

Brunswick School Board
MINUTES
Wednesday, May 10, 2017
*** Executive Session at 6:00 p.m. ***

Regular Meeting 7:00 p.m.
Council Chambers
Town Hall
85 Union Street

School Board Members Present: Joy Prescott, Chair; James Grant, Vice Chair; Teresa Gillis; Mandy Merrill; Corinne Perreault; Sarah Singer (arrived at 6:08 pm); Elizabeth Sokoloff; Benjamin Tucker; William Thompson; Elina Woolever (arrived at 6:54 pm), Student Liaison; Stephen Backman (arrived at 6:43 p.m.), Student Liaison

Staff Members Present: Paul Perzanoski, Superintendent; Pender Makin, Assistant Superintendent; Barbara Gunn, Director of Special Services; Kelly Wentworth, Business Manager; Michelle Caron, Transportation Director; Shanna Crofton, BHS Principal; Walter Wallace, BJHS Principal; Steve Ciembroniewicz, Coffin School Principal; Martin Mackey, REAL School Principal; Brian Pressley, BEA President/BHS Teacher; Sandy Dolan, BHS Teacher; Beth Bradley, BHS Teacher; Rick Wilson, BHS Teacher; Linda Morris, HBS nurse; Susan Alexander, Administrative Assistant; and others.

Guests: Melissa Fochesato, Dr. Alyssa Goodwin, Colleen Fuller, Brunswick Police officer; community members; and members of the press.

Call to Order/Pledge of Allegiance/Roll Call

Ms. Prescott called the meeting to order at 6:05 p.m., led the Pledge of Allegiance and asked for a roll call.

Executive Session

31. Consideration of Executive Session

Vote to enter executive session for the purpose of attorney consultation pursuant to 1 MRSA 405(6) (E)

Motion to enter executive session.

Motion: Gillis Second: Grant Vote: unanimous by Board members present

Approved to enter executive session.

The Board entered executive session at 6:07 p.m.

The Board reconvened in public session at 7:10 p.m.

Adjustment to the Agenda

There will not be a Curriculum Committee report.

Consent Agenda Action

Items on the Consent Agenda passed unanimously without objection.

***32. Consideration of Approval of the Minutes of April 12, 2017**

Consideration of Approval of the Special School Board Minutes of April 5, 2017

Consideration of Approval of the Special School Board Minutes of March 29, 2017

*33. Approval of the Superintendent's Nomination of Probationary and Continuing Contract Teachers for the 2017-2018 School Year

Elect the following probationary teachers for 2017-2018 (2nd year contract):

Sonya Armer, Resource, BHS
 Emily Borchers, Resource, Coffin
 Pamela Brewer, Reading Interventionist, HBS
 Susan Burns Chong, Social Worker, REAL
 Caitlin D'Amour, Social Worker, BJHS
 Sarah DeLamarter, Grade 3, HBS
 Rebecca DeMars, Resource, BJHS
 Jeremy Floyd, Special Education, REAL
 Joyce Foley, Speech-Language Pathologist, HBS
 Ted Gill, Special Education, REAL
 Jacob Goldstone, Math, BHS
 Marcia Jones, Grade 1, Coffin
 Kelsey Ketchum, Kindergarten, Coffin
 Mary Kunhardt, Social Worker, BHS
 Michael Misner, Social Studies, BHS
 Sara Nichols, Special Education, REAL
 Shelley Prophett, Social Foundations, BJHS
 Christine Schmidt, Special Education Consultant
 William (Bear) Shea, Social Worker, REAL
 Jennifer Strout, Nurse, BHS
 Sarah (Sally) Tumolo, Physical Therapist, HBS
 Elizabeth Wilson, Grade 4, HBS

Elect the following probationary teachers for 2017-2018 (3rd year contract):

