

**Brunswick School Board
Student Services Committee Meeting
Minutes – June 12, 2017 9:30 a.m.
Office of Student Services Director**

School Board Members in Attendance:

Sarah Singer, Joy Prescott, Elizabeth Sokoloff

Brunswick School Department Representatives:

Barbara Gunn, Director of Student Services

1. The meeting was called to order by Sarah Singer at 9:34 am.

2. Facilities at Coffin and BJHS

Paul Perzanoski, Christine Schmidt, and Barbara Gunn toured the special education facilities with the principals at Coffin and BJHS on May 4. Since that time, these teams have met three times to discuss options in both buildings. Barbara reported the team will have agreed the following options would best meet student needs:

Coffin:

- The Discovery Room will be used by the Social Worker.
- The Connections Room will move into the Computer Lab. Some modification will need to be made to the room.
- OT and PT will move to the current Connections Room.
- RTI-B will move to the current OT/PT Room.
- The Resource Room will be expanded by removing the wall between the Resource Room and the current RTI-B Room.
- Two mobile units (one new) will house:
 - Computer Lab and Teaching Space
 - Office and Meeting Space
- There was money committed to construction on the Discovery Room. This will be used toward site work and leasing a new portable unit (which the district will purchase for \$48,000 over a 5-year period).

BJHS:

- The self-contained academic program will move to a math classroom across the hall from the current location.
- A math classroom will move into a portable unit.
- The Social Foundation Room will move into the current self-contained academic program space (no windows). These students spend most of their day in regular classrooms.
- The Connections Room will move to a portable unit. Some modification will need to be made to that space.
- The Speech/Language Program, Department Head office, and Sweetser Social Worker office will move to the current Connections Room.

3. Special Education Update

a. Special Education Review

Copies of the Corrective Action Plan were provided. It must be completed by May 15, 2017. The plan calls for training and submission of evidence.

b. Brunswick REAL School

The move to Brunswick will take place over the summer. Dr. Bruce Chemelski will serve as the REAL School's clinical psychologist next year (2 days per month). A PR event prior to next school year was suggested. Barbara will discuss this with Martin Mackey.

c. Other

- The secretary's positions were discussed. Part of the corrective action plan will require them to participate in training.
- A Drummond Woodsum informational document, sent to special education colleagues throughout the state regarding weapons and a recent Due Process Hearing in Brunswick, was provided.

4. Future Agenda Items—

- Facilities at Coffin and BJHS
- Special Education Update
- REAL School

The meeting was adjourned at 10:50 a.m.

Respectfully submitted,
Barbara Gunn
Director of Student Services