

**Brunswick School Board
MINUTES**

Wednesday, October 12, 2016

*** Executive Session at 6:00 p.m. ***

Regular Meeting 7:00 p.m.
Council Chambers
Town Hall
85 Union Street

School Board Members Present: William Thompson, Chair; Joy Prescott, Vice Chair; Brenda Clough; Janet Connors (arrived at 6:08); Richard Ellis (arrived at 7:10); Teresa Gillis; Jim Grant; Corinne Perreault; Sarah Singer (arrived at 6:09)

Staff Members Present: Paul Perzanoski, Superintendent; Pender Makin, Assistant Superintendent; Jim Oikle, Business Manager; Martin Mackey, REAL School Principal; Brian Pressley, BHS Teacher; Susan Alexander, Administrative Assistant

Guests: Brunswick Police officer; community members; and members of the press.

Call to Order/Pledge of Allegiance/Roll Call

Mr. Thompson called the meeting to order at 6:02 p.m., led the Pledge of Allegiance and asked for a roll call.

Executive Session

78. Consideration of Executive Session

Vote to enter executive session for the purpose of attorney consultation pursuant to 1 MRSA 405(6) (E)

Motion to enter executive session.

Motion: Grant Second: Prescott Vote: unanimous by Board members present

Approved to enter executive session.

The Board entered executive session at 6:04 p.m.

The Board reconvened in public session at 7:02 p.m.

Adjustment to the Agenda

- Mr. Perzanoski will be giving the Business Manager search update
- Add letter i. to Superintendent's Report for the REAL School calendar
- Ms. Clough will give the Personnel and Negotiations Committee report

Consent Agenda Action

Items on the Consent Agenda passed unanimously without objection.

*79. Consideration of Approval of the Minutes of September 14, 2016

*80. Consideration of Appointment of Certification Support Team Members

Teachers new to teaching in Maine work with a mentor for two years as part of the process for professional certification. The staff mentors listed are recommended by the Professional Learning

Communities Support System (Certification Committee). Please approve the Superintendent's nominations of the following Certification Support Team Members:

<u>SCHOOL</u>	<u>STAFF MEMBER</u>	<u>MENTOR</u>	<u>YEAR</u>
Harriet Beecher Stowe School:	Kevin Fisher	Joyce Foley	1 st
Coffin Elementary School:	Alexandra Fish	Brenda Shea	2 nd
	Kelsey Ketchum	Sharon Harvie/Joyce Foley	1 st
	Minh Canfield	Sharon Harvie/Joyce Foley	1 st
Brunswick Jr. High:	Danielle LeBlanc	Sharon Callahan	2 nd
	Kamis Ley	Charlotte Mastropasqua	2 nd
	Kate Noonan	Carolyn Foley	2 nd
	Jonathan Fisk	Charlotte Mastropasqua	2 nd
	Shelley Prohett	Susanna Sharpe	1 st
Brunswick High School:	Mike Misner	Sarah Campbell	1 st
	Jacob Goldstone	Andrew McCullough	1 st

- *81. Consideration of Approval of the Superintendent's Nominations to the Affirmative Action Committee, Title IX, 504 Coordinator (2-year terms that expire at the end of the 2016-2017 school year):

Pender Makin, Assistant Superintendent, Chair
 Barbara Gunn, 504 Coordinator
 Michelle Caron, Transportation Representative
 Scott Smith, Facilities, Grounds, and Food Service Representative
 Susan Perkins, Athletics and Co-Curricular Representative
 Mary Moore, Brunswick High School Representative
 Tatiana Lera, Brunswick Junior High School Representative
 Blair Dwyer, Stowe School Representative
 Janet Rivard, Coffin School Representative
 Susan Burns Chong, REAL School Representative

Old Business

82. Policy and Planning Committee

Consideration of Second Read Policies

- a. Revised Policy FILE: JKAA Use of Physical Restraint and Seclusion
- b. Revised Policy FILE: JKAA-R Procedures on Physical Restraint and Seclusion

Without objection, approved by unanimous consent of the Board members present to adopt Policy File: JKAA and JKAA-R.

