

**Brunswick School Board
Student Services Committee Meeting
Minutes – May 2, 2016 9:30 a.m.
Office of Student Services Director**

School Board Members in Attendance:

Brenda Clough, Joy Prescott, Janet Connors

Brunswick School Department Representatives:

Barbara Gunn, Director of Student Services

The meeting was called to order by Brenda Clough at 9:35 am.

1. Student Services Committee Goals

- The committee continued to discuss the purpose of the Student Services Committee, goals and program review schedule as well as the responsibilities and scope of the committee. It was determined that each student service would submit a written report yearly, updating the committee on the program and services. Committee members will provide suggestions so Ms. Gunn can draft a report form to be used. It will be filled out at the end of each year for the committee to consider in September. At that time, based on the review of these reports, the committee would determine their focus for the year.

2. Special Education Update

- The Brunswick REAL School was discussed. An interview for the principal position has been completed and Mr. Perzanoski will bring a name to the board on May 11. Other interviews will begin after that school board meeting.
- The DOE has contacted the district regarding upcoming training for the special education review and audit next year. Ms. Gunn and special education department heads will attend the training in June.

3. Budget Update

- No update at this time.

4. Future Agenda Items

- Students Services Report format and timeline.
- Special Education Update
- Brunswick REAL School
- Special Education Review
- Meet in July/August?
- Next meeting is set for June 1, 2016 at 9:30.

The meeting was adjourned at 11:10 a.m.

Respectfully submitted,

Barbara Gunn

Director of Student Services