

**Brunswick School Board
Student Services Committee Meeting
Minutes – January 28, 2016 9:30 a.m.
Office of Student Services Director**

School Board Members in Attendance:

Brenda Clough, Sarah Singer, Joy Prescott, Janet Connors

Brunswick School Department Representatives:

Barbara Gunn, Director of Student Services; Shanna Crofton, BHS Principal; Lisa Cushman, BJHS Principal; Steve Ciembroniewicz, Coffin Principal; Jeff Thompson, Union School Director; Conan McNamara, Project X Teacher at BJHS; Scott Smith, Director of School Nutrition

The meeting was called to order by Brenda Clough at 9:30 am.

1. Election of Committee Chair

Unanimous vote for Brenda Clough to continue to be committee chair.

2. The committee reviewed program and service activities:

a. Pre-Kindergarten Program

Steve Ciembroniewicz shared an updated version of the Pre-Kindergarten Proposal originally developed in 2011. This document was reviewed. Questions included:

- How many children (by cohort) in Brunswick are enrolled in a private preschool program?
- How many parents answered yes to the pre-school question during kindergarten screening?
- Is it possible to launch a Pre-K program before integrated space (at Coffin or new school JA) is available?
- If yes, where might we locate such a program?
- Would it be possible to turn the parks and recreation preschool into the Brunswick public Pre-K?
- If yes, is there adequate space and could the space be used by the schools until an integrated space is available?
- Is there space at Region 10 to add a public Pre-K that connects to the existing VOC program?
- Are there any other possible spaces?
- Could we phase in a program by starting with a smaller pilot group?
- Could we outsource to existing preschools until an integrated space becomes available?
- Have we talked to area preschools about kindergarten readiness and the MELDS?
- How much money do we need to budget to launch a program? How much will be reimbursed by the state once we are operational?
- Could we develop a summer Pre-K until an integrated space is available? Would it be possible to get funding for this? What would it cost if state funding was not available?

- Could we survey current Coffin parents to determine:
"Would you have enrolled your child in a BSD public Pre-K program if that had been an option and if your child has younger siblings would you enroll them in a public Pre-K?"

Next steps were discussed:

- Barbara will speak with the superintendent to determine if it is appropriate to reconvene the Pre-Kindergarten committee.
- Consider and seek answers the questions above.
- Update the school board.

b. Alternative Education

- Project X-Conan McNamara:
Conan provided a handout with information about Project X. This year they had 30 applicants for the program. Twelve were selected by the committee. The program is staffed by one teacher and one Ed Tech. This is the seventh year of the program. Conan shared data from the last six years showing the students were progressing faster than their peers. It is a self-contained, project based program. Sarahh asked about expanding the program since others have need. The program does not serve 6th grade. Staffing and space are current barriers to any expansion.
- Academy-Shanna Crofton:
Shanna Provided handouts and information. The Academy serves students in grades 9 and 10. It is housed on campus. Currently there are 44 students.
- Union School-Jeff Thompson:
Jeff provided handouts and information. The program serves grades 10 through 12. It is housed off-campus in the Hawthorne building. Students attend a half day in the program and spend the rest of their day at the vocational school or at BHS. Numbers are down this year; some years they are up and some years down a little.

c. School Nutrition Program

Scott Smith reviewed the Free and Reduced Hot Lunch Enrollment history from 2012-2013 through 2015-2016. He noted that not all eligible students are eating. They have a variety of food offerings. Breakfast for lunch is the most popular.

d. Framework of BSD Student Services—Visual Representation

Barbara Gunn shared a chart depicting a pyramid with three levels, similar to one used with Response to Intervention. She and Pender Makin have begun to fill in each section with BSD services. This will continue to be updated and eventually will be available electronically. Individuals will be able to click on services listed in each section leading to more information about the service.

e. Student Services Update

Barbara Gunn reviewed trainings she has provided over the last few months (IEP Development, Co-Teaching, Functional Behavior Assessments/Behavior Intervention Plans, Crisis Intervention, and Behavior Programming). She also informed the

committee she would begin to provide some training at each school's faculty meetings related to Response to Intervention-Behavior.

- f. Budget Update
Proposed budgets have just been submitted.

3. Future Agenda Items

- a. Student Services Committee Goals 2016-2017
- b. Special Education Update—Psychological and Social Work Services
- c. Technology and Technology Integration Services
- d. Looping at HBS

The meeting was adjourned at 11:30 am.

Respectfully submitted,
Barbara Gunn
Director of Student Services

