

Project: Kate Furbish Elementary School

Date: June 11, 2020 via Zoom

Attendees: Sarah Singer, Jeanne Doughty, Arthur Pierce, Philip Dionne, Mark Wethli, Chris Watkinson, Elizabeth Sokoloff, Kelly Wentworth, Phil Potenziano, Steve Ciembroniewicz, Nathan Hintze, Mandy Merrill, Jeanne Stinson, Sashie Misner, Matthew Pitzer* (CHA Architecture).

Purpose: Building Committee Meeting

These notes were taken by Matthew Pitzer to the best of his ability. If there are any oversights, please notify CHA Architecture within three (3) working days.

Topic	Agenda/Notes	Action
	1. The Building Committee meeting was called to order by the Chair at 5:00 PM.	
	2. Minutes from the May meeting were accepted.	
Construction Update	3. Matt gave an update on the construction progress. <ul style="list-style-type: none"> a. Roofers are working on detailing work including drip edges and misc. roof metal. b. Corrugated metal panels and fiber cement panels are mostly complete except for a few small areas. c. Site finishes have begun with paving at the bus loop and curing around the parking areas. d. Sheet flooring is being installed in the main corridors and cafeteria. e. Painting and ceilings are in progress. f. Mechanical and electrical start up continues. g. Matt walked through photos of the construction progress. 	
Payment Req.	4. Payment requisition update for May. <ul style="list-style-type: none"> a. May requisition was \$564,301.90 94.36% complete. <ul style="list-style-type: none"> i. Change order #13 was processed with a value of \$36,923.44. 	

	<p>5. Proposed change orders:</p> <ul style="list-style-type: none"> a. Added Gym floor graphics. <ul style="list-style-type: none"> i. An option to add additional graphics to the gym floor for \$22,000 was presented to the committee. <ul style="list-style-type: none"> 1. The graphics are like graphics on the Coffin gym floor. ii. The committee voted unanimously to approve the addition of the graphics. b. Currently 7 additional PCOs are open with the approximate value of \$30,000. 	
	<p>6. Kelly Wentworth gave an update on the project budget.</p> <ul style="list-style-type: none"> a. \$424,442 remain in project contingency. 	
<p>Technology Bids</p>	<p>7. Matt and Kelly presented the technology bids.</p> <ul style="list-style-type: none"> a. New England Communications \$ 61,731.42 b. Connectivity Point \$ 33,140.48 (Ubiquity) – Carried items outside of specifications that do not work with department equipment. c. Whalley Computer Associates - No Bid <ul style="list-style-type: none"> i. Budget for technology - ~\$64,000 d. The committee voted unanimously to award the technology install to New England Communications. 	
<p>Playground Bids</p>	<p>8. Jeanie Stinson and Sashie Misner presented the Playground bids.</p> <ul style="list-style-type: none"> a. 3 bids were received for the playground (Three Stone, Linkel, and Seabreeze). Three Stone Landscape LLC was the apparent low bidder at 242,169. b. Sashie provide a bid break down which provided greater clarity on where the disparity between the bids could be found. c. Sashie discussed her experience working with Three Stone Landscape LLC and recommended them for the project. d. The committee voted unanimously to award the project to Three Stone while looking at value engineering to bring the scope within budget. 	
<p>Discovery Classroom Update</p>	<p>9. Matt has continued to work with Doten's to determine if the current plan can be executed with material and system value engineering. Through this exercise a delta of \$35,000 remains to be closed.</p> <p>10. The committee had discussion about a possible open-air classroom.</p> <ul style="list-style-type: none"> a. Matt reported this design change would allow the project to be brought within the original budget. b. The committee had discussions on whether an open-air classroom is appropriate for our climate. 	

	11. Given the changes being considered Matt and Sarah will meet with Bowdoin to update them on the project and review potential solutions.	
Subcommittee Reports	12. The subcommittees had not met, and no reports were given.	
Next Meeting	13. A building tour/ walk-through will be held at 5:00 pm July 15 th for the building committee. 14. The next meeting will follow the walk-through at 6:30 at Hawthorne on July 15 th .	
	15. Meeting adjourned at 6:26 pm.	