

Brunswick School Board
MINUTES
Wednesday, June 11, 2014
*** 6:00 p.m.***
Executive Session following
Town Hall
85 Union Street

Board Members Present: Michele Joyce, Chair; William Thompson, Vice Chair; Brenda Clough; Janet Connors; Richard Ellis; James Grant; Corinne Perreault; Joy Prescott; Isabella Jorgensen, Student Liaison

Board Members Absent: Chris McCarthy

Staff Members Present: Paul Perzanoski, Superintendent; Gregory Bartlett, Assistant Superintendent; James Oikle, Business Manager; Paul Austin, Director of Student Services; Jean Skorapa, Principal of Harriet Beecher Stowe School; Steve Ciembroniewicz, Principal of Coffin School; Walter Wallace, Principal of Brunswick Junior High School; Lisa Cushman, Assistant Principal of Brunswick Junior High School; John Paige, Curriculum Coordinator; Bob Goddard, Teacher, Brunswick High School; Sue Alexander, Administrative Secretary

Guests: Lyndon Keck and Alan Kuniholm of PDT Architects; Julia Brown; Dana Bateman; Terry Goan, Brunswick Police Officer; members of the press; and others.

Call to Order
Pledge of Allegiance

Mrs. Joyce called the meeting to order at 6:00 p.m., led the Pledge of Allegiance and asked for a roll call.

Adjustments to the Agenda

- a. Mr. Grant announced that Julia Brown, the School Board's first Student Liaison, is here. She will be part of the Student Government report.
- b. Mr. Perzanoski stated there are six additional resignations: Jill Rybarczyk, Jeanie Doughty, Janet Cameron, Sharon Callahan, Gayle Brann, and Cathy Kelley.
- c. Mr. Perzanoski stated that we need to add Food Service Personnel to the Executive Session.

Moved from Consent Agenda:

Ms. Clough asked to have the following items removed from Consent Agenda and added to New Business:

*47. Policy and Planning Committee – Chris McCarthy

Consideration of the Following Second Read Policies:

- a. Revised Policy FILE: AD Educational Philosophy/Mission
- b. Revised Policy FILE: JFAA Admission of Resident Students
- c. Revised Policy FILE: JFAB Admission of Non-Resident Tuition Students

*48. Consideration of Approval of Curriculum Support Curriculum as Recommended by the Curriculum & Program Development Committee

*49. Consideration of Approval of Goal: Transition Readiness Curriculum as Recommended by the Curriculum & Program Development Committee

Consent Agenda Action

The following items were approved by unanimous consent of Board members present:

- *46. Consideration of Approval of the Minutes of May 14, 2014
Consideration of Approval of the Minutes of May 28,
- *50. Consideration of Appointment of School Physician Services for 2014-2015
Appoint Martin's Point Health Care LLC to provide the services of School Physician for the period July 1, 2014, through June 30, 2015, for a cost of \$1,500.
- *51. Consideration of Authorization for the Superintendent to Sign Teacher Contracts
Authorize the Superintendent to sign teacher contracts before official Board action of said teachers from June 13, 2014, through October 31, 2014.
- *52. Consideration of Applications for State and Federal Funds
 - a. Authorize the Superintendent of Schools to apply for federal funds, including NCLB which includes Title I, II and any other federal and state funds that may be available for the 2014-15 school year.
 - b. Authorize the Superintendent of Schools to file applications and reports to make such representation and commitments on behalf of the Board as are required to obtain financial assistance under the U.S. Department of Education Impact Aid program and/or the U.S. Department of Defense Impact Aid program.
- *53. Consideration of Authorization for Contracts
 - a. Authorize the Superintendent of Schools to enter into such contracts for special education and other services as may be necessary for the 2014-15 school year.
 - b. Authorize the Superintendent of Schools to enter into an agreement with SAD 75 for adult education for the 2014-15 school year.
 - c. Authorize the Superintendent of Schools to enter into a contract with Region 10 Technical High School for transportation services for the 2014-15 school year.
 - d. Authorize the Superintendent to execute purchase orders and to negotiate and execute contracts and other necessary documents, commitments and representations on behalf of the Board within budget constraints as may be necessary to conduct the mission of the school department. The Superintendent may delegate this authority as necessary.
 - e. Authorize the Superintendent to enter into a contract with Bath Area Family YMCA and Family Focus to provide before and after school child care for the 2014-15 school year.

Update: Facilities Master Plan

Lyndon Keck and Alan Kuniholm, PDT Architects, gave a presentation on the work they have done so far at the Jordan Acres site. A revised mock-up of the proposed building and site was explained. An independent cost estimate of \$26,358,000 was done using 2015 prices. This figure is an increase from previous estimates due to the change in building size, an increase in construction costs, and includes the 4.5% inflation rate.

