

RULES OF PROCEDURE

I. RULES OF ORDER

Except as otherwise provided in Board policy, the meetings of the Board shall be conducted in accordance with Robert's Rules of Order, as revised.

II. AGENDA ITEM NOTIFICATION

When School Board agenda items appear which relate to a particular building, school program or department, the responsible administrator, program director or department head may be requested to present data pertinent to the discussion.

III. TIME LIMIT ON BOARD MEETING

The order of business shall commence at the hour appointed. All meetings and work sessions of the Board and its committees shall adjourn or recess by 10:00 p.m. unless extended beyond that hour by choice of the majority of those Board members in attendance at the meeting or work session. When a meeting is so extended, a time for adjournment or recess shall be established. Should any meeting adjourn or recess because of this policy before action is taken on all items scheduled on the agenda, the Board Chairman shall establish a date and time to complete the unfinished business. This policy shall not apply to any hearings which may involve the Board.

IV. EXECUTIVE SESSION

The meetings of the Board shall be public except when the Board shall vote to hold an executive session in accordance with the provisions of 1 M.R.S.A. S401 et. seq. No matter shall be voted on in an executive session.

V. SUSPENSION OF RULES

Except as provided in IV above, policies related to the conduct of Board meetings may be suspended by 2/3 vote of the members present.

Adopted: Prior to 1974
Revised: 8/9/77 6/30/80 7/17/84 1/14/98
Statutory Reference: 1:401 et seq.
Revised: October 13, 2010
Revised: June 21, 2012
Revised: 9/12/12