00	111,555.00	0.00%
Total Budget	<u>37,695,536.00</u>	<u>0.00</u>	<u>37,695,536.00</u>	<u>10,715,929.40</u>	<u>26,979,606.60</u>	<u>28.43%</u>

Williamsburg Educational Explanation

The purpose of the Williamsburg trip is 4 fold:

- 1) to compete in the Heritage Music Festival with the Wind Ensemble, Symphonic Band, Chamber Choir, and Jazz Ensemble.
 - I. This will provide our students with an opportunity to be critiqued by internationally known clinicians and educators
 - II. We will compete against schools in our enrollment class from across the nation
- 2) to provide our students a clinic experience by having them conducted by a college professor from either UVA or William And Mary
 - I. Our students will attend a workshop immediately following their performance
 - II. The clinician will provide our students with important musical instruction and guidance on how to take their performance to the next level.
- 3) to provide our students some time in Washington DC to explore many of the national museums and monuments
- 4) To provide a bonding experience for the members of the music department.

Williamsburg Budget/ Expenses

Item	Cost	\$/ Student @180 students
Busses (4)	\$44,500	\$250
Festival Package	\$58,320	\$324
Bus Drivers rooms	\$4860	\$27
Extra night in a hotel	\$7200	\$40
Ghost tour	\$3456	\$19
Total:	\$33,610	\$660/ Student

All times are subject to change. The only days the times really matter are Wednesday (Departure time), Friday (performance time) and Sunday (return time)

Wednesday, April 19th 2017

1:00 p.m. - Depart BHS
6:00 p.m. - Arrive Danbury Fair Mall, Danbury CT for dinner
7:00 p.m. - Depart Mall for hotel
9:30 p.m. - Arrive at hotel
10:30 p.m. - Lights out

Thursday, April 20th 2017

7:00 a.m. - Check out of hotel
8:30 a.m. - Stop at Chesapeake House Rest Stop
9:00 a.m. - Depart Chesapeake House Rest Stop
11:00 a.m. - Arrive at the Smithsonian
5:00 p.m. - Depart Smithsonian for Union Station
5:30 p.m. - Dinner at Union Station
6:30 p.m. - Depart Union Station for Hotel
9:30 p.m. - Arrive at Williamsburg Hospitality House

Friday, April 21st 2017

*** PERFORMANCE DAY SCHEDULE IS TENTATIVE ****
9:00 a.m. - Check out of hotel
9:30 a.m. - Choral Performance
12:30 p.m. - Arrive at Patrick Henry Mall - Lunch
2:30 p.m. - Depart Mall for Heritage H.S.
3:15 p.m. - Arrive at H.S. - Dress into concert clothes
3:40 p.m. - Wind Ensemble Warm up
4:15 p.m. - Wind Ensemble Performance/ Wind Ensemble Photo
4:50 p.m. - Symphonic Band Warm Up
5:25 p.m. - Symphonic Band Performance/ Symphonic Band Photo
6:00 p.m. - Dinner at school (pizza)/ Jazz Ensemble Photo
6:45 p.m. - Jazz Ensemble Warm Up

7:20 p.m. - Jazz Performance
8:00 p.m. - Depart Heritage High School
9:00 p.m. - Ghost Tour of Colonial Williamsburg
10:30 p.m. - Arrive at the hotel
11:00 p.m. - Lights out

Saturday, April 22nd 2017

9:00 a.m. - check out of the hotel
9:30 a.m. - arrive @ Busch Gardens
10:00 a.m. - Day at the park
5:00 p.m. - Depart Busch Gardens
10:00 p.m. - Arrive at Wyndham Philadelphia Hotel (TBA)

Sunday, April 23rd 2017

7:00 a.m. - check out of the hotel
3:00 p.m. - arrive @ BHS

Brunswick High School Music Department

~ Michael A. Scarpone - Instrumental, Ashley Albert - Vocal ~

November 17th, 2016

Dear Parents,

We hope this letter finds you well. We wanted to get in touch with you as soon as possible about an important upcoming opportunity for our students. We would have written sooner but we wanted to make sure all the correct channels had been contacted first.

The school board has approved a proposal for our instrumental and choral ensembles to travel to Williamsburg, VA to compete in the Heritage Music Festivals. Attached, you will find all the pertinent information on the festival and what it means to our students.

