

**Brunswick School Board
MINUTES**

Wednesday, June 14, 2017

*** Executive Session at 6:15 p.m. ***

Regular Meeting 7:00 p.m.
Council Chambers
Town Hall
85 Union Street

School Board Members Present: Joy Prescott, Chair; James Grant, Vice Chair; Mandy Merrill; Corinne Perreault; Sarah Singer (arrived at 6:20 pm); Elizabeth Sokoloff; Benjamin Tucker (arrived at 6:20 pm); William Thompson

School Board Members Absent: Teresa Gillis, Elina Woolever, Student Liaison; Stephen Backman, Student Liaison

Staff Members Present: Paul Perzanoski, Superintendent; Pender Makin, Assistant Superintendent; Barbara Gunn, Director of Special Services; Kelly Wentworth, Business Manager; Mike Hedger, Technology; Shanna Crofton, BHS Principal; Walter Wallace, BJHS Principal; Steve Ciembroniewicz, Coffin School Principal; Martin Mackey, REAL School Principal; Brian Pressley, BEA President/BHS Teacher; Susan Burns-Chong, REAL School Teacher; District Music Teachers; members of the Technology Department; Susan Alexander, Administrative Assistant; and others.

Guests: Melissa Fochesato, Brunswick Police officer; community members; and members of the press.

Call to Order/Pledge of Allegiance/Roll Call

Ms. Prescott called the meeting to order at 6:15 p.m., led the Pledge of Allegiance and asked for a roll call.

Executive Session

42. Consideration of Executive Session

Vote to enter executive session pursuant to 1 MRSA 405(6) (A) for the purpose of personnel matters.

Motion to enter executive session.

Motion: Thompson Second: Grant Vote: unanimous by Board members present

Approved to enter executive session.

The Board entered executive session at 6:16 p.m.

The Board reconvened in public session at 6:28 p.m.

43. Motion to approve a 2% wage increase for the Business Manager, Director of Transportation, Director of Facilities and Food Service, Resource Assistants, Technology Technicians, Administrative Secretaries, and Cafeteria Workers; and to approve revisions to the Administrative Secretaries Work Agreement.

Motion: Grant Second: Thompson Vote: unanimous by Board members present

6:29 p.m., the Board will stand in recess

The Board reconvened in public session at 7:00 p.m.

Adjustment to the Agenda

Remove Minutes of May 17, 2017 and May 24, 2017 from consent agenda due to typos.

Remove Personnel Committee Report and Student Services Committee Report

44. Motion to Amend the School Board Minutes of May 17, 2017 and May 24, 2017 and approve these minutes with the following changes:

May 17, 2017 Minutes, Item 40, change Moore to Merrill.

May 24, 2017 Minutes, Item 41, change Moore to Merrill.

Motion: Merrill

Second: Perreault

Vote: unanimous by Board members present

Consent Agenda Action

Items on the Consent Agenda passed unanimously without objection.

*45. Consideration of Approval of the Minutes of May 10, 2017

Consideration of Approval of the Special School Board Minutes of May 17, 2017

Consideration of Approval of the Special School Board Minutes of May 24, 2017

*46. Approve the Superintendent's Nominations for Membership on the Professional Learning Community Support System (Certification Steering Committee)

The following vacancies are for 2-year terms that expire at the end of the 2019 school year:

BRUNSWICK HIGH SCHOOL: Robert VanMilligan

BRUNSWICK JR. HIGH SCHOOL: Mary Lord

Susanna Sharpe

COFFIN ELEMENTARY SCHOOL: Sharon Harvie

*47. Consideration of Appointment of Certification Support Team Members

The staff mentors listed are recommended by the Professional Learning Communities Support System (Certification Committee). Changes of mentors have occurred because of additional staff members and/or to allow others to mentor as some present mentors had more than two mentees. Please approve the Superintendent's nominations of the following Certification Support Team Members:

<u>SCHOOL</u>	<u>STAFF MEMBER</u>	<u>MENTOR</u>	<u>YEAR</u>
Harriet Beecher Stowe School	Pamela Brewer	Emily Moll	1 st year (Starting 1/1/17)

*48. Consideration of Appointment of School Physician Services for 2017-2018

Appoint Martin's Point Health Care LLC to provide the services of School Physician for the period July 1, 2017, through June 30, 2018, for a cost of \$1,500.

*49. Approve a Commitment Statement to Promote Staff Health and Safety

*50. Consideration of Authorization for the Superintendent to Sign Teacher Contracts

Authorize the Superintendent to sign teacher contracts before official Board action of said teachers from June 15, 2017, through October 31, 2017.

