

Stowe Community Group Meeting Minutes

March 15, 2018 - 6:30pm

Harriet Beecher Stowe Elementary School

1. **Call to Order/Welcome:** *Shawn Gerwig ~ 6:40*

Attendance- *Jill Ellis, Kym Bolshaw, Shawn Gerwig, Kathleen Funderburk, Dave Robertson, Carol Masterson, and Heather Blanchard*

2. **Principal's Report:** *Heather Blanchard, Principal*

- There are currently 662 students enrolled at Stowe.
- The week of March 19th, MEA testing begins
- Including all snow days to date, the last student day is June 25th
- Wed., March 21- early release day is an educational camp with several teacher workshops available for the teachers to choose from.
- All 5th grade class rooms have attended the Challenger field trip.
- This year, Stowe will host Old Brunswick Days (new to Stowe this year and intended to replace the former civil war event) This is being supported by a grant this year.

3. **Secretary Report:** *Kathleen Funderburk*

February minutes approved including the following amendedments with correct Hospitality dates as follows:

- Teacher Appreciation Week -the week of May 5th. The hospitality committee will be hosting something for the teachers that week, yet TBD.
- The hospitality committee hosted the "salty & sweet" valentine's event February 15th.
- Lunch with salads and sandwiches will be served on Friday March 16th during teacher conferences.

4. **Treasurer Report:** *Dave Robertson*

- No additional bills this past month
- There will be bills coming up later this month
- Dave will bring a draft for next year (2018/2019) to April's meeting for initial conversations.
- 501C3 (or an SCG bank account) is needed in order to do several fund raisers in which we hope to participate. SCG or All Elementary School accounts seems to be a good direction to move in.
- Shawn will meet with Deb Lestlie about the details with 501C3 and the rules around it.
- Shawn had a conversation with Billy Jo and heather Blanchard about taking SCG out of the field trip invoice payment process. It was decided that for the rest of this school year, the invoice payment process would stay the same. For AY 18-19, we will create a google spreadsheet to track field trip spending - shared between Billie Jo and the SCG Treasurer. Some of how this works depends on if we get a checkbook or go the 501c3 route, but Billie Jo would have authority to spend \$12K from SCG for field trips without individual approval from the SCG Treasurer.

5. **Family Conversation Series:** *Shawn Gerwig*

Kamis and Shawn are meeting with Janet Rivard and Jeannie Stinson about a pilot program outlined for the fall... why? and what? Are being hashed out. Can we send out a survey to the school at large about topics parents are interested in? Are there facilitators accessible who work at the College (or elsewhere) that could help? Shawn to look into the broader conversational groups run by the superintendent's office. Is this a redundant offering. Shawn will meet with Pender Menkin as well.

6. **All Elementary Info Sessions for Before/After School Care and summer opportunities:** *Shawn Gerwig*- We discussed the benefit of SCG hosting an *activities expo* on before and after school care and summer camps available from both Parks and Rec and the broader community.

Committee Reports:

Fundraising:

Bobcat 5K - Erinn Rossignol: SEEKING TEAM MEMBERS particularly for the week before the race, May 12-18. Emails have gone out to the sponsors, but we still need to reach our goal of \$1,500 from sponsors alone. Net for the event was ~ 4k in previous years.

Shawn will send out a form letter to several businesses for sponsorship. Kim will meet with Flight Deck/Nate Wildes and Jeff Dolly. Kathleen will talk with Coastal Orthopedics about supporting the event. This is the 5th annual year. There is a form with the sponsorship levels and any prizes.

Read-a-Thon- Kathleen Funderburk- Certificates will be given to all participating students at end of event, Whitney will send out reminder flyers over the next few weeks. If the event goes well, we should coordinate with teachers next year to support the event.

Committees:

Hospitality (Teacher & Staff Appreciation): Diane Howard, Samantha Marini, Keisha Payson, Kym Shoemaker: Help needed for Mar 16 luncheon

Scholastic Book Fair: Anne Daniel & Meggin Farrell- Spring book fair dates are April 25- May 1. Family Night will be on Friday, April 27th.

Volunteer Coordinator (Walk/Bike to School Days, misc. volunteer requests): Somer Morgan & Becky Wilkoff- March Bike/Walk to school day will be March. 23rd.

7. **New Business- NONE**

8. **Adjourn at 7:30**

Next Meeting: Thursday, April 12, 6:30pm