

**Brunswick School Board**  
**Student Services Committee Meeting**  
**Minutes – June 1, 2016 9:30 a.m.**  
**Office of Student Services Director**

**School Board Members in Attendance:**

Brenda Clough, Joy Prescott, Janet Connors

**Brunswick School Department Representatives:**

Barbara Gunn, Director of Student Services

The meeting was called to order by Brenda Clough at 9:30 am.

1. Student Services Committee Goals—Report Form  
The committee and Ms. Gunn suggested information to be included in this form. Ms. Gunn will put this information in a draft form and email to committee members for feedback. Once finalized, this form will be shared with staff before the end of the school year so they will be familiar with it when asked to complete it in September.
2. Brunswick REAL School  
The Brunswick REAL School was discussed. Martin Mackey will continue next year as the principal. Other staff currently employed and who have applied to continue their employment at the REAL School are being interviewed today. The location will continue to be on the island next year. We will be purchasing vans from Bodwell Motors.
3. Special Education Review  
Jim Oikle, Barbara Gunn and the three Special Education Department Heads will be attending a training session at the DOE this month.
4. Special Education Update  
Ms. Gunn shared information regarding training conducted this year. She also reported on the work staff are doing on IEPs.
5. Budget Update  
The Local Entitlement Application is due June 16. Some of the funds will be used for early intervening services to support Response to Intervention-Behavior.
6. Future Agenda Items
  - Students Services Report Form
  - Special Education Update
  - Brunswick REAL School
  - Special Education Review
  - Next meeting is set for September 13, 2016 at 9:30.

The meeting was adjourned at 10:55 a.m.

Respectfully submitted,  
Barbara Gunn  
Director of Student Services