

**Brunswick School Board  
MINUTES**

Wednesday, April 13, 2016  
7:00 p.m.

**Executive Session following  
Council Chambers  
Town Hall**

School Board Members Present: Joy Prescott, Vice Chair; Brenda Clough; Janet Connors; Richard Ellis; Teresa Gillis; Jim Grant; Corinne Perreault; Sarah Singer (arrived at 7:05 pm)

School Board Members Absent: William Thompson, Chair; Molly Gramins, student liaison

Staff Members Present: Paul Perzanoski, Superintendent; Jim Oikle, Business Manager; Barbara Gunn, Director of Student Services; Paul Caron, Director of Facilities, Grounds, & Transportation; Steve Ciembroniewicz, Coffin Principal; Jean Skorapa, HBS Principal; Josh Levy, HBS Assistant Principal; Lisa Cushman, BJHS Assistant Principal; Greg Bartlett, BHS Interim Principal; Peg Nulle, BHS World Language Teacher; Julie Mason, BHS World Language Teacher; David Bright, BHS Swim Coach, Susan Alexander, Administrative Assistant

Guests: Lyndon Keck, PDT Architects; Julie Henze, Town Finance Director; Fran Smith, Town Clerk; Terry Goan, Brunswick Police; members of the community and press.

**Call to Order/Pledge of Allegiance/Roll Call**

Ms. Prescott called the meeting to order at 7:00 p.m., led the Pledge of Allegiance and asked for a roll call.

**Adjustment to the Agenda**

Move the presentation to the BHS swim team up to after the consent agenda.

**Consent Agenda Action**

Items on the Consent Agenda passed unanimously without objection.

\*27. Consideration of Approval of the Minutes of March 9, 2016

\*28. Consideration of Approval of the Public Forum Minutes of March 19, 2016

\*29. Consideration of Approval of the Special Budget Meeting Minutes of March 23, 2016

\*30. Consideration of Approval of the Special Meeting Minutes of March 31, 2016

**Presentation of BHS Swim Team Award**

Theresa Gillis made a presentation to the BHS Girls Swim Team on behalf of state legislators and people of Maine. The team was congratulated for an undefeated season, winning their 4<sup>th</sup> consecutive KVAC Championship and 2<sup>nd</sup> consecutive state Class A swimming and diving championship.

**Old Business****31. Consideration of Discussion and Possible Action on Any Revisions to the 2017 Operating Budget**

Over the past six weeks there have been several meetings and public forums discussing the 2017 budget. At this point in time the increase over last year is \$1,066,106.12, which is a 2.67% tax increase to the town. Mr. Perzanoski gave an overview of the current proposed operating budget.

Motion: Grant                      Second: Gillis                      Vote: Unanimous of the Board members present  
Voted to accept 2016-2017 operating budget as presented.

**Communications/Correspondence**

None

**Public Participation**

None

**Superintendent's Report****a. Building and Equipment:**

- Aspire Program - use of HBS
- Brunswick Parks and Recreation – use of schools
- Girl Scouts of America – use of schools
- Merrymeeting Adult Education - use of BHS
- Big Brothers Big Sisters – use of HBS
- Brunswick Soccer Club - use of junior high fields
- Midcoast Maine's Got Talent - use of Crooker Theater
- Alma-Lea's Dance Studio - use of Crooker Theater
- EARTHKAM - use of BJHS Computer Lab
- US Navy - use of Crooker Theater
- Midcoast Youth Theater - use of Crooker Theater
- Brunswick Bay Board Meeting - use of BHS

**32. Consideration of Discussion and Possible Action on BHS Foreign Educational Trip to Cuba**

BHS Foreign language teachers, Peg Nulle and Julie Mason, gave a presentation on an opportunity they would like to give approximately 6-12 upper level Spanish students to travel to Cuba on February 16-24, 2017, using Explorica, an experienced student travel company. Students will pay their own way.

Motion: Ellis                      Second: Singer                      Vote: Unanimous of the Board members present  
Voted to approve the request of a school sponsored educational trip to Cuba.

**b. Student Service Programs – B. Gunn**

Ms. Gunn, Student Services Director, gave a presentation on some of the accomplishments and initiatives that have happened so far this year: There have been changes in special education staffing and programming; there are upcoming REAL School interviews; there have been many professional development opportunities; have reviewed and audited IEPs and held IEP trainings and self-audits in preparation of the DOE Program Review which has been moved up to next year;

have reviewed caseloads and did regional, state and national comparisons; there are 403 identified Special Education students as of April 1, 2016; reviewed out-of-district student placement; have had 504 plan training; and monthly meetings with school nurses and guidance counselors.

