

**Brunswick School Board
Budget & Finance Committee**

MINUTES

Wednesday, February 8, 2017

5:30 p.m.

Brunswick Town Hall, Room 117

School Board Members Present: Joy Prescott; Teresa Gillis; Mandy Merrill; Ben Tucker

Staff Members Present: Kelly Wentworth, Business Manager

Call to Order

Attendance/Roll Call

The meeting was called to order at 5:32 p.m. All members in attendance.

Review/adoption of meeting schedule

Tabled

Discussion: Upcoming agenda topics for consideration

The Committee worked on a timeline for topics. Topics to be included at this time: Overview of ED279; review of 3 yr financial plan and capital plan (once created by the Business Manager); Health care review of options, costs, plans; other topics to be added as need arises.

Update on Financial Software

Ms. Wentworth mentioned that the Business office staff watched a webinar on Infinite Visions (IVEE), which is the replacement software for Profund, our current software. No action will be taken at this time due to cost of training on the new software.

Old Business

Other

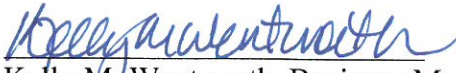
None

Next meeting date

March 8, 2017 (as long as draft ED279 is received)

Adjournment

The meeting adjourned at 6:19 p.m.


Kelly M. Wentworth, Business Manager
Brunswick School Department