

**Brunswick School Board
Policy and Planning Committee**

**MINUTES
October 29, 2015
6:00 p.m.**

Office of the Assistant Superintendent

Board Members Present: William Thompson, Jim Grant, Joy Prescott, Janet Connors

Staff Members Present: Pender Makin, Assistant Superintendent;

Call to Order

Billy Thompson called the meeting to order at 6:00 p.m.

Review of Policy KHC – Distribution/Posting of Promotional Materials

Pender will meet with Jeff Ramich to review other similar policies from local districts. Edits (including the proposed elimination of the last line in 1D and references to JJE. A draft, using track changes, will be provided to policy committee members in advance of our next policy committee meeting.

Review of Policy JLCD – Administering Medicines to Students

a. JLCD-E

A recommendation by Drummond-Woodsum to adopt the more updated language in MSMA example policies was discussed. Pender will look into the legislative language, and will simplify/clarify some of the MSMA policy language and will provide the existing document, legislative updates, the MSMA policy, and a draft with track changes to policy committee members in advance of the next School Board meeting in case this is time sensitive based on compliance issues.

**Review of Policy IJJ – Selection and Adoption of Textbooks and Other
Instructional Materials**

a. IJJ-E

Pender will check legislation (possibly a constitutional issue) regarding the approval of textbooks by school boards. We will revisit this policy after the board workshop on curriculum/curriculum materials. We will also look at CIAC curriculum policy at our January committee meeting.

b. IJJ-R

Same as above.

Other: Pender will check with principals about bullying policy and protocols used.
Pender will check with Nan on the progress of indexing/reviewing policies and to ensure that they are all online.

Future Agenda Items

Classroom observation policy (regarding parents observing in classrooms or school board members regularly volunteering in classrooms)

Graduation Policy

Bullying Policy

IJJ and IJJ-R

JLCD

Next Meeting Date

Adjournment

The meeting adjourned at 7:10 p.m.



Pender Makin, Assistant Superintendent

- c. Committee: Janet Connors
Jim Grant
Joy Prescott
William Thompson

School Board Members
BSD Administrators
Press
Dan Dearing