

**Brunswick School Board**

**MINUTES**

Wednesday, August 10, 2016

**\* Executive Session at 6:00 p.m. \***

Regular Meeting 7:00 p.m.

Council Chambers

Town Hall

85 Union Street

School Board Members Present: William Thompson, Chair; Brenda Clough; Janet Connors; Teresa Gillis; Jim Grant; Corinne Perreault; Sarah Singer

School Board Members Absent: Joy Prescott, Vice Chair; Richard Ellis

Staff Members Present: Paul Perzanoski, Superintendent; Pender Makin, Assistant Superintendent; Jim Oikle, Business Manager; Barbara Gunn, Director of Student Services; Brian Pressley, BHS Science Teacher; Susan Alexander, Administrative Assistant

Guests: Brunswick Police Officer; members of the community and press.

**Call to Order/Pledge of Allegiance/Roll Call**

Mr. Thompson called the meeting to order at 6:00 p.m., led the Pledge of Allegiance and asked for a roll call.

**Executive Session**

**68. Consideration of Executive Session**

Vote to enter executive session for the purpose of attorney consultation pursuant to 1 MRSA 405(6) (E)

Motion to enter executive session.

Motion: Connors                      Second: Grant

Vote: Unanimous of the Board members present

Approved to enter executive session.

The Board entered executive session at 6:02 p.m.

The Board reconvened in public session at 7:00 p.m.

**Adjustment to the Agenda**

None

**Consent Agenda Action**

Items on the Consent Agenda passed unanimously without objection.

**\*69. Consideration of Approval of the Minutes of July 13, 2016**

**Old Business**

None

**Communications/Correspondence**

None

**Public Participation**

None

### Superintendent's Report

#### a. Building and Equipment:

- Brunswick Parks and Recreation – use of schools
- Bowdoin International Music Festival – use of Crooker Theater
- Merrymeeting Adult Education – use of BHS
- Brunswick Bay Board Meeting – use of BHS

#### b. Resignations:

- Cynthia Cygan, 0.5 Technology Education, BHS, 2 yrs. of service
- Nicole Guite, 0.5 Physical Therapist, 6 months of service
- Jean Skorapa, HBS Principal, 23 yrs. of service

We wish them well.

#### c. Transfers:

- Mark Roma, RTI Math/Business Ed, BHS (one year transfer)
- Elizabeth Swazey, Behavior Interventionist, HBS (transfer)

All of these transfers were initiated by the employee.

#### d. Budget Report – J. Oikle

Mr. Oikle reported that we will end last fiscal year well in the black even though there were areas that were overspent: Legal Services, Homeless Transportation, Out-Of-District Placement, and Architectural Services. The auditors will be here the last week of October to finalize this budget. The Town proposed we have a joint School Board and Town Council Finance Committee Meeting also during that week. Current year budget is up and running. Templates for next year's budget are being set up. We now have an automated process to send our figures to the Town instead of the manual way that was done in the past. We have also done away with manual check writing in the Cafeteria account. We have also started automated electronic employee time-keeping.

#### e. Update on all Summer Programs

Ms. Gunn reported that the ESY Summer Program went well.

Ms. Makin reported that the Cub Camp Summer Program for literacy and math skills went well and served approximately 45 students, pre-K to first graders.

There is also a reading and math camp at BJHS and also a program at HBS which will run for the next few weeks.

#### f. HBS Transition Plan

Mr. John Paige will serve as interim principal as of August 15<sup>th</sup>. There is a search interview committee of 18 people that will be chaired by Ms. Makin. Mr. Perzanoski explained the selection process.

#### g. Kindergarten Population at Coffin School

Mr. Perzanoski reported that they will have 11 kindergarten classes this year as they are expecting approximately 200 students. Grade 1 has only 149 students so they are able to do that without additional staff.

- h. AmeriCorps Volunteers  
Amanda Kierman has completed her year as a volunteer vista with us and has been replaced by Leo'el Jackson. He will also be based in the central office with the goal of mitigating the impact of poverty on our most at-risk students.

### **Board Chair's Report**

- a. Schedule workshop for the Board on roles and responsibilities
- b. September get-together  
This will be held at the REAL and will include a tour the school. No date has been set at this time.

### **Committee Reports**

- a. Facilities & Maintenance Committee – S. Singer  
The Committee met last evening. They were given an update on the school renovations and maintenance happening this summer. A timeline for the new school was provided by PDT Architects. A facilities website is being developed to track the information on the new school construction and the timeline/packet will be posted there. There was also a discussion on third-party fundraising to support renovation of the BHS track.

### **New Business**

#### 70. Policy and Planning Committee

##### **Consideration of First Read Policies**

- a. Revised Policy FILE: AD Philosophy/Vision of the Brunswick Public Schools
- b. Revised Policy FILE: GBA-R Affirmative Action Plan
- c. Revised Policy FILE: GCFB Recruiting & Hiring of Administrative Staff
- d. Revised Policy FILE: GCFB-R Recruiting & Hiring of Administrative Staff – Administrative Procedure
- e. Revised Policy FILE: IHBAA Referral/Pre-Referral of Students with Disabilities
- f. Revised Policy FILE: IHBAA-R Model Referral Procedures and General Education Interventions
- g. Revised Policy FILE: IHBAA-R Referral Procedures and General Education Interventions
- h. Revised Policy FILE: IHBAC Child Find
- i. Revised Policy FILE: IJOC School Volunteers

There was some discussion about File: AD and its' purpose; and File: IJOC and increased difficulty for parents to volunteer on a last minute basis. The Policy Committee will take the suggestions into consideration before submitting these policies for second read.

First Read Policies passed unanimously without objection.

#### 71. Consideration of the Superintendent's Nomination of Teachers for 2016-2017 School Year

Vote to elect the following teachers for the 2016-17 school year:

Pamela Brewer, Reading Interventionist, HBS  
 Jacob Goldstone, Math Teacher, BHS  
 Marcia Jones, Grade 1 Teacher, Coffin  
 Kelsey Ketchum, Kindergarten Teacher, Coffin  
 Michael Misner, Social Studies Teacher, BHS  
 Jennifer Strout, Nurse, BHS  
 Joyce Foley, Speech Pathologist, HBS (retire/rehire)  
 Elizabeth Wilson, Grade 4 Teacher, HBS (retire/rehire)

Motion: Grant      Seconded: Connors      Vote: Unanimous of Board members present

Voted to elect nominated teachers.

**Calendar/Announcements**

Mr. Thompson thanked everyone for the flowers and notes he received for the birth of his twin sons.

Students' first day of school is Tuesday, September 6. Teacher will attend on August 31 and September 1<sup>st</sup>. Convocation is on September 1<sup>st</sup> at Crooker Theater beginning at 8:30am and School Board members are welcome to attend.

**Future Agenda Items**

None

**Adjournment**

By unanimous consent the meeting adjourned at 7:48 p.m.



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Paul K. Perzanoski, Secretary  
Brunswick School Board