

**Brunswick School Board
Student Services Committee Meeting
Minutes – April 10, 2017 9:30 a.m.
Office of Student Services Director**

School Board Members in Attendance:

Mandy Merrill, Joy Prescott, Elizabeth Sokoloff

Brunswick School Department Representatives:

Barbara Gunn, Director of Student Services

1. The meeting was called to order by the Chair, Mandy Merrill, at 9:34 am. It was noted there has been some confusion about who the Chair is. Mandy Merrill serves as Chair, not Elizabeth Sokoloff.
2. Facilities at Coffin and BJHS
Paul Perzanoski and Barbara Gunn will tour the special education facilities with the principals at Coffin and BJHS on May 4.
3. Purpose of Committee and Goals
It was determined that the purpose of this committee's work will be structured around the Strategic Plan Goals.
4. Special Education Update
 - a. Special Education Review
The District has provided professional development related to the Systemic Findings and Isolated Deficiencies. Staff will be conducting the required audits related to the Systemic Findings on Thursday and Friday. The required documentation related to the Isolated Deficiencies is due this Friday. A Corrective Action Plan is expected to arrive before the end of the school year.
 - b. Brunswick REAL School
The move to Brunswick will begin after the end of the school year.
 - c. Budget
No update at this time as recent Board meeting agenda items have addressed this.
5. Future Agenda Items—
The May meeting will be cancelled. The Committee will meet next on June 12 at 9:30.
 - Facilities at Coffin and BJHS
 - Special Education Update
 - REAL School

The meeting was adjourned at 10:10 a.m.

Respectfully submitted,
Barbara Gunn
Director of Student Services