Tracy Carrier, Social Worker, HBS
 Alexandra Fish, Grade 1, Coffin
 Kevin Fisher, Connections, HBS
 Joy Gray, School Psychologist, BJHS
 Sarah Hillery, Speech-Language Pathologist, Coffin
 Amelia Kiely, Grade 3, HBS
 Danielle LeBlanc, Grade 8 Language Arts, BJHS
 Erin Lemont, Kindergarten, Coffin
 Kari McCarthy, Art, BJHS
 Kate Noonan, Grade 7/8 Resource, BJHS
 Thomas Stocker, Science, BHS
 Elizabeth VanUden, Behavior Interventionist, HBS

Elect the following continuing contract teachers for the 2017-2018 school year (4th year contract):

Heather Audette, Resource, HBS
 Sarah Bingham, Health/Consumer Life, BJHS
 Elizabeth Bradley, Math, BHS
 Minh Canfield, Title 1 Mathematics, Coffin
 Carly Cavallari, Resource, BJHS
 Brian Choate, Math, BHS
 Alisha Copp, Grade 3, HBS
 Jonathan Fisk, Functional Life Skills, BJHS
 Samantha Francis-Taylor, .5 English, BHS
 Elaine Graviett, Title I at St. John's
 Jola Hebert, Grade 3, HBS
 Kristen Hunter, Grade 5, HBS

Kimberly Jordan, Kindergarten, Coffin
 Colleen Kearney-Graffam, Art, BHS
 Shawne McCord, Reading Intervention, HBS
 Rebecca McKarns, Resource, BHS
 Keira Monahan, Grade 1, Coffin
 Carmon Parker, Social Foundations, HBS
 Michelle Russo, Grade 7 Math, BJHS
 Barbara Smith-Lunney, Resource, HBS
 Katherine Swain, Resource, HBS
 Carrie Thomas, Kindergarten, Coffin

Old Business

Melissa Fochesato, Dr. Alyssa Goodwin, Linda Morris, and Colleen Fuller gave a presentation on changes to the Student Nutrition Policy and answered questions from the Board members.

Communications/Correspondence

Board members received emails in support of the Wellness Policy and also with comments on the 2018 budget.

Public Participation

Jean Powers discussed health insurance cost.

Buckley Hugo supported REAL School and expressed concerns with elimination of business and consumer life teachers at BHS.

Superintendent's Report

a. Building and Equipment:

- Midcoast Youth Theater – use of Crooker Theater
- Aspire Program – use of HBS
- Girls on the Run - use of HBS
- Brunswick Parks and Recreation – use of schools
- Merrymeeting Adult Education - use of BHS
- Girl Scouts of America – use of schools
- Big Brothers Big Sisters – use of HBS
- Ampersand Academy of Dance - use of Crooker Theater
- Sage Swingers Square and Round Dance Club – use of BJHS
- Dorena's Dance Studio – use of Crooker Theater
- Portland Symphony Orchestra
- Brunswick Bay Board Meeting - use of BHS
- Red Cross Blood Drive – use of BHS Gym
- Independence Association – use of BJHS Gym
- Alma-Lea's Dance Studio - use of Crooker Theater
- Brunswick Youth Lacrosse – use of Crimmins Field

b. Resignations for the purpose of retirement:

- Pam Mutty, BHS English/Drama Teacher, 23 years of service
- Mary Hudson, BJHS Speech Therapist, 18 years of service

c. Resignations:

- Kamis Ley, BJHS Special Education Teacher, 10 years of service

- Sarah Sherrill, HBS Librarian, 3 years of service
- Raymond Dunn, REAL School Special Education Teacher, 1 year of service
- Christopher Baribeau, BHS Special Education Teacher, 3 years of service
- Debora Melanson, BHS Resource Teacher, 3 years of service

Mr. Perzanoski thanked them for their services and wished them well in their new endeavors.

d. BHS Student Recognition

Shanna Crofton and Rick Wilson recognized and congratulated our two student liaisons. Elina, a junior, and Stephen, a senior, will be receiving community service high honor awards.

e. SAT Prep – BHS Math Dept.