Communications/Correspondence

Request for a late bus with drop-offs at Cooks Corner and the train station.

Public Participation

None

Superintendent's Report

a. Building and Equipment:

- Brunswick Parks and Recreation – use of schools
- Aspire Program - use of HBS
- Merrymeeting Adult Education – use of BHS
- Girl Scouts of America – use of schools
- Seacoast United, Mini Soccer – use of BJHS fields
- PSO Kinderkonzert – use of Crooker Theater
- Midcoast Youth Theater - use of Crooker Theater
- BAYFL – use of High School field
- Brunswick Bay Board Meeting - use of BHS
- Girls on the Run - use of HBS
- Better U Physique Transformation Show – use of Crooker Theater
- Fox Run Homeowners – use of BJHS classroom
- Brunswick Soccer Club - use of junior high field

b. Donations

- Anonymous \$500 donation for BJHS student activities account to help pay for field trips and events that some students can't afford.

We thank whoever gave this for your generosity.

c. Resignations

- Monica Baribeau, Special Education, BJHS, 1 mos. of service
- Lee Darrell, Special Education, Coffin, 9 yrs. of service, for the purpose of retirement.

d. Committee Attendance and Feedback Request – P. Perzanoski

Please respond when we send emails requesting your response. We are also starting to have difficulty with attendance at committee meetings. Please let us know if there is a problem with the schedule and we will try to accommodate.

e. Budget Report – J. Oikle

On behalf of the town treasurer, we invite the Board to a meeting next Thursday, October 20th at 3:30pm to hear the auditors as they present to the combined finance committees.

The surplus number that was given to the auditors was \$3.9 million at the end of last June. That amount is subject to audit so could change. That amount needs to be reduced by the \$2.6 million that was voted to use in this year's budget which will leave us going forward with approximately \$1.3 million. Town treasurer and Mr. Oikle are implementing new procedures to help the close-out procedure go smoother.

We thank Mr. Oikle for all his work over the past 16 years. We will be honoring Mr. Oikle at a retirement get-together at the Sea Dog on Friday, October 28th, from 4-6p.m. If you would like to attend, please join us.

f. Business Manager Search Update – P. Perzanoski

We had 20 candidates that applied to the position. The search committee met and has narrowed the search down to five candidates that they will be interviewed on October 17th and 18th. Once that is completed they will give their recommendations to me and then I will have a recommendation for the Board.

g. HBS Principal Search Update – P. Makin

They have reopened the search and now have two openings: 1) An interim principal that could start as soon as possible, but the latest December 22nd when Mr. Paige will go back to his district curriculum work; and 2) a permanent principal position to start on July 1, 2017. New teachers will be joining the search committee and, hopefully, by early March we will have a new principal to bring forward to the Board.

h. ESSA Changes – P. Makin

A recently enacted provision from the ESSA (Every Student Succeeds Act), which used to be NCLB (No Child Left Behind), is a more stringent requirement for districts to insure that homeless students receive transportation to and from their school of choice for the remainder of the school year in which the homelessness took place. This puts a heavier burden on school districts.

Another recently enacted ESSA provision is a new emphasis on ensuring equity of opportunity in the gifted and talented programming.

i. REAL School Calendar

The REAL School accepts students from many other districts throughout Maine and is a unique program. They have some students which have extensive transportation needs so would be prohibitive to have early release days for these students. We would like to make some adjustments only to the REAL School calendar by eliminating all early release days and making an equitable amount of full student days and full teacher workshop days. We would still maintain 176 student days and 182.5 teacher days.

Board approves of the concept but want to make sure that days were equitable with our regular calendar. Mr. Mackey and Mr. Perzanoski will go over the calendar again and bring it to the Board next week, prior to the Facilities Meeting, for approval.