Mr. Perzanoski asked their opinion on direction we should go since our priority has now changed due to change in population, budget, and State funding still in question. We have two older buildings in need of renovation, Jr. High School and Coffin School, which currently house students, and have some safety concerns. Our primary concern is now the Jr. High as 5th graders will be moving into the school in 2015.

After much discussion with the Board members it was decided that PDT Architects would temporarily pause on the Jordan Acres site work. They will break down costs of the second floor of the proposed school, as well as develop a timeline and costs of prioritized renovations needed at the two current older schools.

Old Business

None

Communications/Correspondence

Michele Joyce made a statement to the public addressing the behavior of some of the members of the audience and the inappropriate breach of etiquette during the May 28th meeting.

Public Participation

Dana Bateman, 13 Franklin Street, recently chaperoned field trips and thoroughly enjoyed them. Wanted to compliment the school district for the way they handled a recent incident at HBS. Also want to comment on the decision to move the 5th grade and wished there were a letter from the district to parents instead of information coming from the press.

Superintendent's Report

a. Report from Student Government

Oliver Smith, recently elected vice president of the student body at Brunswick High School. Class elections were held a couple weeks ago and they went well. Currently looking ahead to plan a homecoming dance next fall. Also looking forward to meeting new principal this summer.

Julia Brown, Board's first student liaison, spoke briefly on what she has been doing during the past 2 years and how serving on the board has helped her.

b. Building and Equipment Use:

- The Dance Center – use of the high school for rehearsal and recital
- Alma-Lea's Dance Studio – use of high school for rehearsal and recital
- Seacoast United – use of Junior High athletic fields for Coastal Summer Challenge
- Miss Maine Pageant – use of Crooker Theater for recital
- Curtis Friends – use of junior high gym and areas for annual book sale
- Dorena's Dance – use of Crooker Theater for recital
- Bowdoin International Music Program – use of Crooker Theater and band room for Bowdoin International Music Festival

c. Rubicon Atlas and Smarter Balanced Assessment Surveys – John Paige

John Paige gave an overview on Rubicon Atlas, a web-based software program designed to manage curriculum. It can be purchased for \$3250 from the Proficiency Grant as a pilot program for next year. If it is successful it can be purchased at full cost (\$6500) from the same grant for a second year.

John Paige also reported that this year's Smarter Balanced Assessment pilot was an overall success. He feels we learned a lot from the process and from the parent/teacher/technology surveys and we are much better prepared for next year. His main concern is the large number of students that opted out of the test or didn't take the test and how that will affect the proficiency rating if that happens next year. The Smarter Balanced Assessment will be taken in the spring next year and will be a state requirement. The Superintendent impressed upon the importance of this test and noted if a large number of students did not take the required test next year, it would cause the schools to fail according to No Child Left Behind.

d. Sister School Update – Jean Skorapa and Greg Bartlett

On May 26-30 HBS hosted a deputy principal, a Chinese Mandarin teacher, and 21 elementary students from China for a wonderful cultural experience. Mr. Bartlett expressed his appreciation and gratitude to the host families and staff at HBS. It was a busy and successful week and many new friendships were formed as proved by the slide show that was shown.

e. China Trip Request– Bob Goddard

Bob Goddard gave a proposal to the Board for an 11 day trip to China in April for high school students. This would be through EF and Fox Intercultural Agency, who we have worked with when Chinese students visited the high school. He is asking for approval for this trip to be a school sponsored educational trip. He has polled teachers and students to see if there is any interest and over 50 families were interested. It is an expensive venture and will not be affordable for everyone. There will be fund raising plans to offset the need of out of pocket expenses. The total trip will be approximately \$4000 per person for the 11 days. Both agencies, EF and Fox Intercultural Agency, will provide liability and insurance needs for these students. The only cost to the district would be for substitute costs for the 3 days of teacher absences for teachers who are chaperoning the trip.

54. Motion to authorize Mr. Goddard to approve this trip as a school sponsored trip with understanding that funding is not through the school budget.

Motion: Rich Ellis Second: Thompson Vote: unanimous by Board members present

f. Budget Report – Mr. Oikle

Mr. Oikle reported that we will be very close to breaking even with the June 30, 2014 ending budget, but we will make our revenue projections and will spend less than what was appropriated. The auditors are here but have found nothing of any concern. The 2014-15 budget passed, 1513 to 794 (approximately 2-1), so now we will be starting preliminary work on the 2015-16 budget.

g. Resignation / Retirement

Mr. Perzanoski thanked the following for their service and wished them well in their future endeavors.

