

**Brunswick School Board
Student Services Committee Meeting
Minutes – March 13, 2017 9:30 a.m.
Office of Student Services Director**

School Board Members in Attendance:

Mandy Merrill, Sarah Singer, Elizabeth Sokoloff

Brunswick School Department Representatives:

Barbara Gunn, Director of Student Services

The meeting was called to order by the Chair at 9:40 am.

1. RTI-B/General Education Interventions

Handouts included and reviewed:

Regulations, Policy and Building RTI-B Updates (including : Number of students served and Goals)

2. Student Services Committee Goals --Report Form and Feedback from Principals

Feedback from principals:

This replicated information provided each year in the Budget Book. There is a description page for each area except goals and accomplishments. There will be continued discussion about this information after the next board meeting. The purpose of this committee and the number of yearly meetings will be on our next agenda.

3. Special Education Update

a. Special Education Review

The district has received three letters with corrective action steps (Preliminary Findings, Systemic Findings, and Isolated Deficiencies). Work related to these action steps has begun. A Corrective Action Plan will follow in the next month or so. Facilities/Space at the Coffin School and BJHS was also an area of discussion when the review team was onsite (see Budget comments below).

b. Brunswick REAL School

The plan to move to Brunswick is going forward. The possibility of adding grades K-3 will be considered at a later date.

c. Budget

The special education budget is still in development stages and will be presented to the Board in a couple of weeks.

Facilities/Space for the Connections Programs at the Coffin School and BJHS do not provide the environment necessary to provide optimal programming at this time. Several students who have been placed out-of-district may have been able to remain in their home school if this was available. Out-of-district placements cost \$40,000-\$80,000 per student each year. Additionally, the space for the Resource Services and OT/PT

Services at Coffin is limited. Barbara and Special Education Department Heads will conduct further investigation to determine what is necessary to adequately meet student needs and provide their recommendations at the next Student Services Committee meeting in April.

4. Future Agenda Items

- Facilities at Coffin and BJHS
- Special Education Review
- REAL School
- Budget
- Purpose of Committee and Goals

The meeting was adjourned at 11:40 a.m.

The next meeting is scheduled for April 10, 2017 at 9:30.

Respectfully submitted,
Barbara Gunn
Director of Student Services