Sandy Dolan and Beth Bradley gave a presentation explaining their efforts with SAT prep for our high school students to help prepare them for SATs. This has included mock SATs, after school help sessions, and practicing problems during class time.

f. Budget Report – K. Wentworth

Mrs. Wentworth went over the revenue and expense report.

g. ALICE – P. Makin

ALICE is a system to replace the “lock down” response plan. ALICE program was brought to Brunswick by our BJHS SRO, Tom Stanton. It replaces “hiding” with students and teachers taking a more active role in their safety. It also eliminates code blue or code yellow, and replaces it with plain language. Administrators are working with the Brunswick Police and Fire Departments to update our district safety and emergency response plans. A workshop will be held soon.

Board Chair’s Report

The Board chair recognized that this is Teacher Appreciation Week and recognized teachers, but also expressed appreciation for the work and dedication from our administration.

a. Student Liaison Report – S. Backman & E. Woolever

BHS – recognized two students who were awarded ROTC scholarships.

- 2017 top ten seniors will be recognized in Augusta on May 3
- senior prom took place on May 6 at the Hilton Garden Inn in Freeport
- BHS hosted the All Town Band Concert, featuring grade 5 through high school students
- BHS Art Show will be held on May 12 from 5-7pm followed by the Jazz Residency Concert
- Spring Band Concert will be held on May 24 at 7pm
- BHS Talent Show will be held on May 26 at 7pm
- Spring Choral Concert will be held on May 31 at 7pm
- Underclassmen Awards Ceremony will be held on May 16 at 6pm
- Senior Awards Ceremony will be held on May 23 at 6pm
- Region 10 Technical High School will be hosting their Honors Induction Event for seniors on May 25 at 5pm
- two juniors recognized for the Service Above Self Award at Brunswick Rotary

BJHS – Over 30 motorcyclists will be at BJHS to speak to students as part of an anti bullying program, Bikers Against Bullies.

HBS - 5th graders held Muster Day as part of their revolutionary war studies.

- ACES Day (All Children Exercise Simultaneously) was recognized

Coffin School – also recognized ACES day

- Kindergarten screening appointments are currently being made.
- Kindergarten information night will be held May 11 at 6:30pm
- Community For Coffin parent group funded a grant allowing the school to give an alphabet book to all incoming kindergarten students at screening.

Steven also recognized Ms. Bradley as an amazing teacher.

b. Workshops and Special Meetings

- May 24th Workshop
- May 17th Special Meeting at 6:30pm

c. Board Members and Graduation

If Board members are planning to attend graduation, please let the Superintendent know by the end of the month.

d. Board Goals

The Board Chair went over objectives that are ongoing, have been met, or are a work in progress. Communications strategy is in process.

Committee Reports

a. Personnel & Negotiations Committee – J. Grant

They are starting the process of creating templates for job descriptions at the central office.

b. Policy & Planning Committee – J. Prescott

They met May 3rd and went over policies that are listed under New Business. These will be discussed later in the meeting.

c. Student Services Committee – M. Merrill

They have not met since the last Board meeting. The next scheduled meeting is scheduled for June 12th at 9:30am.

d. Budget & Finance Committee – B. Tucker

Mr. Tucker went over the budget timeline:

May 11th school budget will be brought to the Town Council.

May 17th the Board has a Special Meeting scheduled at 6:30pm

May 18th Special Meeting with the Town Council, at which time the Council would like to finalize their figures.