*51. Consideration of Applications for State and Federal Funds

- a. Authorize the Superintendent of Schools to apply for federal funds, including NCLB which includes Title I, II and any other federal, and state funds that may be available for the 2017-18 school year.
- b. Authorize the Superintendent of Schools to file applications and reports to make such representation and commitments on behalf of the Board as are required to obtain financial assistance under the U.S. Department of Education Impact Aid program and/or the U.S. Department of Defense Impact Aid program.

*52. Consideration of Authorization for Contracts

- a. Authorize the Superintendent of Schools to enter into such contracts for special education and other services as may be necessary for the 2017-18 school year.
- b. Authorize the Superintendent of Schools to enter into an agreement with SAD 75 for adult education for the 2017-18 school year.
- c. Authorize the Superintendent of Schools to enter into a contract with Maine Region 10 Technical High School for transportation services for the 2017-18 school year.
- d. Authorize the Superintendent to execute purchase orders and to negotiate and execute contracts and other necessary documents, commitments and representations on behalf of the Board within budget constraints as may be necessary to conduct the mission of the school department. The Superintendent may delegate this authority as necessary.
- e. Authorize the Superintendent to enter into a contract with Bath Area Family YMCA and Family Focus to provide before and after school child care for the 2017-2018 school year.

Old Business

Consideration of Second Read Policies:

53. Revised Policy FILE EF: Student Nutrition Policy for Food Services

Revised Policy FILE EF-R: Student Nutrition Policy – Regulations

Brief update from the Wellness Committee was given.

Motion: Singer Second: Tucker Vote: 5-3 (Merrill, Perreault, Thompson opposed)
Approved Policy FILE EF and EF-R.

54. Revised Policy FILE JL: Student Wellness bill move second ben unanimous of present

Motion: Thompson Second: Tucker Vote: Unanimous of the Board members present
Approved Policy FILE JL.

55. Revised Policy FILE IKB: Homework Policy

Move to amend the phrase "...no more than 60 minutes per week per average for grades one and two..." for clarification to "...therefore no more than the following number of minutes per week on average are recommended..." and then list them.

Motion: Sokoloff Second: Thompson Vote: Unanimous of the Board members present.
Approved policy amendment.

56. Move to approve Policy FILE: IKB.

Motion: Sokoloff Second: Thompson Vote: 7-1 (Perreault opposed)
Approved Policy FILE IKB.

57. Revised Policy FILE IKC: Class Rankings/Grade Point Averages

Motion: Singer Second: Tucker Vote: Unanimous of the Board members present
Approved Policy FILE IKC.

58. Revised Policy FILE IKE: Promotion Policy

Recommend amending policy by adding “parents” under item D. Acceleration.

Motion to adopt policy with above amendment.

Motion: Thompson Second: Grant Vote: Unanimous of the Board members present.
Approved Policy FILE IKE.

59. Recommendation to Rescind Revised Policy FILE IKA: Grading/Assessment Systems

Recommendation to rescind Revised Policy FILE JLC: Student Health Services & Requirements

Recommendation to rescind Revised Policy FILE JLCA: Physical Examination of Students

Move to rescind Policies IKA, JLC, and JLCA.

Motion: Thompson Second: Sokoloff Vote: Unanimous of the Board members present.

Communications/Correspondence

None

Public Participation

None

Superintendent’s Report

a. Building and Equipment:

- Brunswick Parks and Recreation – use of schools
- Aspire Program - use of HBS
- Girl Scouts of America – use of schools
- Big Brothers Big Sisters – use of HBS
- Brunswick Youth Lacrosse - use of BJHS field
- Merrymeeting Adult Education - use of BHS
- Studio 48 PAC - use of Crooker Theater
- Sage Swingers Square and Round Dance Club - use of BJHS
- Midcoast Youth Theater - use of Crooker Theater
- Town of Brunswick - use of BJHS gym
- Brunswick Bay Board Meeting - use of BHS
- Dorena's Dance Studio - use of Crooker Theater
- GiddyUp Productions, LLC - use of BHS gym
- Greenheart Summer ESL - use of BHS classrooms
- Bowdoin International Music Festival - use of Crooker Theater

b. Resignations for the purpose of retirement:

- Sharon Callahan, Grade 8 Language Arts Teacher, 35 years of service
- Ann Havener, Reading Teacher, Coffin, 24 years of service
- Rick Scala, Grade 6 Math Teacher, 43 years of service

We appreciate their contributions and wish them well in their retirement.

c. Resignations:

- Emily Borchers, Special Education Teacher, Coffin, 1 year of service
- Bethany Fortier, BHS Science Teacher, 3 years of service
- Sally Tumolo, Physical Therapist, 1 year of service

We appreciate their contributions and wish them well in the future.

d. Transfers:

- Felicity Beede, Gr. 8 Social Studies Teacher (transfer)
- Richard Weafer, Gr. 7 Social Studies Teacher (transfer)
- Cristina Lavigne, Gr. 8 Language Arts Teacher (transfer)
- Wendy Arzate, RTI Reading Teacher, BJHS (transfer)
- Marc Roma, Math RTI Teacher, BHS

e. BCEF Presentation – Melissa Fochesato, Steve Johnson

Melissa Fochesato and Steve Johnson gave an update on this year's grants.

f. REAL School Donation – M. Mackey

Martin Mackey and Susan Burns Chong gave a presentation on the REAL (**R**elevant **E**xperiential **A**uthentic **L**earning) School, including grants and donations they have received, and things they have done this year.

g. Dale Huff Outstanding Music Program Award – P. Perzanoski

The Dale Huff Memorial Scholarship Fund has awarded their First Annual Dale Huff Outstanding Music Program Award to our school system to “recognize our performing arts department for demonstrating its commitment to well rounded K-12 performing arts education for all students”. A plaque was awarded and congratulations was given to our music teachers.

h. Bowdoin College Education Department's Education for the Common Good Award – P. Perzanoski

Rick Wilson, a BHS teacher, has been selected as the recipient of the Bowdoin College Education Department's Education for the Common Good Award. Rick will be honored on November 2nd and we give him our sincere congratulations.

i. Technology Plan – S. Woodhams

A Technology Plan has to be submitted to the state every 4 years. Sue Woodhams summarized the new state requirements for the Technology Plan and answered questions from the Board.

60. Motion to accept the Technology Plan.

Motion: Grant Second: Sokoloff Vote: Unanimous of the Board members present.

j. Budget Report; Update on Cost Centers Notice; Budget Referendum Update – P. Perzanoski

The Superintendent gave an update on the cost centers notice for next year, the IDEA Grant, and Title I and Title II Grants. He informed the Board of the state's notification that Title I and Title II Grants will be approximately \$68,000 less than last year, and explained what this loss means to the school budget.

Board Chair's Report

a. Strategic Framework Highlights

Ms. Prescott went over the Board objectives and their accomplishments.

b. BHS Graduation

Graduation was held last Friday, June 9th and approximately 170 students graduated. It was a great community celebration. Ms. Crofton's speech was praised as was the theme of the evening, Inclusivity.

c. Referendum Results

The school budget passed (2183-1604) by 58%. Voters were thanked for supporting us. We are now waiting to see what happens with state funding.

The new school bond passed (2040-1779) by 52%. We have been working on this for 6 years and we recognize the work school and community members have done and are grateful to residents for their support. The new school is planned to open in 2020 so will begin the process to form a timeline, a building committee, a new name, new pre-k program and curriculum, and future plans for the Coffin School facility. Recommendation was made that we contact those involved with the building of HBS to ask for feedback or lessons learned through that process.

Committee Reports

a. Policy & Planning Committee – J. Prescott

The committee met on May 18th and discussed some of the policies that were brought to the Board tonight.

b. Wellness Committee – E. Sokoloff

The committee met on June 5th and reviewed the progress of the Wellness Policies and discussed the need for communication and an implementation plan. They also started drafting their 2017-2018 goals.

New Business

61. Consideration of the Superintendent's Nomination of Teachers for 2017-2018 School Year

Vote to elect the following teacher for the 2017-18 school year:

Karin Paquin, 0.5 Biology Teacher, BHS, one-year position

Motion: Thompson Second: Merrill Vote: Unanimous of the Board members present.

62. Policy and Planning Committee

Consideration of First Read Policies:

a. Revised Policy FILE ILA: Student Assessment

Move to approve both first and second read and approve policy.

Motion: Thompson Second: Tucker Vote: Unanimous of the Board members present.

63. Consideration of action pursuant to section 1485(4) of Title 20-A, the School Board authorizes the Superintendent, or his designee, to transfer not more than 5% of the total appropriation for any cost center in the FY 17 operating budget to another cost center or among cost centers, provided that the total FY 17 operating budget shall not be increased by such transfers; such authority is retroactive to July 1, 2016.64. Consideration of action pursuant to section 1485(4) of Title 20-A, the School Board authorizes the Superintendent, or his designee, to transfer not more than 5% of the total appropriation for any cost center in the FY 18 operating budget to another cost center or among cost centers, provided that the total FY 18 operating budget shall not be increased by such transfers.

Motion to approve Item 63 and Item 64.

Motion: Thompson Second: Merrill Vote: Unanimous of Board members present

Calendar/Announcements

Special School Board meeting on June 21 at 6pm at Hawthorne

Policy Committee meeting on June 21 at 5pm at Hawthorne

The next regular School Board meeting will be held on July 12

Future Agenda Items

None

Adjournment

By unanimous consent the meeting adjourned at 8:15 p.m.



Paul K. Perzanoski, Secretary
Brunswick School Board