Before you read it, we wanted to explain the purpose of this trip. The Heritage Music Festival is one of the premier music festivals and competitions in the country. They specialize in bringing exceptional guest clinicians who listen to and evaluate our students against a national standard. Our students compete against not only the standard for their specific ensemble, but against schools whose size is comparable to that of Brunswick High School.

Ideally, the Wind Ensemble, Symphonic Band, Jazz Ensembles, and Chamber Choir will travel to Williamsburg and perform for the panel of adjudicators. Following our performance, each ensemble would receive a clinic with one of the many adjudicators. The awards assembly is on Saturday in the evening. If our ensembles perform at a high enough caliber, they will be invited to play at the Festival of Gold in 2017. This is one of the highest honors that Heritage Festivals bestows upon bands.

The dates of the trip are Wednesday, April 19th through Sunday, April 22nd, 2017. We will be traveling by bus so, unfortunately, the majority of the day Wednesday and Sunday are going to be spent en route to our destination. Attached, you will find a rough draft of the itinerary for the trip. If you scan through the itinerary, you will see that we have several exciting opportunities for our students in addition to the fabulous musical experiences. We will be spending a few hours in Washington DC as well as a few stops in Colonial Williamsburg. (including one of the highlights of the trip, a nighttime ghost tour of Williamsburg led by historians in period costume)

As you can see by the attached budget sheet, there is some cost associated with a trip of this calibre. The music boosters have committed to contributing something to the event however, that amount is up in the air based on fundraising efforts. Currently, the cost per student is \$640. We know this amount may seem daunting to you but we are committed to helping any student participate who is interested, regardless of the financial situation. If your son or daughter would like to travel but money is tight, we are confident we can work out a solution through fundraising and local sponsorship.

Brunswick High School Music Department

~ Michael A. Scarpone - Instrumental, Ashley Albert - Vocal ~

We are sure you know, this is by no means a mandatory experience. All students are, however, encouraged to participate. We know that given the economic climate right now, it is a lot of money to provide. The boosters feel confident that, with the upcoming fundraisers, any interested student would be able to fundraise the majority of their trip with minimal effort. We will be discussing the upcoming fundraisers at the boosters meetings in January and February.

You will see that we have planned a parent meeting to discuss the particulars about the trip on Wednesday, January 4th at 7:00 p.m. in Crooker. Prior to this meeting, the music boosters will be meeting in the band room to discuss fundraising. At the meeting, we will discuss plans for the trip, the itinerary, a brief breakdown on the payments, and have a short question and answer session.

In order to pull off a trip of this importance, we can only proceed with a majority of our students participating. If you would be so kind, please fill out the enclosed "intent to participate" form. This form IN NO WAY obligates you to participate but it helps give me a better perspective on how many students we can plan on.

Because the purpose of this trip is musical in nature, we can only go if the music department will be well represented. we cannot take an incomplete band or choir and we will not put our students in a position to have a less than positive experience. Again, this is not a requirement of the course but an opportunity for our students to bond together in making music and playing for a totally new audience. (as well as to see some pretty cool stuff in Washington DC and Colonial Williamsburg)

We hope to see you at the parent meeting on the 4th. Again, please feel free to return the "intent to participate" form ASAP. As always if you have any questions, please feel free to email us.

Thank you for all you do for our program!

Sincerely,

Michael A. Scarpone
Director of Instrumental Music
Brunswick High School

Ashley Albert
Director of Choral Music
Brunswick High School

Students Name: _____

Brunswick High School Music Department

~ Michael A. Scarpone - Instrumental, Ashley Albert - Vocal ~

Parents Name: _____

Parents Email: _____

Parents Phone: _____

AGAIN - this does not commit you to going on the trip. It is only to find out the interest level of the students and what the instrumentation might look like.

We are interested in having our son/ daughter participate in the Trip _____

We are not interested in having our son/ daughter participate in the Trip _____

We are interested in having our son/ daughter participate but would require financial assistance:

Williamsburg Commitment Form

Student Name: _____

Parent/ Guardian Name: _____

Parent/ Guardian Email: _____

Student Email: _____

Parent/ Guardian Phone: _____

_____ I am interested in Chaperoning the trip to Williamsburg

Payment Included: _____ (Cash) _____ (Check)