

Brunswick School Board

MINUTES

Wednesday, February 13, 2013

7:00 p.m.

Brunswick Station

16 Station Avenue

Room 217

There was a Budget Workshop from 6:00 to 7:00 p.m. at Brunswick Station prior to the regular school board meeting.

Board Members Present: James Grant, Chair; Brenda Clough; Janet Connors; Richard Ellis; Christopher McCarthy; Corinne Perreault; Joy Prescott; William Thompson; Isabella Jorgensen, Student Liaison

Board Members Absent: Michele Joyce, Vice Chair

Staff Members Present: Paul Perzanoski, Superintendent; Gregory Bartlett, Assistant Superintendent; James Oikle, Business Manager; Art Abelmann, Principal, Brunswick High School; Robert Goddard, Teacher, Brunswick High School; Christine Patton, Administrative Secretary

Guests: Brunswick Police Officer, members of the press, others

Call to Order

Mr. Grant called the meeting to order at 7:00 p.m., led the Pledge of Allegiance and asked the Superintendent for a roll call.

Adjustments to the Agenda

The Superintendent added Item 18 for an Executive Session to discuss an update on negotiations.

Mr. Thompson asked that Item 14 be removed from the Consent Agenda.

Mrs. Perreault asked that Policies KA and KA-R in Item 13 be removed from the Consent Agenda.

Consent Agenda Action

Without objection the remaining Consent Agenda items were approved by the Board members present.

12. Minutes of January 7, 2013 Organizational Meeting

Minutes of January 9, 2013

Minutes of January 30, 2013 Special Meeting on Facilities

13. Second Read Policies

a. Revised Policy FILE: JICK Bullying

b. Revised Policy FILE: JICK – R Bullying Administrative Procedure

- c. Revised Policy FILE: JICK E-1 Bullying Report Form
- d. Revised Policy FILE: JICK E-2 Bullying Investigation Form
- e. Revised Policy FILE: JICK E-3 Documentation of Disciplinary & Remedial Actions Taken
- f. Revised Policy FILE: JICK E-4 Bullying Reporting, Investigation and Intervention/Resolution Process

15. School Board/Superintendent Goals for 2013

13. Consideration of Approval of Second Read Policies FILES: KA, KA-R, KA-E-1

Motion: Connors Second: Thompson Vote: 7-0-1 (Prescott abstained)

Approved the following second read policies:

- g. Proposed Policy FILE: KA Classroom Observation Policy
- h. Proposed Policy FILE: KA-R Administrative Procedures for Formal Classroom Observation
- i. Proposed Policy FILE: KA-E-1 Parent/Provider Request for Classroom Observation

14. Consideration of the Extension of Administrator Contracts

Mrs. Connors moved to extend the contracts of the following administrators through June 30, 2015:

- Walter Wallace, Principal, Brunswick Junior High School
- Gregory Bartlett, Assistant Superintendent
- Jean Skorapa, Principal, H. B. Stowe School
- Sue Woodhams, Director of Technology Integration
- Gene Keene, Athletic Director
- Lisa Cushman, Assistant Principal, Brunswick Junior High School

There was no second and the motion died.

Mr. Thompson moved to table voting on the extension of administrator contracts until March 13 in order to have more information about the administrators. Mrs. Perreault seconded the motion. Upon hearing from Mr. Perzanoski that waiting until March 13 puts the administrators' contracts in violation of state law, Mr. Thompson and Mrs. Perreault withdrew the motion and the second.

Mr. McCarthy moved, with a second by Mrs. Perreault, to table the vote and have a special meeting to extend the administrators' contracts. The vote was 6 - 2 (Connors, Grant opposed), and the motion passed.

Old Business

None

Communications/Correspondence

None

Public Participation

None

Superintendent's Report

- a. Student Government Report

Student Government President, Jimmy Kenyon, reported on Winter Carnival activities and progress on revising the student government constitution.

b. Building and Equipment Use

- Residents of Brunswick Bay – use of high school multipurpose room for a meeting
- Suffering with a Purpose Ministries – use of Stowe cafeteria for Sunday services
- Maine Romance Writers of America – use of Stowe conference room for a meeting
- Mid Coast Youth Theater – use of Crooker Theater for a production of Wiz

c. Recognitions

- Mr. and Mrs. Sachs - Mr. Perzanoski recognized Mr. and Mrs. Sachs for their support of recent career day activities at Brunswick Junior High School.
- 2013 Presidential Scholar Candidates – The Superintendent announced that Elizabeth Arford and Nathaniel Vilas have been named as Presidential Scholar Candidates.
- Donation - A \$250 donation for Coffin School was received from Mr. & Mrs. Joseph O'Connor.
- Topsham Grange - The Topsham Grange presented all third grade students with dictionaries.
- Region 10 Students of the Quarter - The Superintendent announced that the following Brunswick students were named Students of the Quarter at Region 10 Technical High School: Brandon Gerber, Chelsea Lilliard, Cory Higgins

d. Budget Update – Mr. Oikle reported on tuition income, adult education expenses, unemployment compensation figures and expected costs of food service.