- Matt Cost, Grade 7 Social Studies Teacher, BJHS
- Jody Holt, Education Technician, BJHS
- Heather Monsen, Art Teacher, BHS
- Lynn Sternfels, Guidance Counselor, BHS
- Julie Shea, Math/Reading Support, Harriet Beecher Stowe

The following are additions from this evening:

- Jill Rybarczyk, Special Ed Teacher, BJHS
- Jeanie Doughty, Grade 1 Teacher, Coffin
- Janet Cameron, Grade 3 Teacher, Harriet Beecher Stowe
- Sharon Callahan, Language Arts, BJHS
- Gayle Brann, Language Arts, BJHS
- Cathy Kelley, English Teacher, BHS

h. Recognition

Congratulations to Steve Shea who was named to the 2014 UNUM/Sea Dogs Maine Teachers' Hall of Fame Starting 9.

Board Chair's Report

a. School Board Goals

Mrs. Joyce went over some of the Board goals and what is being done to meet these goals.

b. Presentation

Mrs. Joyce made a presentation to Isabella Jorgensen. This is the last night she will serve as the School Board Student Liaison as she recently graduated from BHS. Izzy has been a valuable member of the School Board and an articulate voice for the students at Brunswick High School. We thank her for the past 2 years of service and wish her the best in the future.

c. Board Self-Evaluation and Superintendent Evaluation

Mrs. Joyce reminded the Board that she is collecting these evaluations tonight as she has to compile the information for next week's meeting in executive session.

d. June 25th meeting with West Bath

On June 25th Mr. Perzanoski and a few others will be meeting with member of West Bath about some possible work with them. The venue for that meeting has changed to the West Bath Fire Department.

e. July Board meeting

There was some discussion as to whether there would be a July meeting or a possible retreat. It was decided to wait until next week's meeting to make this decision.

Committee Reports

a. Curriculum and Program Development Committee - Corinne Perreault

The Curriculum Committee met on June 4 and looked at a new text book for Spanish IV honors which will also be used as a resource for Spanish IV and V Academic classes. There is also a digital component to this book and it has already been budgeted for this fall. The committee supported it.

The following is regarding item 48 and 49, which were taken off the Consent Agenda. These are specifically for high school students with IEPs.

Item 48: These students would typically go to study hall to learn study skills; however, they would often not follow through with this. This recommendation sets up Curriculum Support to teach these students study skills and offer ½ credit for it. The committee supports this.

Item 49: A transition plan must be set up by freshman year, so this recommendation would help these students transition out of high school and would offer them ½ credit.

The committee also discussed Literacy K-5 and the on-going work.

b. MSBA Board of Directors Retreat – Jim Grant

Mr. Grant gave a report on the recent annual board retreat which was very valuable.

New Business

Motion to accept items 47, 48, and 49: Ellis Second: Perreault

After discussion, motion withdrew.

55. Motion to approve items 47b, 47c, 48, and 49.

Motion: Ellis Second: Perreault Vote: unanimous by Board members present

Item 47a, Mission Statement, was noted as being “too wordy” and needed to be edited.

Motion: Thompson Second: Perreault Vote: 6-2 (Ellis and Grant opposed)

Voted to table 47a. until the next meeting.

56. Consideration of Approval of three Teacher Members to the Principal Teacher Evaluation Committee.

Requesting approval for Jeff Hipsher, Russ Pierson, and Heather Caron.

Motion: Clough Second: Ellis Vote: unanimous by Board members present

Voted to approve, officially appoint, three teachers that are already on the committee.

Calendar/Announcements

Mrs. Joyce thanks all staff members who will be working this summer.

Future Agenda Items

Discussion held regarding the need to compare cost and other implications of our graduation to other neighboring communities, as well as comparing Bowdoin College and Brunswick High School grounds as venues.

Motion that Paul Perzanoski seek data on graduation costs, venues, and other implications.

Motion: Ellis Second: Grant

After discussion motion withdrew. Mr. Perzanoski will collect data on graduation costs, Bowdoin vs. BHS as venues for the next meeting.

Executive Session

57. Consideration of Executive Session Pursuant to 1 MRSA 405(6) (A) to Discuss the Following Personnel Items:

- a. Consideration of 2014-2015 Salaries for Non-Contracted Administrators, Technology Staff, Administrative Secretaries, Resource Assistants, and Food Service Personnel.

58. Consideration of Executive Session Pursuant to 1 MRSA 405(6) (D) to Discuss Negotiations with RSU 5.

Motion to enter executive session.

Motion: Ellis Second: Perreault Vote: unanimous by Board members present

The Board entered executive session at 9:13 p.m.

The Board re-entered public session at 9:27 p.m.

59. Consideration of Any Appropriate Action as a Result of Items 57.

Motion: Connors Second: Thompson Vote: unanimous by Board members present

Voted to approve the working agreements of the Non-Contracted Administrators, Technology Staff, Administrative Secretaries, Resource Assistants, and Food Service Personnel for one year, July 1, 2014 to June 30, 2015.

Adjournment

The meeting was adjourned by unanimous consent at 9:28 p.m.

Paul K. Perzanoski, Secretary
Brunswick School Board