Board Chair's Report

- a. MSMA Fall Conference Oct. 27 & 28. MSBA resolutions were read to the Board by Mr. Thompson. These will be discussed at the conference. Our jazz band will be playing at the conference on Thursday.

Committee Reports

a. Facilities & Maintenance Committee – S. Singer

The committee met on October 5th. They first heard from a family that had concerns about playground safety at Coffin School; they recapped their schedule and timeline; Lyndon and Chad from PDT gave a presentation; and there was a discussion on geothermal. PDT needs a final decision in order to make their presentation next week.

Pros and cons on geothermal and how the use of the building is envisioned were discussed: Geothermal enables the building to be used 12 months of the year and would add a cost of \$700,000, with a 19 year return on investment. Geothermal cannot be added later in the year. With a regular gas heating system, air conditioning would only be available in certain parts of the school.

83. Move to include the \$700,000 necessary for a geothermal system.

Motion: Ellis

Second: Grant

Vote: Unanimous of the Board members present

There was also a discussion regarding the viability of purchasing thermal panels to reduce the 19 year payback. The Facilities Committee will explore this possibility to reduce the overall cost of the building.

b. Student Services Committee – B. Clough

The committee met on Sept 22nd and continued to discuss the report form on how to communicate on programs and services throughout the district. They also heard an enrollment update on the REAL School. The Student Services Director shared that they are continuing to plan for the DOE audit visit scheduled for January 31st. She also shared that the local entitlement budget is approximately \$72,000 less this year. The next meeting is scheduled for October 20th.

c. Personnel & Negotiations Committee – B. Clough

The meeting was scheduled for October 6th but we didn't have a quorum, so we had a general discussion on the items on the agenda. Ed Tech negotiations are on-going and the committee is continuing to review job descriptions. There was a discussion regarding the difficulty finding substitutes at many schools throughout Maine. The administration is looking into ideas to help resolve this issue here. The committee will meet again on November 3rd at 8:15 a.m.

d. Policy & Planning Committee – J. Prescott

The meeting was scheduled for September 28th but we also did not have a quorum so did not have a meeting. There was a very general discussion about the graduation policy. The next meeting will be Wednesday, October 19th at 5pm.

e. Wellness Committee – J. Prescott

The committee met on October 3rd and in addition to hearing about the great things that are going on in the schools this year, they also talked about the wellness policy. The next meeting will be held in mid-November or early-December.

f. Curriculum & Program Development Committee – C. Perreault

The committee met on October 6th and looked at the 9-12 ELA curriculum. There were some questions so it will be coming back to the committee before it comes to the Board.

Bill Clarke, high school teacher, talked to the committee about two new ½ semester classes: Composites Technology and Electronics Technology. There was a discussion about cost, the possibility of aligning his course curriculum with SMCC, and that these classes are not just electives but a way to meet some of the standards. These new courses will be put into next year's course catalog with pending Board approval. The next meeting is scheduled for November 2nd.

New Business

None

Calendar/Announcements

The upcoming high school play, The Great Gatsby, is in search of some set items and props. They are looking for 2 fancy sofas, white wicker chairs, couch and loveseat, a couple armoires, and button down shirts. You can go to BHS Players on Facebook to see what they are looking for.

Coffin School Open House is on the 20th; Harvest Festival and Winter Gear Give-and-Take is on Saturday the 22nd; and the All Elementary School Craft Fair and Bake Sale is at HBS on November 5th from 9am to 3pm.

Tuesday, October 18th is the first "Tuesday Supper" at the Perryman Village Community Center

Facilities Public Forum will be held on October 19th at 6pm at the Town Hall.

Future Agenda Items

Delayed school times

Adjournment

By unanimous consent the meeting adjourned at 7:53 p.m.



Paul K. Perzanoski, Secretary
Brunswick School Board