

**Brunswick School Board**  
**MINUTES**  
Wednesday, September 14, 2016  
**\* Executive Session at 6:00 p.m. \***

Regular Meeting 7:00 p.m.  
Council Chambers  
Town Hall  
85 Union Street

School Board Members Present: William Thompson, Chair; Joy Prescott, Vice Chair; Brenda Clough; Janet Connors; Richard Ellis (arrived at 6 :12 p.m.); Teresa Gillis; Jim Grant; Sarah Singer

School Board Members Absent: Corinne Perreault

Staff Members Present: Paul Perzanoski, Superintendent; Pender Makin, Assistant Superintendent; Jim Oikle, Business Manager; Shanna Crofton, BHS Principal; Rick Wilson, BHS Teacher; Barbara Gunn, Director of Student Services; Martin Mackey, REAL School Principal; Susan Alexander, Administrative Assistant

Guests: members of the press.

**Call to Order/Pledge of Allegiance/Roll Call**

Mr. Thompson called the meeting to order at 6:03 p.m., led the Pledge of Allegiance and asked for a roll call.

**Executive Session**

**72. Consideration of Executive Session**

Vote to enter executive session pursuant to 1 MRSA 405(6) (A) for the purpose of personnel matters.

Motion to enter executive session.

Motion: Connors                      Second: Clough                      Vote: unanimous by Board members present

Approved to enter executive session.

The Board entered executive session at 6:05 p.m.

The Board reconvened in public session at 7:02 p.m.

**Adjustment to the Agenda**

Add Camp Ketcha to the Brunswick High School report with the Science Grant.  
Stand Up For Students under New Business will be postponed until October.

**Consent Agenda Action**

Items on the Consent Agenda passed unanimously without objection.

**\*73. Consideration of Approval of the Minutes of August 10, 2016**

**Old Business**

**74. Policy and Planning Committee**

**Consideration of Second Read Policies**

- a. Revised Policy FILE: AD Philosophy/Vision of the Brunswick Public Schools
- b. Revised Policy FILE: GBA-R Affirmative Action Plan

- c. Revised Policy FILE: GCFB Recruiting & Hiring of Administrative Staff
- d. Revised Policy FILE: GCFB-R Recruiting & Hiring of Administrative Staff – Administrative Procedure
- e. Revised Policy FILE: IHBAA Referral/Pre-Referral of Students with Disabilities
- f. Revised Policy FILE: IHBAA-R Referral Procedures and General Education Interventions
- g. Revised Policy FILE: IHBAC Child Find
- h. Revised Policy FILE: IJOC School Volunteers

Without objection, approved by unanimous consent of the Board members present to adopt Policy File: AD, GBA-R, GCFB, GCFB-R, IHBAA, IHBAA-R, IHBAC, and IJOC.

### **Communications/Correspondence**

Received an email asking us to recognize local businesses who donate to the school.  
 Received communication inquiring about the PowerSchool transition.  
 Received communication regarding the track and alternative funding possibilities.

### **Public Participation**

None

### **Superintendent's Report**

- a. Building and Equipment:
  - Brunswick Parks and Recreation – use of schools
  - Aspire Program - use of HBS
  - Merrymeeting Adult Education – use of BHS
  - Girl Scouts of America – use of schools
  - Seacoast United, Mini Soccer – use of BJHS fields
  - Brunswick Bay Board Meeting - use of BHS
  - Girls on the Run - use of HBS
- b. Resignations for the purpose of retirement:
  - Earl Ater, Night Custodian, 23 years of service
  - Jim Oikle, Business Manager, 15 years of service

Congratulations was given.

- c. Leave of Absence for Medical Reasons

- Lynette Kiernan-Ghoreyeb, BHS
- Michael Hughes, BHS

Without objection, approved by unanimous consent of the Board members present.

- d. Budget Report – J. Oikle

Close out is not completed but will be ready for the auditors. Employee self-serve is up and running for all hourly employees so eliminating paper time cards. Employee self-serve system also allows employees to access their own personal leave so they don't have to call to ask for it.

