

MS. GROVES

TEST CORRECTION POLICY

(PUT THIS HANDOUT AT THE BEGINNING OF YOUR TEST AND QUIZ SECTION)

Students may do test corrections to earn back half of the points they lost.

Here are the rules:

Who: Students that score below 85% (0-84%).

What: Tests ONLY! It does not apply to quizzes, notebook tests, midterms, or finals.

When: Must be handed in within TWO class periods following when the test was returned.

Why: To encourage students to learn concepts they did not understand in the assessment.

How: You will need to demonstrate CLEARLY that you understand what you did wrong and how to do the problem correctly.

* For every problem that you want to earn back half the points, you must do the following:

1. **Messy and difficult to read work will not be accepted or graded!!!!!!**
2. Corrections are to be attached to the test and are to be done on notebook paper (in pencil).
3. **Clearly number the problem.**
4. Review your mistakes and clearly describe in at least 1 paragraph(3 sentences), specifically what you did wrong; or explain why you were unable to do the problem due to how you prepared (or did not prepare) for this test.
5. Completely redo the ENTIRE problem showing every step necessary to get the correct answer in a clear and neat manner. This means you must completely redo the problem.
6. Multiple Choice Problems
 - Explain why you made the choice you did
 - Explain why each choice is wrong
 - For the correct choice, showing every step necessary to get the correct answer clearly.
7. Corrections must include the following:
 - Clearly number the problem(s)
 - Skip lines between problems
 - Use graph paper for all graphs
 - Write the complete original problem including pictures, graphs, etc.

Remember this is an opportunity for you to improve your grade and I am expecting quality work!