May 25th Town Council budget hearing

June 13th Budget Validation Referendum

Based on past discussions, the council may request the Board to reduce our proposed budget an additional \$500,000. If we receive additional subsidies from the state after our 2018 budget is finalized, an additional article to the warrant is allowed under the law that would authorize the Board to use the additional state subsidies without going through the budget process again. The council may approve language that would authorize the Board to restore the \$500,000, and if we receive additional funds from the state, the additional amount could go toward tax relief. It is recommended by the committee to wait until after the current proposed budget is brought to the Council before any additional budget decisions are made. The Superintendent went over some of the various possibilities of cuts if we have to cut an addition \$500,000. There was some discussion between Board members. Elina, Student liaison, eloquently shared her thoughts on the school budget.

e. Wellness Committee – E. Sokoloff

The committee met on April 24th. The various wellness activities at each school were reviewed. The progress of the revised Student Nutrition Policy, of which we heard a presentation tonight, was discussed. (The revised policy was passed unanimously by the Policy Committee). Future goals, professional development concerning non-food rewards, student activity and movement in all schools were discussed.

New Business

34. Consideration of Approval to Eliminate Positions

Vote, pursuant to 20-A M.R.S.A. Section ~~13210~~ 13201, to eliminate the positions of: 1.0 Business Education, Brunswick High School (pos# 1102); 1.0 Business Education, Brunswick High School (pos# 1231); 1.0 Consumer and Life Studies, Brunswick High School (pos#1014), 0.5 English, Brunswick High School (pos#1141) for the 2017-2018 school year because of changes in local conditions.

Mr. Perzanoski and Ms. Crofton informed the Board of a plan to reinstate some business classes based on class enrollment for next year. They plan to utilize the business teacher who will be the new BHS Learning Center teacher, to teach some of those classes, and possibly oversee online courses students could take while in the Learning Center.

Motion: Perreault

Second: Thompson

Vote: Unanimous of Board members present

35. Policy and Planning Committee

Consideration of First Read Policies:

- a. Revised Policy FILE EF: Student Nutrition Policy for Food Services
- b. Revised Policy FILE EF-R: Student Nutrition Policy - Regulations
- c. Revised Policy FILE JL: Student Wellness

The above policies were already described in the wellness presentation given tonight.

- d. Revised Policy FILE IKB: Homework Policy

Background on the Homework Policy was given. There was discussion regarding guideline of number of minutes given to students, especially high school and lower grade level elementary students. Suggestion was made that this policy should go back to the Policy Committee for further review.

- e. Revised Policy FILE IKC: Class Rankings/Grade Point Averages
- Changes made to policy IKC were explained.

- f. Revised Policy FILE IKE: Promotion Policy
- Changes made to policy IKE were explained.

- g. Recommendation to Rescind Revised Policy FILE IKA: Grading/Assessment Systems
 - h. Recommendation to rescind Revised Policy FILE JLC: Student Health Services & Requirements
 - i. Recommendation to rescind Revised Policy FILE JLCA: Physical Examination of Students
- Policy IKA, JLC, and JLCA are obsolete.

No objections of Board members present to move all above First Read Policies to Second Read.

36. Policy and Planning Committee**Consideration of First & Second Read Policies:**

- a. Revised Policy FILE IKF: Graduation Policy
- b. Revised Policy FILE GCG: Substitute Teachers

Changes made to policies IKF and GCG and recommendation for first and second read were explained.

Motion to suspend our rules and accept the First and Second Read in adoption of the two policies listed above.

Motion: Grant Second: Perreault Vote: Unanimous of Board members present

37. Policy and Planning Committee**Consideration to Affirm Policies:**

- a. Reviewed Policy FILE JLCB: Immunization of Students

No objections of Board members present to reaffirm Policy JLCB and rescind the regulations that are attached to this policy.

Calendar/Announcements

Public hearing on the budget is tomorrow night at 7pm

Request from Music Theater International asked to use pictures that were taken of the high school's production of Les Miserable's so our students will be featured throughout the country for Les Miserable's auditions.

Memorial Day Parade starts at 9am in Topsham and ends on the mall in Brunswick

The HBS Bobcat 5K is Saturday, May 13.

Future Agenda Items

Look at other school systems regarding seniors making rounds at the other schools in their district.
Bring forward on next agenda the naming of a bus after a legendary bus driver

Adjournment

By unanimous consent the meeting adjourned at 9:09 p.m.



Paul K. Perzanoski, Secretary
Brunswick School Board