e. Reminder: Changes in the Budget Workshop Schedule - Mr. Perzanoski presented the budget workshop schedule and announced that a special facilities meeting on March 6 includes tours of Coffin and the junior high school.

f. Hawthorne Security Plan – Mr. Bartlett reported that a new security plan for the Hawthorne School building has been completed and includes evacuation as well as lockdown procedures.

g. Community Conversation Updates 1/7/13 and 1/28/13 - Mr. Perzanoski said that the committee is deliberating on items to communicate to the public. The next meeting is on February 25, 2013.

h. China Sister School Update - Mr. Abelmann announced that Brunswick High School has been paired with Jinhua No. 1 High School in the province of Jinhua, China. An agreement has been signed to begin the exchange of students and staff.

Board Chair's Report

- a. Student Liaison Report – Isabella Jorgensen reported that the Times Record newspaper recently published articles written by BHS students. 30 students have volunteered to work with elementary students at Stowe School, and others are planning the first dance since 2009.
- b. Report on Positive Community Norms Workshop 1/30 & 1/31 – Mrs. Connors reported on her attendance at workshops aimed at helping communities end substance abuse.
- c. Remembrance of Barbara Olexa - Mr. Grant and Mr. Thompson acknowledged the death of Barbara Olexa, who was a long time math teacher at Brunswick Junior High School.
- d. Update on Budget Workshops – Mr. Grant reminded Board members about workshops on Feb. 27, March 13 (prior to regular Board meeting), March 20, and March 27.
- e. Special Meeting on Facilities March 6 at 6:00 p.m. at Coffin School for tours of Coffin and BJHS – Mr. Grant said this would be a good opportunity for the public to learn first hand what changes are proposed as part of the Facilities Master Plan. PDT Architects will make a presentation after the tour.

Committee Reports

- a. Curriculum and Program Development Committee 1/23/13 – Mrs. Perreault
Mrs. Perreault said the committee set goals, discussed the staff development budget, technology program, Math In Focus, and Common Core Learning Standards.
- b. Policy and Planning Committee 1/24/13 - Mr. Thompson
Mr. Thompson said the committee discussed policy KA and its compliance with Title I. They also looked into the evaluation process and plan to review the Superintendent’s evaluation policy. The next meeting is on February 28.
- c. Facilities and Maintenance Committee 1/30/13 – Mr. Ellis
At the January 30 meeting Mr. Ellis was selected as 2013 committee chair and a regular meeting schedule was set. At the February 12 meeting, the committee heard a request from the school resource officers, had an update on the facilities Master Plan, discussed agenda items for the March 6 special meeting, reviewed BHS access road materials, and discussed resolution of a sewer gas problem at the junior high.
- d. Maine Region 10 Cooperative Board 1/28/13 – Mr. Thompson
Mr. Thompson reported that the Board heard reports on a budget audit and the renovation project. They discussed the 13-14 budget, and voted to ratify the educational technicians’ employment contract.

New Business

- 16. Consideration of School Board Self Evaluation

Mr. Grant asked for interested Board members to serve on a temporary committee to study self evaluation samples and report back with their recommendations. Mr. McCarthy, Mr. Ellis and Mrs. Connors were appointed by Mr. Grant.

17. Consideration of Discussion of the Role of Alternates on School Board Committees

Mr. Ellis discussed several items related to the makeup of school board committees, and suggested that committee assignments be approved by the Board instead of appointed by the Chair. After further discussion it was decided to have the Policy Committee consider Policy FILE: BDE (Board Committees) at its next meeting, and look into the possibility of eliminating alternates and increasing the number of committee members.

Calendar/Announcements

None

Future Agenda Items

None

18. Consideration of Executive Session to Discuss Negotiations

Motion: Thompson Second: Connors Vote: Unanimous of the Board Members Present

Voted to enter executive session to discuss employee negotiations pursuant to 1 MRSA 405(6) (D).

The Board entered executive session at 8:34 p.m.

The Board re-entered public session at 8:55 p.m.

There was no action on Item 18.

Adjournment

The meeting was adjourned at 8:55 p.m.

Paul K. Perzanoski, Secretary
Brunswick School Board