

Brunswick School Board

MINUTES

Wednesday, June 12, 2013
Executive Session 6:00 p.m.
Regular Session 7:00 p.m.
Municipal Meeting Room
Brunswick Station
16 Station Avenue

Executive Session at 6:00 p.m.

54. Consideration of Executive Session to Discuss the Following Personnel Items Pursuant to 1 MRSA 405(6) (A):

Motion: Connors Second: Joyce Vote: Unanimous of the Board

- To enter executive session to discuss the following personnel items pursuant to 1 MRSA 405(6) (A):
- a. Consideration of 2013-2014 Salaries for Non-Contracted Administrators and Technology Staff
 - b. Consideration of a Teacher Request for Leave of Absence
 - c. Consideration of a Request to Change a Retirement Date to December 31
 - d. Consideration of Executive Session to Interview a Candidate for the Position of Assistant Principal at Brunswick High School

The Board entered executive session at 6:01 p.m.
The Board entered public session at 7:02 p.m.

55. Consideration of Any Action in Regard to Item 54

Motion: Connors Second: Thompson Vote: Unanimous of the Board

Approved the following:

- a. 2013-2014 salaries for Non-Contracted Administrators and Technology Staff
- b. A request for 1-year leave of absence for Matthew Cost, Grade 7 Social Studies Teacher
- c. A request to change a retirement date for Donna Borowick to December 31, 2013, and approve the Superintendent's nomination of Donna Borowick for Interim Principal at Brunswick High School effective July 1, 2013 until December 31, 2013.
- d. Superintendent's nomination of Timothy Gagnon for the position of Assistant Principal at Brunswick High School

Regular Board Meeting

Board Members Present: James Grant, Chair; Michele Joyce, Vice Chair; Brenda Clough; Janet Connors; Richard Ellis; Christopher McCarthy; Corinne Perreault; Joy Prescott; William Thompson; Isabella Jorgensen, Student Liaison

Board Members Absent: None

Staff Members Present: Paul Perzanoski, Superintendent; Gregory Bartlett, Assistant Superintendent; James Oikle, Business Manager; Paul Austin, Director of Student Services; Paul Caron, Facilities Director; Cheryl White, Curriculum Coordinator; Steve Ciembroniewicz, Principal of Coffin School; Jean Skorapa, Principal of Stowe School; Matthew Cost, Teacher, Brunswick Junior High School; Timothy Gagnon, Teacher/Assistant Principal, Brunswick High School; Christine Patton, Administrative Secretary

Guests: Dylan Martin, The Forecaster; J.T. Leonard, The Times Record; Ervin Snyder; Phil Dionne; Brunswick Police Officer; others

Call to Order for Regular Meeting

Pledge of Allegiance

Mr. Grant called the meeting to order at 7:03 p.m., led the Pledge of Allegiance and asked the Superintendent for a roll call.

Adjustment to the Agenda

None

Consent Agenda Action

Motion: McCarthy Second: Thompson Vote: Unanimous of the Board

Approved the following items on the Consent Agenda:

56. Consideration of Approval of the Minutes of May 8, 2013

Consideration of Approval of the Minutes of May 22, 2013 Special Meeting on the Budget
Consideration of Approval of the Minutes of May 29, 2013 Special Meeting on Facilities

57. Consideration of Appointment of School Physician Services for 2013-2014

Appoint Martin's Point Health Care LLC to provide the services of School Physician for the period July 1, 2013, through June 30, 2014, for a cost of \$1,500.

58. Consideration of Authorization for the Superintendent to Sign Teacher Contracts

Authorize the Superintendent to sign teacher contracts before official Board action of said teachers from June 13, 2013, through October 31, 2013.

59. Consideration of Applications for State and Federal Funds

- a. Authorize the Superintendent of Schools to apply for federal funds, including NCLB which includes Title I and II, and any other federal and state funds that may be available for the 2013-14 school year.
- b. Authorize the Superintendent of Schools to file applications and reports to make such representation and commitments on behalf of the Board as are required to obtain financial assistance under the U.S. Department of Education Impact Aid program and/or the U.S. Department of Defense Impact Aid program.

60. Consideration of Authorization for Contracts

- a. Authorize the Superintendent of Schools to enter into such contracts for special education and other services as may be necessary for the 2013-14 school year.

- b. Authorize the Superintendent of Schools to enter into an agreement with SAD 75 for adult education for the 2013-14 school year.
- c. Authorize the Superintendent of Schools to enter into a contract with Maine Region 10 Technical High School for transportation services for the 2013-14 school year.
- d. Authorize the Superintendent to execute purchase orders and to negotiate and execute contracts and other necessary documents, commitments and representations on behalf of the Board within budget constraints as may be necessary to conduct the mission of the school department. The Superintendent may delegate this authority as necessary.
- e. Authorize the Superintendent to enter into a contract with Bath Area Family YMCA and Family Focus to provide before and after school child care for the 2013-14 school year.

61. 2013-2016 Employment Policy Compensation Plans for Cafeteria Workers, Resource Assistants, and Administrative Secretarial Personnel

Old Business

None

Communications/Correspondence

Mr. Perzanoski shared a thank you note from Danielle and Sean Murphy.

Public Participation

Proposal to Name Track & Field Facilities – Ervin Snyder

Mr. Snyder paid tribute to Frank Lee who recently passed away. Mr. Lee was a past Director of Region 10 Technical High School, assisted with the building of Region 10 and was a strong supporter of education. Mr. Snyder asked the Board to name the high school track and fields after Mr. Lee. Mr. Grant asked the Policy & Planning Committee to look into the policy that addresses this area.

