PrepUS History

4th Quarter Portfolio Organization

One of your responsibilities for this class is to keep all your work together to enable you to be better organized in general and specifically at quiz or exam time.

**Organization**

1. Arrange all 4th quarter assignments and handouts **in chronological order** (date you received them) in a 3-ring binder or folder. The work must be complete in order to earn credit for it.

> *How do I know what assignments I must include?*

Use the items on your progress report as a guide, then list all other items of the same content area together (e.g., all WWI work together, all WWII work together, etc.).

> *What do I do if I’ve lost an assignment or handout?*

Most items can be printed directly from my website, but some items are photocopies that are not available in electronic form. For these items, you may borrow the handout from a peer and complete it by hand on lined paper in order to receive credit (you can’t just photocopy someone else’s work to earn credit).

2. **Choose what you consider to be your best work and the work that needs the most improvement, and redo the one that needs improvement**. Write a description of why you chose each assignment and include the paragraph and the two assignments in the front of your portfolio.

3. **Show your portfolio and the chosen assignments to a parent/guardian and ask them to give you feedback**. They may either write the feedback themselves or you may write it for them; either way you **must** have them sign what was written.

4. **You will need to bring the following with you next class:**

> your portfolio with all your 4th quarter work arranged in chronological order

> the assignment you consider to be your best work

> the assignment you believe needs the most improvement

> a paragraph explaining why you chose these two assignments

> parent or guardian feedback (written by you or them) with their signature

5. **This is a QUIZ grade and is due by the end of the day NEXT TUESDAY, June 16th!**

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4th Quarter Portfolio Organization Rubric

Organization (35% of Portfolio grade) Possible Earned

contains majority of the 4th quarter work \_20\_\_ \_\_\_\_\_

organized chronologically \_15\_\_ \_\_\_\_\_

Work Samples (40% of Portfolio grade)

best work is separated from the rest of the portfolio \_10\_\_ \_\_\_\_\_

work that needs improvement is separated from

the rest of the portfolio \_10\_\_ \_\_\_\_\_

includes a thorough, written description of

why each piece was chosen \_20\_\_ \_\_\_\_\_

Feedback (25% of Portfolio grade)

contains helpful, informative feedback from parent/guardian \_20\_\_ \_\_\_\_\_

includes parent/guardian signature \_ 5\_\_ \_\_\_\_\_

Total Earned Points: \_\_\_\_\_