- e. Science Grant Presentation – BHS

Presentations were given by Rick Wilson and Andrew McCullough on two grants:

A grant from the Brunswick Community Education Foundation was received to allow the entire 9<sup>th</sup> grade class to attend Camp Ketcha in Scarborough on September 6<sup>th</sup>, freshman transition day. There were 155 freshman, 25 upper-class mentors, and 22 faculty/staff who were involved in activities promoting communication, teamwork, and problem solving.

A \$30,000 STEM Workforce Development Partner Mini-Grant for projects that help to develop Maine's current and future workforce in STEM. The town will be giving them a 50'x100' "piece of mud" at Maquoit Bay dedicated to student use and studying shellfish harvesting, Marine Science.

f. Statement of Commitment to Employee Health and Well Being – P. Makin

Brunswick School Department is committed to the safety and well being of their employees. We have a Safety Committee meeting in every building every month. The wellness team is looking into an initiative that is being offered through the health insurance.

g. School Climate Survey – P. Makin

Last spring we conducted a district-wide school climate survey. With the information received from that survey administrators and staff reviewed the data; conferred with the National School Climate Center; identified strengths and concerns; are developing steps to address the concerns; and identified staff, student, parent, and community member values. From this we developed 3 themes: Student Success, Community Connections, and Professional Excellence.

h. HBS Principal Search Update – P. Makin

We have an 18 member search team who will be meeting tomorrow night to make their final decision. Three possible outcomes: send forward the name of one person; send forward the name of both candidates; or do not send forward either name.

### Board Chair's Report

a. Retreat

Will be held September 30 at 6:00 p.m. at the REAL School on Mackworth Island. Pot luck and a tour of REAL School.

### Committee Reports

a. Policy & Planning Committee – J. Prescott

The committee met September 6th and reviewed all the first read policies and changes that were requested. Also reviewed the following policies brought forward, and identified a calendar of the policies that will be looked at this school year.

### 75. Consideration of First Read Policies

a. Revised Policy FILE: JKAA Use of Physical Restraint and Seclusion

b. Revised Policy FILE: JKAA-R Procedures on Physical Restraint and Seclusion

First Read of Policy FILE: JKAA and JKAA-R approved by unanimous consent of the Board members present.

b. Strategic Framework – J. Prescott

Strategic Framework workgroup is a subcommittee of Policy Committee so this was brought to the Policy Committee. The committee identified one potential change which was a question of word choice. This was discussed with staff, and community members who were on the workgroup, and the Board.

### 76. Approve Strategic Plan

Motion to move forward with the Strategic Plan as written.

Motion: Ellis      Seconded: Clough      Vote: Unanimous of the Board members present.

c. Facilities Committee Plan – P. Perzanoski

A draft facilities calendar was made. Future facilities meeting dates were reviewed and approved by Board members.

**New Business**

77. Consideration of the Superintendent's Nomination of Teachers for 2016-2017 School Year

Vote to elect the following teachers for the 2016-17 school year:

- Monica Baribeau, Special Education, BJHS
- Mary Hudson, Speech Pathologist, BJHS (retire/rehire)
- Sally Tumolo, Physical Therapist, district-wide

Motion: Connors      Seconded: Prescott      Vote: Unanimous of Board members present

Voted to elect nominated teachers.

Stand-up for Students – Postponed to October.

**Calendar/Announcements**


Homeless Forum on September 28, 6-8pm, at the Topsham library; and October 20<sup>th</sup>, 6-8 pm.  
Arts Are Elementary 10 by 10 fundraiser, Sept 30<sup>th</sup> at 6pm, at the library and St. Paul's

**Future Agenda Items**

Adolescent Brain and Anxiety presentations  
Finance Committee will be meeting within the next couple weeks

**Adjournment**

By unanimous consent the meeting adjourned at 8:31 p.m.

  
\_\_\_\_\_  
Paul K. Perzanoski, Secretary  
Brunswick School Board