

Stowe Community Group Meeting Minutes
October 19, 2017
Harriet Beecher Stowe Elementary School

Call to Order 6:30pm

~15 in attendance

Attendance: Josh Levey, Abby Lockheart, Becky Kirker, Amy Hamilton, Nicki Eckerlane, Amber Gross, Whitney Reeves, Alicia Morey, Meggin Ferrill, Dave Robertson, Keisha, Becky Wilcoff, Kathleen Funderburk

Future meetings will be the 2nd Thursdays of each month at 6:30pm with Dec & Feb months exempt

- 1) Welcome: Vote on new Stowe Co-chair- Shawn Gerwig – Unanimously Approved

- 2) Principal's Report: 659 enrollment to date at Stowe
Current and up coming Events:
 - End of October- 5th grade trips to Plymouth.
 - October 27- Pride Assembly with a focus on the Food Drive "Turkey drive".
 - Hurricane fundraising.
 - Grade 3 concert Nov 3rd
 - Snack donation has been very successful and helpful for classrooms. Coffin Wellness Committee will be ordering through Food Services. Funding for this will go to food services through their wellness committee. SCG and Stowe school will discuss doing something like this at HBS to support the growing numbers and needs.
 - Initial Watch Dog event and Lunch Bunch events going well!
 - ALICE Training with staff has occurred, it is the opposite of Lock Down. Such a training is a different mind shift and focuses on the best way of keeping kids safe.
 - Bike safety is important for students to understand as they come in safe and slow.
 - Bike/Walk to school Friday October 20th.
 - District Meeting was very focused on supporting students with calming, and supporting healthy bodies and minds.
 - Background link **Brunswick School Volunteer Application Forms** need to be filled out be all before volunteering in the school. needs to be filled out prior to ANY VOLUNTEERING in the school.

- 3) Secretary Report Kathleen Funderburk: September minutes approved as written

- 4) Treasurer's Report Dave Robertson:
 - Discussion of creating a separate bank account for reimbursement and SCG structured as a nonprofit. Meeting between Treasurer and Principal to support this exploration and options to report for future options.
 - Dave is still collecting binder and fiscal year end information from previous SCG treasurer and Brunswick School's central office

- 5) Committee Reports:
 - Wellness Committee- Becky Willcoff- Discussion about wellness committee funds for snack closet. Staff will request and oversee funds and purchased snacks. Becky will connect with Staff at bike walk to school day to see who could do this. Lynn runs the food drive for SCG. a call was sent out for snacks from parents. Discussion about adding line item for food drive for snacks similar to CFC.

- Craft Fair- Meg Davis & Becky Kirker -
 1. Email fund approval for \$285 for glitter tattoos over and above original budget. Tattoos should yield \$1000 bringing in a profit over course of several years of these supplies.
 2. Adding soup bar to dining den. Supplies needed for serving \$130 (supplies should last 2 years).
 3. Craft fair projected receivables are increased based on some of the changes and updates for this year.
 4. Bake sale supplies will cover 2 years.
 5. Yard signs are double sided which increased this year's sign expenses.
 6. Many volunteer slots to fill still.
 7. All volunteers encouraged to wear tattoos.
 8. Budget breakdown attached.
 9. Craft fair financial request for remaining supplies- motion to approve \$700 a rounded up figure from request- unanimously approved.

 - Boxtops- Anne Daniel- send in boxtops as deadline approaching end of October
 - Fall Fundraiser- Amanda Similien - monies are coming in. FB reminders going out.
 - Hanniford Helps- Kym Shoemaker- runs through December.
 - Community events: Nichole Eggerling, Meggin Farrell, Amber Gross-
 1. 5th grade potluck date is difficult. Flyer has gone home so we need to keep it. It is a later potluck than usual (2 weeks behind). Events team will re-visit 5th grade potluck for future years. This can be discussed in spring... 2nd grade maybe later and 5th first?
 2. Hockey game- Sat. Jan 6th men's game at 3PM.
 3. Movie night – Despicable Me 3, February 2nd, snow date February 9th. \$200 request for movie rights- approved unanimously.

 - Hospitality- Diane Howard, Samantha Marini, Keisha Payson, Kym Shoemaker:
 1. Crossing guard and bus driver appreciation day- Thanks to all who made "thank you" notes and supplied food. In the future we will look into doing a kid's craft with the classes for the crossing guards similar to CFC.
 2. Luncheon in November during parent teacher conference day. Look for sign up genius

 - Logo Items- Sam Marini- We need volunteers to sell at the Craft fair. No free events will sell our logo items to maintain the feel of a free event.

 - Book Fair- Anne Daniel, Meggin Farrell: November 8-15. All marketing info is rolling out. Family night considering Line dancing.

 - Student Directory- Mary Dinsmore: Directory is complete. The link is in the new letter.

 - Gardening- Kim Bolshaw Noetzel: Weather is conducive to great gardening. Kim is at the school on Friday afternoons for any gardening or garden clean up
 - Volunteer Coordinator- Becky Wilcoff: Many volunteers needed. All requests to help should go to Becky Wilcoff.
- 6) New Business: Can the school's newsletter have a live link to the SCG's newsletters? Josh will look into this.

Next Meeting: Thursday November 9, 2017 at 6:30pm
Meeting adjourned at ~ 7:45pm