c. Budget Report – J. Oikle

Gave a reminder that 2017 Budget presented to the Town Council is still a proposed budget and it will not be approved until voted on. Reviewing current year budget. Auditors will be here in spring, May 31 through June 3, for their preliminary work and then will come in the fall, Oct 11-21, to do their final work. We will be changing computer software. The company we work with is phasing out the system we currently use (ProFund) and replacing it with a new system. It will be phased in over 3-4 years. Checking acct is still being reconciled manually, both at the school department and the town office, so they are working with Bank of America to automate this. Every three years we have to ask voters if they still want to continue with referendums for the School Department budget. It has been three years since this was done so there will be a question regarding this at this year's referendum.

d. Reminder: First, Second, & Third Year Teacher Evaluations & Consideration of Contracts in May

e. Kindergarten Screening

Reminder to parents to schedule appointments for Kindergarten Screening which will take place at Brunswick Curtis Memorial Library on May 23-26. A parent information night will also be held on May 12 at 6:30pm at Coffin Elementary School.

f. Sunday Supper, April 24, 5-6:30p.m.

Next Sunday Supper will be held at the Perryman Community Room on Sunday, April 24 from 5-6:30pm.

g. Josh Levy, Assistant Principal of the Year

Congratulations to Josh Levy who will be honored as assistant principal of the year on April 28 at a ceremony at the Samoset Resort.

h. School Climate Survey

Since we just finished the MEA testing and will be starting the MEA Science testing after vacation, so the School Climate Survey will probably start the second week of May.

### **Board Chair's Report**

a. Student Liaison Report – Molly Gramins

No report. Molly is absent.

b. Connie Keschl, BHS Consumer Life teacher from 1997-1998, passed away March 23<sup>rd</sup>.

## Committee Reports

### a. Facilities & Maintenance Committee – S. Singer

The Facilities Committee met on March 31<sup>st</sup> to discuss project costs for the proposed school at Jordan Acres and to prepare for the referendum in November. Lyndon Keck from PDT was at the meeting. He met again with teachers this week and a meeting was scheduled today at Coffin School to meet with community members regarding drawings and configurations. The next meeting has not been scheduled at this time.

### b. Student Services Committee – B. Clough

The committee met on March 21<sup>st</sup> to review the REAL School. They also met on April 6<sup>th</sup> to discuss goals; heard an update on the RTI Behavior and Academic programming, and ongoing emphasis on programming, personnel and resources needed system wide for both of these programs; had a nursing update; and an update on the Gifted and Talented program which included suggested changes for next year.

### c. Personnel & Negotiations Committee – B. Clough

The committee met on April 1<sup>st</sup> and they continued reviewing job descriptions and also discussed ongoing negotiations planning.

### d. Curriculum & Program Development Committee – C. Perreault

The committee met on March 10<sup>th</sup> and received an update on Option 6; heard a presentation from the math department to add an Honors level Algebra I course, and discussed removing the combined Honors Geometry and Algebra II and offering it as two separate classes. They met again on April 7<sup>th</sup>. They discussed two curricula which will be forwarded to the Board for approval tonight; they also discussed the Guidance K-8, Language Arts K-8, Social Studies K-5, and Heath K-5 curricula. They also discussed the BHS priority standards and performance indicators and will be given a presentation at the May 4<sup>th</sup> Curriculum Committee meeting.

### e. Political Outreach Committee – J. Prescott

Meeting was rescheduled.

### f. Policy Committee – J. Prescott

Meeting is scheduled for April 25<sup>th</sup>.

### g. Strategic Planning Committee – J. Prescott

The work group met on March 25<sup>th</sup> and worked on the development of the strategic framework; it should be finalized and ready to bring to Board in either May or June.

## New Business

### 33. Consideration of AP Language & Composition Curriculum

### 34. Consideration of Algebra I, Honors Curriculum

Motion to combine and approve both items #33 and #34.

Motion: Grant                      Seconded: Clough                      Vote: Unanimous of Board members present

Voted to accept AP Language & Composition Curriculum and Algebra I, Honors Curriculum.

**Calendar/Announcements**

April 23 from 10-4, 2<sup>nd</sup> annual Maine Teen Driving Expo will be held at the Maine Mall.

Budget presentation to Town Council on April 28<sup>th</sup>.

**Future Agenda Items**

Would like to have a special meeting of the board to review the teacher principal evaluation plan

Last school day announcement at May meeting.

**Executive Session**

35. Consideration of Executive Session


Vote to enter executive session pursuant to 1 MRSA 405(6) (D) to discuss negotiations.

Approved by unanimous consent of the Board members present to enter executive session per 1 M.R.S.A. 405 (6) (D) for the purpose of negotiations.

Will not be returning after Executive Session.

**Adjournment**

By unanimous consent the meeting adjourned at 8:04 p.m.

  
Paul K. Perzanoski, Secretary  
Brunswick School Board