

**Brunswick School Board**  
**MINUTES**  
Wednesday, November 12, 2014  
7:00 p.m.  
Town Hall  
85 Union Street

Board Members Present: Michele Joyce, Chair; William Thompson, Vice Chair; Brenda Clough; Richard Ellis; James Grant; Chris McCarthy; Molly Gramins, Student Liaison

Board Members Absent: Janet Connors, Joy Prescott, and Corinne Perreault

Staff Members Present: Paul Perzanoski, Superintendent; Gregory Bartlett, Assistant Superintendent; James Oikle, Business Manager; Paul Caron, Director of Maintenance and Transportation; Michelle Caron, Asst. Transportation Director; Sue Alexander, Administrative Secretary

Guests: Community members; Brunswick Police Officer; members of the press; and others.

**Call to Order**

**Pledge of Allegiance**

**Attendance/Roll Call**

Ms. Joyce called the meeting to order at 7:00 p.m., led the Pledge of Allegiance, and asked for a roll call.

**Adjustment to the Agenda**

Addition of November 19<sup>th</sup> Workshop to Board Chair's Report.

**Consent Agenda Action**

The following items were approved by unanimous consent of Board members present:

\*82. Consideration of Approval of the Minutes:

Minutes of October 8, 2014  
Minutes of October 15, 2014

\*83. Policy and Planning Committee:

Consideration of Approval of the Following Second Read Policies:

- a. Revised Policy FILE: EEAEAA Drug and Alcohol Testing of School Bus Drivers
- b. Revised Policy FILE: EEAEAA-R Drug and Alcohol Testing of School Bus Drivers  
Administrative Procedure

\*84. Consideration of Approval of 6-8 World Languages Curriculum

**Old Business**

None

**Communications/Correspondence**

None

**Public Participation**

None

### Superintendent's Report

- a. Update on Administrative District Goals 2014-2015  
Mr. Perzanoski reported on the progress of the District goals that were made at the annual administrator's retreat in August. Some discussion was held.
- b. Building and Equipment Use:
  - Coastal Maine Women's Basketball – use of high school gym & cafeteria
  - Town of Brunswick – use of BJHS gym for voting
  - Brunswick Police Department – use of high school
  - Big Brothers Big Sisters – use of HBS
  - Riverview Foundation – use of HBS
  - Bath Area Family YMCA – use of high school cafeteria
  - Maine Department of Environmental Protection – use of high school cafeteria
  - BAYFL – use of Coffin School
- c. Donations
  - Two soccer goals for the Coffin School playground by Brunswick Youth Soccer League  
Mr. Perzanoski thanked them for their generosity.
- d. Budget Update – Mr. Oikle  
Mr. Oikle reported that the auditors were here and there was a “clean audit” for the FY 14 budget year ending June 30, 2014. The auditors will be presenting a formal report of their audit at a future Board meeting. This will probably be done at a combined meeting between Town Council and School Board. Mr. Oikle reported that the surplus from the FY 14 budget of \$2.8 million was applied to the FY 15 budget and we are now left with a surplus of \$1.6 million. This is approximately \$100,000 less than what we started with last year so the surplus is staying about the same. Mr. Oikle reported briefly on this year's budget and stated that since the payroll clerk left, their office has turned their attention to payroll.
- e. Disposition of BJHS athletic uniforms  
Susanna Sharp, Athletic Director at the Junior High School, has some old uniforms she will dispose.

### Board Chair's Report

- a. Introduction of Student Liaison (Molly Gramins, grade 11)  
Mrs. Joyce introduced Molly Gramins, the new School Board Student Liaison. Molly was welcomed to the Board and Ms. Clough will be her mentor.
- b. Election Results  
Mrs. Joyce congratulated Bill Thompson on his re-election to the School Board. She congratulated Sarah Singer on her election. She also congratulated Jim Grant for winning his race, however, his opponent is contesting it with a recount which will happen later this week.
- c. MSMA Conference  
Mr. Thompson reported on the conference. Initiatives to support Common Core and to change the Charter Schools' funding formula to be more equitable were both passed. Jim was elected as Vice President of School Board Association; his term begins immediately.

- d. November 19 Workshop  
At the workshop next Wednesday the Board will be talking about technology and also strategic planning.

