

**Brunswick School Board  
Budget & Finance Committee**

**MINUTES**

Wednesday, February 8, 2017

5:30 p.m.

Brunswick Town Hall, Room 117

School Board Members Present: Joy Prescott; Teresa Gillis; Mandy Merrill; Ben Tucker

Staff Members Present: Kelly Wentworth, Business Manager

**Call to Order**

**Attendance/Roll Call**

The meeting was called to order at 5:32 p.m. All members in attendance.

**Review/adoption of meeting schedule**

Tabled

**Discussion: Upcoming agenda topics for consideration**

The Committee worked on a timeline for topics. Topics to be included at this time: Overview of ED279; review of 3 yr financial plan and capital plan (once created by the Business Manager); Health care review of options, costs, plans; other topics to be added as need arises.

**Update on Financial Software**

Ms. Wentworth mentioned that the Business office staff watched a webinar on Infinite Visions (IVEE), which is the replacement software for Profund, our current software. No action will be taken at this time due to cost of training on the new software.

**Old Business**

**Other**

None

**Next meeting date**

March 8, 2017 (as long as draft ED279 is received)

**Adjournment**

The meeting adjourned at 6:19 p.m.



Kelly M. Wentworth, Business Manager  
Brunswick School Department