***“Tell me about yourself.”***

This is an open-ended question often asked to help “break the ice” in the interview. The important thing to remember is to keep your answer job related. Talk about a couple of your key achievements and the interviewer will likely select an accomplishment and ask you to tell more about it.

***“What is your greatest strength?”***

Figure out what your number one strength or skill is, then talk briefly about it and provide a good example. Before going into an interview, write down several of your top strengths and examples of each.

***“Can you describe a situation in your past where you learned from a mistake?”***

The best mistakes to share are those from which you learned something. Use your mistakes to show how you have matured and grown.

***“What is the most difficult situation you have ever faced?”***

Pick an example in which you successfully resolved a tough situation. Tell your story briefly but try to reveal as many good qualities as possible. Your interviewer wants to hear about qualities such as perseverance, good judgment and maturity.

***“Is there anything you would like to improve about yourself?”***

Pick a weakness (for example, not being comfortable with public speaking or even oral presentations in the class), then show how you're working to improve it (being part of a debating team). Your goal here is to provide a short answer that satisfies the interviewer.

***“What are your career goals?”***

The interviewer likes to see if you are a person that plans your future and if you might be someone that would meet the company's needs after you finish school. Your task is to talk about the goals that you think the company can help you achieve. You score points if you leave the impression you are a growth-oriented person with realistic expectations. As a teenager, you may be working to earn spending money or to pay for a car and gas. That shows initiative and planning.

***“Why would you like to work for us?”***

This will show the employer that you have done your homework and that you cared enough about the interview to prepare for it. It is a great opportunity to impress the interviewer with what you know about their organization, so be sure to state the positive things you have learned about the company and how they fit with your career goals.

***“Why should I hire you?”***

This is a great opportunity to sell you. Talk about your strengths and how they fit the needs of the company. You can briefly talk about skills or strengths that haven't already been discussed.

***“What questions do you have for us?”***

Have intelligent questions prepared to ask the interviewer. The interview can be a two-way street. You can ask what kind of employee they are looking for and return with an explanation of how you fit that description.

Possible questions include: Why is this position open? What would a normal working day be like in this position? Is there a structured career development or promotions program? What is the next step in the selection process? What is the time frame for selection?