### **Committee Reports**

- a. Student Services Committee – Ms. Clough  
The Student Services Committee met on October 23. The committee heard a report on the K-12 guidance services and how they are changing to meet the needs of a wide range of students. They also heard a report about the Academic Talent Development Program (gifted and talented program). There is a group of teachers meeting with Mr. Paige to review this program. The group also has a community-based advisory committee working with them on researching gifted and talented programs in other areas. The Student Services Committee also heard an overview of the K-12 library services. They also heard an update on Mr. Austin's work on Proficiency Based Standards and he has a steering committee working on that.
- b. Curriculum & Program Development Committee – Ms. Joyce  
This committee met on November 4. They talked about dual enrollment with SMCC. Our high school students can be enrolled in the class and be given college credit through SMCC for the class at no cost to the student. We have this partnership with SMCC and also in the past with USM. The committee was given an update from Cherie White, Curriculum Coordinator, about K-5 Benchmark Assessments and how the teachers are collecting data and using it for their instruction. The last item the committee discussed was the Curriculum Review Cycle which will be posted to the website.

Ms. Joyce also acknowledged and thanked the teachers (K-5 ELA Cohort) who met and worked on their own time yesterday (Veteran's Day).

There was some discussion as to what grade World Languages can be started. Any request for change should start with the Curriculum Committee.

- c. Facilities & Maintenance Committee – Mr. Ellis  
This committee met on November 6. There was an update on the meeting the committee had with the Town Manager regarding emergency planning. They also discussed additional project costs based on the PDT report for the Jr. High and Coffin schools. The last thing discussed was a neighboring community which had just christened a new outdoor track and had recently passed a bond in that community for a new gymnasium. Since we are looking to refinish our track, Mr. Perzanoski brought back to the committee some information that the neighboring community had used to present their case.

### **New Business**

#### **85. Discussion and Possible Action on Facilities Master Plan to Develop a Long-Range Financial Maintenance Plan.**

Mr. Perzanoski referenced the 2011-2014 Facilities Master Plan's five administrative recommendations and discussion was held on each.

1. Develop a plan to apply for the next round of state school construction projects.
2. Develop a plan in collaboration with the town for the placement of students should they need to be moved for any length of time.
3. Develop a plan to gain support and approval on a bond to repair the current schools.

Discussion was held regarding the need for schools to be repaired even though we are trying to have a new school built due to the wait time for a new school. Mr. Caron reported on additional costs of approximately \$755,000 that were not included in the PDT Architects estimate: This covers the fire alarm system, roofing structural enhancements, hazardous materials assessments in conjunction with window and door replacements, and playground costs, for an additional total of \$380,000 at Coffin School; roofing analysis and structural analysis and improvements, ropes course repair or removal, hazardous materials abatement in conjunction with window and door replacements, for a total of \$275,000 at Jr. High School; and an additional \$100,000 for potential outside costs at Coffin and Jr. High such as potential sewer and water repairs.

4. Develop a plan to address the vacant Jordan Acres Building.
5. Develop a long-range financial maintenance plan.

Vote to adopt these recommendations as part of the Facilities Master Plan.

Motion: Thompson                  Second: Ellis                  Vote: unanimous of the Board members present

86. Discussion and Possible Action on School Climate Survey Quote.

Mr. Perzanoski explained the Comprehensive School Climate Inventory (CSCI) and the cost. Discussion was held including how often this survey should be done.

Vote to approve that we move forward with the Comprehensive School Climate Inventory for one year.

Motion: Ellis                  Second: McCarthy                  Vote: unanimous of the Board members present

**Calendar/Announcements**

School Board Workshop next Wednesday night at 6:00pm at the town hall.

**Future Agenda Items**

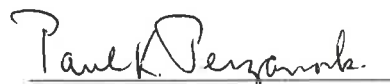
Mr. Ellis announced that two PTO Presidents (from Coffin and Harriet Beecher Stowe Schools) would like to make a presentation at the December meeting regarding their activities and ways the community can help.

Mr. McCarthy asked if we could schedule a workshop, possibly some time next year, to meet with SMCC, and possibly USM and Bowdoin, to discuss possible options.

Mr. Grant noted that at the state level there has been some discussion about membership on Voc Boards so he would like to suggest that our Policy Committee look at that.

**Adjournment**

The meeting was adjourned by unanimous consent at 8:39p.m.

  
 Paul K. Perzanoski, Secretary  
 Brunswick School Board