Superintendent's Report

- a. Math in Focus Data/Feedback Report – Mr. Ciembroniewicz, Mrs. White, Mrs. Skorapa
Mr. Ciembroniewicz, Mrs. White, and Mrs. Skorapa discussed results of a feedback survey of parents and staff about the first year of using Math In Focus program by K-5 students. Overall results were positive, with an exception concerning the quality of the manipulatives.
- b. Common Core Standards
Mr. Perzanoski said that he's been surveying area schools about how they are implementing Common Core standards. He said there would be a presentation to the Board at a later date.
- c. Building and Equipment Use for June 2013:
 - a. Bicycle Coalition of Maine – use of BHS for Bike Maine event
 - b. Dorena's Dance – use of Crooker Theater for recital
 - c. Miss Maine Pageant – use of Crooker Theater for pageant
 - d. Seacoast United – use of Junior High athletic fields for Coastal Summer Challenge
 - e. Brunswick Police Department – use of BHS Multipurpose Room for training
 - f. Curtis Friends – use of junior high gym and other areas for annual book sale
 - g. Bowdoin International Music Program – use of Crooker Theater and band room for Bowdoin International Music Festival

h. Berean Baptist Church – use of BHS practice field for Bernie Carbo Hitting Clinic

d. Resignations:

- Kay Stevens, Functional Life Skills Teacher, Coffin School
- Donald Kittredge, Grade 5 Teacher, Stowe School
- Sarah Hillery, Speech Language Pathologist, Stowe School
- Christy Bomba, Foreign Language, Brunswick High School
- Eugene Keene, Athletic Director, Brunswick High School
- Molly Kilpatrick, Reading Strategist, Brunswick Junior High School

e. Recognition

- Donation to Junior High Music Department

Mr. Perzanoski thanked the donors who gave \$250 to the music department at Brunswick Junior High School.

f. Budget Update - Mr. Oikle

Mr. Oikle said that auditors are here and so far are finding no issues. He will begin to accrue the teachers' salaries through August 31. He reported that \$21,476 was received in Impact Aid from fiscal year 2011.

g. Referendum Results

Mr. Oikle reported that the 2014 school operating budget passed the referendum on June 12, and is being entered into the school department's expanded software program. Work will start shortly on the 2014-15 budget.

Mr. Caron presented and asked for Board action on three fast-track projects recommended by a security survey.

1. The first is to install a closed circuit TV system at Coffin School. He predicted costs to run \$35,000.
2. The second project is to install five security cameras at Brunswick High School to be paid for by a Homeland Security Grant in the amount of \$5,000.
3. The third project is to separate a storage area under the Crooker Theater stage from the costume/changing area as per directive of the fire department. Mr. Caron reported the cost to be around \$30,000, to be paid by budgeted funds and theater rental fees.

By unanimous consent the Board approved the installation of a closed circuit TV system at Coffin School, and five security cameras at Brunswick High School. The Board asked that a quote to build a new storage building be explored before approving funds to renovate the Crooker Theater storage area.

h. Central Office Summer Hours 8-4

Mr. Perzanoski announced that summer hours at the central office will begin June 17.

i. Summer School Offerings

It was announced that courses in Academic Algebra II, Lego Robotics, Visual Arts and a reading club are being offered this summer.

j. Alex Labbe Summer Playground Scholarship

Mr. Perzanoski explained that a scholarship in memory of the former Brunswick student has the school department's support.

k. Chinese Student Visit (3-day schedule)

The Superintendent met with Suzanne Fox, Chinese student exchange coordinator, about another proposal to bring Chinese students to local school districts.

l. Mr. Perzanoski congratulated Brunswick High School girls' tennis team for winning the State Class A championship.

Board Chair's Report

a. School Board Liaison Report – Isabella Jorgensen

Ms. Jorgensen announced that this was finals week. Graduation was last Friday and the first members of the Grade 9 Academy graduated. The student-produced "Black and Orange" news publication is looking for sponsors for the next year. She also announced that a new mentoring program is working with "Seeds of independence".

b. Special Meeting June 19 at 6:00 p.m. at Hawthorne

Mr. Grant announced the agenda for the June 19 special meeting:

- Superintendent Evaluation/Contract Review
- Review of Goals

c. Facilities Master Plan Special Meeting or Workshop on June 26

Mr. Grant announced that there will be a special meeting on June 26 to discuss facilities.

d. Mr. Grant asked Board members to think about planning a summer retreat.

Committee Reports

a. Curriculum and Program Development – Mrs. Perreault

Mrs. Perreault said the committee heard a report on the first year of the Math In Focus program. It was noted that due to the reduction in a health teacher position, the graduation requirements should be changed. This item was given to the Policy and Planning Committee for consideration.

b. Student Services – Ms. Clough

Ms. Clough reported that the committee had an extensive report from the Brunswick High School Academy. They also discussed a preschool program in hopes to resurrect it next year.

New Business

62. Consideration of Superintendent's Nomination of a Teacher for 2013-2014 School Year

Motion Joyce Second Thompson Vote Unanimous of the Board

Voted to elect the following teacher for the 2013-14 school year:

Carrie Sullivan, Grade 6 Language Arts Teacher

63. Consideration of any Revisions to the Budget Request for the School Department Operating Budget 2013-2014 (if necessary)

No action.

64. Consideration of School Board Self-Evaluation – Mr. McCarthy

Mr. McCarthy reported that revisions are being made to the evaluation form, including an administrative component. He would like to present a finished draft to the Board on June 19.

Calendar/Announcements


Mr. Grant said he received notice about the high school accreditation progress.

Future Agenda Items

Mr. McCarthy suggested discussion about community culture and school climate.

Adjournment

The meeting was adjourned by unanimous consent at 8:40 p.m.


Paul K. Perzanoski Secretary
Brunswick School Board